

Admin Vice Chair Report  
October 5, 2025  
House of Delegates Meeting

Sanctioning Committee

During long course season, we began to train ChatGPT to use artificial intelligence to review meet announcements. I'm pleased to report that this experiment has proven very successful, and now we are able to quickly and efficiently review meet announcements and let host clubs know that their meets have been approved for sanctioning, or what changes must be made in order to fulfill all requirements. This shifts the focus of the Sanction Committee from actually performing the meet announcement reviews to other tasks. Specifically, the Sanction Committee is going to be reviewing Section I of the policies and procedures to determine what changes, if any, should be suggested to enhance and improve the meet experience in Iowa. Soon there will be a Sanctioning Committee page on the Iowa Swimming website which will include the dates of our future meetings and links to the meetings for anyone who wants to attend. We are seeking two athlete representatives to serve on this committee.

Planned Meeting Dates for the balance of the FY:

- Monday, October 13, 2025 @ 7:30 pm
- Tuesday, January 6, 2026 @ 7:30 pm
- Thursday, April 9, 2026 @ 7:30 pm
- Tuesday, July 14, 2026 @ 7:30 pm

Personnel Committee

After a very busy summer in 2024, the Personnel Committee has largely been idle the past year. However, even though there are no pressing issues facing the Personnel Committee, it is important that the committee meet regularly to review personnel-related documents such as the employee manual, employee handbook, and HR-related processes. Soon there will be a Personnel Committee page on the Iowa Swimming website which will include the dates of our future meetings and links to the meetings for anyone who wants to attend (although some personnel committee meetings, or portions of some meetings, may be declared "closed" when the topics are confidential in nature). We are seeking an athlete representative to serve on this committee.

We have set dates for the remainder of this fiscal year:

- Tuesday, October 28, 2025 @ 7:30 pm
- Tuesday, January 13, 2026 @ 7:30 pm

- Tuesday, April 7, 2026 @ 7:30 pm
- Tuesday, September 7, 2026 @ 7:30 pm

#### USA Swimming Annual Business Meeting

I attended the USA Swimming annual business meeting September 25th through 27th in Denver, CO. A separate report has been submitted.