



IASI Board Meeting Minutes

August 28, 2022 2:00 pm Zoom Meeting

Roll call/Attendance

Board Members:

Present: Bobby Kelley, Art Dinkin, Michael Peterson, Melissa Woltz, Susan Repko, Phil Barnes, Jordon Kloth, Mikayla Kloth, Don Spellman, Jen Matthews**

***Non-voting Board-members*

Absent: Doug Kolsrud, Parker Craw, Lily Weber***

****Waiver for absence was granted*

Others Present: Marie Koenigsfeld, Katherine Thomas, Steve Smith, Jackson Leonard, Ellery Parish, Doug Colin, Ben Colin

Meeting was called to order at 2:00 pm. Quorum was present.

Minutes from previous meetings

April 10, 2022 IASI Board Meeting Minutes

A motion was made to approve the minutes as presented. Motion made by Art Dinkin. Seconded by Jordon Kloth. **Motion carried.**

Special Guest

Ellery Parish was introduced as our associate advisor for Central Zones. Ellery will help IASI with strategic planning related to the LEAP survey, as well as being a resource for the LSC and local clubs. She will be the point of contact for Iowa: eparish@usaswimming.org

Membership Comments and Concerns

Steve Smith expressed concerns about team travel for Team Iowa events. Concerns were expressed about safety, health, and well-being of athletes sharing rooms with other athletes unsupervised by parents. Steve asked the board to consider making team travel optional for athletes.

Officers' Reports

General Chair - Bobby Kelley: Full report can be found on IASI website

Results were returned from the LEAP survey. The top priority for IASI is the development of a Strategic Plan which should include a Communication Plan. Other areas that the LSC needs to focus on are a Governance Committee review of Policy and Procedures, development of a Board Orientation process or Board Manual, and development of a plan for ongoing BOD Self-Assessment. At the programming level, IASI needs to work towards using USA Swimming resources to implement DEI programs, encourage athlete development with participation at USA Swimming Workshops & Zone Leadership Summits, and promote Coach Professional Development through the Coaches Leadership Summit in November.

Thank you to Parker Craw and Lily Weber, outgoing Board members, for all of their hard work.

Admin Vice Chair - Art Dinkin:

Biggest goal is to formalize the structures of the Sanctioning and Personnel Committees and submit them to the board for inclusion in the Policies and Procedures.

A post Champs meeting was held with those involved in running Champs and Silvers and used that information and feedback to drive the direction of future championship meets.

Finance Vice Chair - Phil Barnes:

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Financial summary is posted on the website. Income was up due to higher than expected registrations. Expenses were under budget by about \$6000. Meet expenses were higher than budgeted due to higher than expected rental fees. End of the fiscal year summary will be presented to the Board in September.

As of September 1st, Splash fees go up by \$1 per swimmer for a total of \$6 per swimmer.

Athlete reimbursement applications are due August 31st, but will be based on the 2021-2022 budget.

Internal audit was held. Suggested changes to Financial Policies and Procedures will be presented for approval in New Business.

Senior Vice Chair - Michael Peterson :

Nothing to report

Age Group Vice Chair - Melissa Woltz: Full report can be found on IASI website

2022 Open Water Zones: Bobby Kelley attended as Head Coach for Team Iowa, with 14 athletes. 2023 OW Zones will be in Pleasant Prairie, WI on June 15th and 16th.

2022 Central Zone Multi-Cultural Meet: Team Iowa Coach Scott Weinheimer took 8 IA swimmers. Team Iowa finished 6th out of 11 LSCs in attendance with 9 individual event titles and 1 relay title. 2023 dates/location TBD.

14&U Central Zone Championships: Team Iowa Coaches Melissa Woltz, Karyl Palmer, Erik Pinter, and Gwen Sorensen attended with 44 athletes and finished in 4th place. 2023 Zones will be in Lenexa, KS on August 3-6, 2023.

2023 Midwest All-Stars: Networking with coaches and LSC contacts to potentially bring Midwest All Stars back to Des Moines on January 13-15. Looking at possibly updating the current meet structure.

Athlete Chair - Jordon Kloth:

The Central Zones athlete group is developing a Central Zones Athlete page. Looking for ideas and suggestions for the page.

Olivia Frantum was elected as the new Junior Representative, and Joshua Chen is the new Athlete-at-Large Representative.

Coaches Chair - