



IASI COVID-19 Relief Guidelines

Prepared by: The Iowa Swimming Board of Directors

Released: October 4th, 2020

The Iowa Swimming, Inc. (IASI) Local Swim Committee (LSC) Board of Directors determined that a series of financial assistance measures were required to support members as a result of the disruption to training and competition caused by the Coronavirus (COVID-19) outbreak. This determination is consistent with Section 601.1 of the USA Swimming Rules and Regulations and with the objectives and primary purpose of IASI – that being be the education, instruction and training of individuals to develop and improve their capabilities in the sport of swimming. IASI shall promote swimming for the benefit of swimmers of all ages and abilities, in accordance with the standards, rules, regulations, policies and procedures of FINA, USA Swimming, and IASI and its Articles of Incorporation.

The measures approved by the Board include:

- The waiving of the LSC portion of the 2021 registration fees,
- The waiving of sanction fees for the 2020-21 Short Course Season (with some exceptions),
- The waiving of collection of splash fees for the 2020-21 Short Course Season (with some exceptions), and
- Providing grants to LSC membership from the LSC's cash reserves.

The total IASI approved relief budget is estimated to be \$175,000, 71% (\$125,000) of which is allocated to waiving of fees and 29% (\$50,000) for club grants. The club grants have been allocated over two fiscal years – the first 40% (\$20,000) was made available as matching payments to those clubs that received grants from the USA Swimming Foundation (4 clubs in the first round and 15 clubs in the second round) with the remaining \$30,000 (FY2020 IASI Grant Program) to be made available to all clubs during the beginning of the 2020 fiscal year. The amount of the grant per club is determined by the number of registered IASI swimmers on March 31st, 2020¹.

FY2020 IASI GRANT GUIDELINES:

The IASI mission is to support Swimmers, Clubs, Coaches, Officials, Parents, and Volunteers by providing resources for excellence. This one-time grant aims to support the IASI swimming community by providing financial assistance so clubs can continue their work as charged in our mission.

The grant program is intended to help club leaders and coaches adapt to the changed landscape of local youth sports during the COVID-19 pandemic. This relief is intended to assist clubs as

¹ There were 2732 registered swimmers in the IA LSC at the end of March 31st, 2020. This provides for a grant amount of \$11.00 (rounded up) per registered swimmer (including outreach and seasonal).



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they work to secure resources, receipt of payments on insurance claims or federal disaster assistance. This is not intended as long-term support, business loan, or is it in any way indicative of future support.

The amount of the grant for each club that applies will be the amount per individual swimmer multiplied by the number of swimmers registered with the applicant club on March 31st, 2020.

FY2020 IASI GRANT TIMELINE:

- October 5th, 2020 - Grant applications open at 12:00 pm Central Time
- October 26th, 2020 - Grant applications due at 5:00 pm Central Time
- November 9th, 2020 - Grant recipients announced.
- November 16th, 2020 - Executed Letter of Agreement and completed W9's must be returned
- November 23rd, 2020 - Funds disbursed pending receipt of an executed Letter of Agreement and W9 from the grant recipients

FY 2020 IASI GRANT ELIGIBILITY REQUIREMENTS:

Eligible Applicants

- Eligible applicants may be for-profit or not-for-profit USA Swimming clubs providing competitive aquatic training services as a part of the IASI LSC. Eligible applicants must be members of USA Swimming in good standing, members of the IASI LSC in good standing as of September 30th, 2020, and qualified to conduct business in the Iowa area for the remainder of 2020.
- The IASI Board of Directors will accept only one (1) application per club. Applications must be (electronically) signed by the Head Coach/Owner/CEO or other designee (on behalf of their clubs) authorized to act on behalf of the club under applicable statutes.
- Applicants must commit to at least three defined programs within the LSC to support the growth of swimming.
- Applicants must certify on forms provided by IASI that they do not discriminate in the operation of their programs.

The IASI Board of Directors will **NOT** accept:

- Applications which are late or incomplete, for any reason
- Applications submitted through any other format than electronic/online format (Google Forms)
- Applications requesting funds which would duplicate benefits or provide revenues such that the grant would result in a surplus to the recipient beyond actual operating expenses (funding from other sources)
- More than one application per LSC registered club, regardless of the number of teams



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sponsored by such club

- Applications requesting funds that are to be used for the benefit of any party other than the applicant club
- Applications for funds other than to help meet ongoing operational costs. This grant will not fund equipment, apparel, marketing or promotional materials, construction, renovation, or the like. This grant will not fund budget relief or cover something other than operational costs (i.e. personal use, re-granting/gifting purposes, replace lost sales, etc.)

