

2024_8_25 IASI Board of Directors Meeting

Safe Sport Report

Fall 2023 – Meet 360 Communication Plan to host clubs of Isc meets was developed. Beginning in January, IASI Meet Hosts began to receive regular, consistent messages and key tools to support them in meeting all *requirements*, and more easily implementing additional *recommendations*.

Objectives:

- To comply with US Center for SafeSport Quality Control System (QCS) requirements in the sanction letter and meet information
- Increase meet hosts implementation of Safe Sport requirements and best practices at our Isc events.
- Increase Safe Sport messaging to athletes, non-athletes, volunteers, and families through consistent messages and practices at meets.

Methods:

- Provided each meet hosts with basic message stating 'This is what is required', 'This is what is recommended', and 'This is your toolkit for easily adding both to your meet'
- Provided Meet Hosts an opportunity to give feedback regarding any difficulties following Safe Sport policy at meets
 - 2 Safe Sport questions were added to the MD/MR Report, where meet host can 1) communicate any challenges in following Safe Sport policy, and 2) offer possible solutions for next time.

What it looks like:

- Each meet host (Meet Director, Meet Referee, and Host Club Safe Sport Coordinator) receives 3 messages
 - Message 1 – 1 month prior to meet
 - Message 2 – 1 week prior to meet
 - Message 3 – Week following meet

please see final page of this report if you are interested in what the messages to host clubs say

Outcomes:

- Not yet certain regarding voluntary/recommended components. Several clubs have voluntarily pointed out to me that they are using the posters, or briefing sheets for their

volunteers. My plan is to begin including a survey to each host club to discover more about what pieces of the program clubs are using.

- MD/MR Reports typically have “none” in the field asking about any additional challenges to following Safe Sport Policy. A total of 2 clubs so far have detailed a facility challenge they faced, and how it was handled to meet Safe Sport policy requirements.

Challenges:

- Meet directors/meet refs report occasionally used to report a Safe Sport incident, when it is not intended to be used for that. In these cases, the meet host is redirected to the appropriate Safe Sport Reporting path.
- Meet directors/meet refs returning an old meet ref/meet director form to the IASI Office. In these cases, meet host was asked to resubmit using the new form, beginning in January. Efforts have been made to remove the old form everywhere it was posted, and ask meet hosts to discard any old forms they may be holding on to.
- We do not yet know how many clubs are implementing the recommended components of meet 360, (or how many of the recommended components).

What's next:

- Continue to send the 3 messages to host clubs (1 month prior to meet, Week of meet, week following meet).
- Include a survey to each host club beginning with 2024-2025 short course meets, to try to discover how deeply each club is going, and where support is needed.

Message 1 – this is sent to host clubs (to MD, MR, Safe Sport Coord) 1 month prior to their meet

Meet Director, Meet Referee, and Host Club Safe Sport Coordinator for **MEET NAME**,

The attached IASI Meet 360 includes *both* the Required Quality Control System and Optional Additional Resources and best Practices at Meets.

- **Quality Control System Requirements** on (pg 3-4) **MUST BE** followed at all USA Swimming and LSC sanctioned events. These items are **REQUIRED** by the US Center for SafeSport. Read this, and make sure you are on track.
- **Optional Resources and Best Practices at Meets** (pg 5-7) are **NOT** required by the US Center for SafeSport, however, they are helpful tools to aid you as Meet Director, along with the Meet Referee, in planning and prevention, integrating Safe Sport into all aspects of your meet, and response to Safe Sport issues. Included are:

- Planning list for pre event/during event/post event (page 5-7)
- Worksheet for compiling your key contacts, chain of command, and plan for dealing with policy violations (attached)
- Safe Sport Posters for printing and placing around your meet facility (attached)
- Briefing Sheets to be read at your Coaches, Officials, Timers, Meet Marshalls, and Volunteer Briefings, Announcements for your announcer to read during the meet, copy of MAAPP for reference (attached)
- Potential Safe Sport Issues and Recommended Responses (page 8-9)
- Additional Resources, including key links to Safe Sport Policies, Reporting info, and Banned/Suspended lists (page 10)

Please contact me with any questions you have about Safe Sport, and any specific concerns about navigating Safe Sport requirements at your upcoming meet.

