



IASI Board Meeting Minutes

December 3, 2023 7:00 pm via WebEx Meeting

Roll call/Attendance

Board Members:

Present: Bobby Kelley, Jackson Leonard, Melissa Woltz, Susan Repko, Emma Sougstad, Olivia Frantum, Hannah Cousins, Mehal Raghvani, Don Spellman, Jen Matthews**

**Non-voting Board Members

Not Present: Doug Kolsrud***, Art Dinkin***, Curt Oppel***, Estella Koenigsfeld***, Emily Tuazon

***Waiver for absence was granted

Others Present: Phil Barnes, Emily Downes, Nisha Raghvani

Meeting was called to order at 7:01 pm. Quorum was present.

Minutes from previous meetings

October 22, 2023 IASI Board Meeting Minutes

A motion was made to approve the minutes as presented. Motion made by Melissa Woltz.
Seconded by Jackson Leonard. **Motion carried.**

Membership Comments and Concerns

No membership comments and concerns were expressed.

Officers' Reports

General Chair - Bobby Kelley:

A report was sent out to all board members regarding information collected from the Mighty Mid LSC Workshop.

Admin Vice Chair - Art Dinkin:

Not present.

Finance Vice Chair - Curt Oppel:

Not present.

Financial reports were posted on the website.

The financial position of the LSC remains strong. The Finance Vice Chair is waiting on some budgetary line items. Proposed budget should be ready for the next board meeting.

Senior Vice Chair - Jackson Leonard:

Full report is available on the website.

Jackson reported on the selection process for the 2024 IASI Select Camp to be held next spring in Colorado. Approximately 25 swimmers (32 swimmers per the August Senior Chair's report) will be selected ages 13 and over. Preference for selection will be given as follows:

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Athletes qualified for: 1st: Summer Juniors, 2nd: Winter Juniors, 3rd: Futures, 4th: Summer Sectionals, 5th: Athletes with a letter of recommendation from a coach.

Age Group Vice Chair - Melissa Woltz:

125 athletes have already registered and committed to attending the 2024 Midwest All Star meet. Team selection will start after the December 8th registration deadline. Athletes will be notified by December 15th. Event notification will happen by December 20th.

Athlete Chair - Olivia Frantum:

The athlete committee continues working on decorations for the championship meets. They have received a bid for banners. Next step will be to work with graphic designers to come up with a design.

The athlete committee will be sending out a Google sheet by email and Instagram to recruit more athletes to become involved in IASI governance.

They are also working with Jackson Leonard to create mental health resources for athletes.

Coaches Chair - Emma Sougstadt

The Coaches Committee hopes to propose g=dates for the 2025 Championship meets by the end of this week.

Safe Sport Chair - Jen Matthews:

A full report is posted on the website.

Login information for the IASI Athlete Instagram has been shared with the Athlete Committee members as well as a review of IASI Social Media Use policies.

Communication plans will be shared with host clubs of LSC meets starting in January to help with improving awareness and understanding of Safe Sport and to gather feedback about challenges in regards to Safe Sport and hosting meets.

Officials Chair - Phil Barnes:

A full report is posted on the website.

As of November 30, 2023, IASI has 208 registered officials.

The USA Swimming Board of Directors received the proposed updates for LSC Officials Certification requirements at the November 18th meeting. The changes are due to be implemented on January 1st, but should not have any significant impacts on IASI's current certification process.

Governance Committee - Melissa Woltz

No report.

Technical Planning Committee - Ethan Johnston:

Not present.

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Diversity, Equity, and Inclusion - Don Spellman:

A full report is posted on the website.

The Central Zone Diversity meet will be held in Greenwood, Indiana on June 14-16, 2024. The Day 2 evening session will be shorter so athletes can attend the Olympic Trials Finals session. IASI hopes to send 18 athletes. A budget for coach expenses was presented but must work with the Senior Chair (Senior Division) for funding.

Registration - Jen Matthews:

A full report is posted on the website.

Current registration numbers are very close to those at this same time last year.