FY2020 IASI GRANT APPLICATION FORM/INSTRUCTIONS

Please refer to the following guidelines as you complete the grant application. You may click here to apply:

[FY2020 IASI Grant Application](#)

If you have any questions about these requirements, please contact Phil Barnes, Finance Vice-Chair, at 319-573-1890 or Art Dinkin, Committee Member, at 515.201.7591.

FY2020 IASI GRANT VALIDATION

The Application Validation Process is designed to confirm qualified applicants in an open, fair, and equitable manner.

This includes the following steps:

- Confirm eligibility – as outlined above
- Confirm compliance with funding requirements – Applicants agree to take actions to benefit the IASI LSC and its members

Final Approval Process

- Each application is independently reviewed and validated for eligibility by the IASI Finance Committee.
- Committee reviewers will evaluate applications using a standardized rating rubric ([click here to view rubric](#)) as per best practices for non-profit organizations
- The Committee will submit final funding recommendations to the IASI Board of Directors for its consideration
- The IASI Board of Directors will consider the Committee's recommendations and make final grant awards in a formal "virtual" meeting (due to government restrictions on in-person



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gatherings). The grant of awards will be made on the basis of the applications only, and applicants will not have a right to speak in support of the application. All relevant information should be included in the written application.

- Board meetings, whether in-person or “virtual,” are open to the public and applicants are encouraged to attend

Payment Information

- Any monies granted are solely for club operation expenses
- Funds will be distributed to Head Coaches, via checks written to clubs
- Funded applicants will be paid in accordance with this approved budget expenditure.
- The Grant Committee reserves the right to refuse to fund an application that is incomplete, or does not meet the eligibility criteria describe above.

FY2020 IASI GRANT FUNDING REQUIREMENTS

Core Contract

- Recipients will be required to reciprocate to the Iowa LSC through their choice of multiple channels described below. Funded programs are expected to serve as gateways to remain connected within the Local Swim Committee/Community with regard to existing programs, initiatives, and means to innovate and improve the sport in the area
- The Grant Committee reserves the right to withdraw any funding award from programs unable to demonstrate minimum funding requirement standards.

Grant Applicants Must Commit to Satisfying At Least 3 of the Following Standards:

- Achievement of Safe Sport Recognition by end of August 2021.
 - Safe Sport Recognition must only be completed once (1) every two (2) years
 - For assistance completing the Safe Sport Recognitions program, review the Safe Sport Recognized Club Instructions via this [link](#), or the IASI Safe Sport Board Member.
- Professional Development in line with the IASI mission of education and excellence
 - Donation of time/facilities/resources toward innovative coach education
 - Donation of time/facilities/resources toward innovative athlete education
- Have two or more eligible team members attend online swim official’s initial training/clinic.
- Club development through participation in the club recognition program which is a voluntary program to recognize clubs that demonstrate a commitment to long term club growth, development and stability. This program encourages clubs to strive toward basic and increasing standards of achievement. For information, please view this [link](#).



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- Commit to host/co-host IASI LSC meets in through February 2022.
- Collaborative strategies are also intended to expand established relationships and create new relationships with neighboring organizations that support athletes and families, coaches, and clubs
 - Active program (club/team) participation in other LSC events such as House of Delegates, etc.
 - Other qualifying activities used to benefit the LSC or a IASI team must be approved by the IASI Board of Directors

Letter of Agreement

- Applicant must complete and submit a Letter of Agreement and W9 before receiving grant funding
 - This will be signed by the Head Coach/Owner/CEO and the IASI Vice Chair Finance
 - This will include signature and contact information for a secondary point of contact (name, email, job title)
- Funded applicants are expected to participate fully in all LSC-sponsored program and professional development
- Funded applicants are expected to participate specifically in their 3 chosen commitments
- Applicants failing to complete 3 chosen commitments, or failing to provide the information in the designated timeframe will not be allowed to register their club in the IASI LSC for 2022 (until all obligations are met)
- IASI does not discriminate in its operations on the basis of race, color, religion, sex (including pregnancy, sexual orientation or gender identity), national origin, disability, or genetic information. The Letter of Agreement will include a certification that the grant recipient does not discriminate in its operations on the basis of race, color, religion, sex (including pregnancy, sexual orientation or gender identity), national origin, disability, or genetic information.