I will follow up with you again in the week prior to your meet.

Jen

Attachments:

- 1 - IASI Meet 360
- 2 - Worksheet: Contacts, Chain of Command, Assignments
- 3 – Safe Sport Briefings, Announcements, MAAPP
- 4 – Safe Sport Posters

Message 2 - this is sent to host clubs (to MD, MR, Safe Sport Coord) the week of their meet

Meet Director, Meet Ref, and Host Club Safe Sport Coordinator,

A few Safe Sport reminders for your upcoming meet:

- Reminder that **Quality Control System Requirements** (pg 3-4 of the attached Meet 360 packet) **MUST BE** followed at all USA Swimming and LSC sanctioned events. These items are **REQUIRED** by the US Center for SafeSport. Review this, and make sure you are on track.
- **Optional Resources and Best Practices at Meets** (pg 5-7 of the attached Meet 360 packet) are **NOT** required by the US Center for SafeSport, however, they are helpful tools to aid you as Meet Director, along with the Meet Referee, in planning and prevention, integrating Safe Sport into all aspects of your meet, and response to Safe Sport issues. If you haven't yet taken a look, please do so now.

I have attached 3 docs to make it *very* easy for you to add a few of the Optional/Best Practices items to your meet:

- Print **Briefings_Announcements_MAAPP**, and distribute to your Briefings (Coaches, Officials, Timers, Volunteers and Meet Marshalls), Announcer Sheet to your Announcer table, and MAAPP to the Officials room.
- Print as many **Safe Sport Posters** as you need, and place appropriately around your meet facility.
- Use the **Contacts Worksheet** to compile key numbers and details, detail your chain of command, and plan for dealing with policy violations

Please contact me with any questions you have about MAAPP, Safe Sport practices, and any specific concerns about navigating Safe Sport requirements at your upcoming meet.

I will follow up with you again after your meet.

Attachments:

- 1 - IASI Meet 360
- 2 - Worksheet: Contacts, Chain of Command, Assignments
- 3 – Safe Sport Briefings, Announcements, MAAPP
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Message 3 - this is sent to host clubs (to MD, MR, Safe Sport Coord) the week following their meet

Meet Director, Meet Referee, and Host Club Safe Sport Coordinator,

Hopefully your meet went smoothly. If you have any Safe Sport related questions, please feel free to contact me. Or, you may reach out to USA Swimming Safe Sport Staff for a conversation. <https://www.usaswimming.org/safe-sport/safe-sport-staff-directory>

If there were any Safe Sport issues at the meet and you aren't entirely sure *if* they should be reported, err on the side of reporting.

If there were any Safe Sport issues at the meet and you aren't sure *where* to report them – maybe you aren't sure if the issue falls under MAAPP, USA Swimming Code of Conduct, Safe Sport Code, or is a Non-Safe Sport Concern - start here: <https://www.usaswimming.org/safe-sport/report-a-concern>

If you believe a matter was relatively minor, it is *still* your responsibility to report, and you are required to do so.

Even if you feel an incident was resolved at the meet, you will have an opportunity to describe *how* it was resolved in the report. Documenting is very important, for the protection of all athlete and non-athlete participants, and for your own protection, so do report.

Remember that it is not your job to investigate, only to report. If the matter does require further investigation, USA Swimming and/or US Center for Safe Sport will do so.

Finally, make sure you have completed the updated Meet Referee/Director Report, including the two Safe Sport questions. Attached.

The old version of the MD/MR report is no longer in use.

Attachments:

Meet Director/Meet Referee Report with 2 Additional Safe Sport Questions