Reminders will be sent out from USA Swimming to clubs and athletes who are not yet registered for 2024. These reminders will be sent on December 1st, December 15th, and towards the end of December. Continue to encourage athletes to complete registration for 2024.

IASI Office - Marie Koenigsfeld:

Not present

Old Business

○ Tabled Motion to define Operational Risk Coordinator

The Operational Risk Coordinator is responsible for coordinating safety enhancement and training opportunities as needed, and for disseminating USA Swimming safety education information to all Group Members, athletes, coaches, and officials of Iowa Swimming. The coordinator develops safety education programs and policies for Iowa Swimming and makes recommendations regarding the same, and the implementation thereof, to the Board of Directors. Once the recommendations are approved by the Board of Directors, the Operational Risk Coordinator is responsible for coordinating their implementation by the Club Members. The Operational Risk Coordinator:

- Provides education concerning the completion of Incident/Occurrence Reports to meet directors, coaches, and club officers
- Presents reports concerning swimming related injuries within Iowa Swimming at each House of Delegates and Board of Directors meeting
- Disseminates safety information flowing from USA Swimming Headquarters, explores safety education opportunities, and develops a safety education program tailored to Iowa Swimming and its members

A vote was taken and **motion was approved.**

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New Business

- o Motion: Championship Spectator Fees – Proposed change to Section K.II.D.4 (Spectator Fees)

Spectator Fees. Subject to the approval of the ISI Board of Directors, it is the responsibility of the ~~Finance Committee~~ **Technical Planning Committee** to set the amount that a host club may charge for spectator fees at an ISI Championship Meet. Changes in the spectator fees must be presented by the ~~Finance Committee~~ **Technical Planning Committee** to the ISI Board of Directors by January 31st of the year prior to the ISI Championship Meets which are affected.

No motion was made.

- o Motion: Proposed change to Section K.II.C.2a (eliminate the requirement to use OME for entries achieved during Regional weekend and change entry deadline)
 - a. The entry deadline will be noon ~~seven days the~~ **Friday** prior to the start of the meet. New event qualifying times achieved after the entry deadline shall be entered by noon of the Monday immediately prior to the start of the meet ~~using USA Swimming's Online Meet Entry system ("OME")~~.

Motion made by Susan Repko. Seconded by Don Spellman.

Motion carried. Effective immediately.

- o Motion: Establish a Communication Task Force with the objective to review communication processes and social media presence within Iowa Swimming's LSC with the goal of presenting these findings before the next board meeting.

Motion made by Jackson Leonard. Seconded by Melissa Woltz.

Motion carried.

Jackson Leonard and Hannah Cousins will head up the task force. Looking for another coach, an official, and someone with Communications experience to serve on the Task Force.

- o Motion: Revision of Team Iowa Coach Contract.

Motion made by Melissa Woltz. Seconded by Emma Sougstad.

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Motion to amend made by Melissa Woltz and seconded by Jackson Leonard. Contract was amended to add the following as the first line under Coaching duties:

- In the event of unforeseen or unsafe circumstances, the head coach will contact the following members: 1st point of contact: Age Group Vice Chair, 2nd point of contact: General Chair, 3rd point of contact: Admin Vice Chair, 4th point of contact: as instructed.

Motion to amend carried.

Motion to amend made by Jackson Leonard and seconded by Susan Repko. Contract was amended to add the **CZ Open Water Meet** as the third listed meet under 3. Duties.

Motion to amend carried.

Motion to approve the Revisions to the Team Iowa Coaching Contract carried.

- o Motion: Approval of Officials Committee Policies and Procedures document.

Motion made by Susan Repko. Seconded by Emma Sougstad.

Motion carried.

Adjournment

Meeting was adjourned at 8:21 pm.

Next scheduled BOD Meeting will be Sunday, January 7, 2024

Scheduled 2023-2024 Board of Director Meetings

- 7:00 PM on Sunday, January 7, 2024
- 7:00 PM on Sunday, March 3, 2024
- 7:00 PM on Sunday, April 14, 2024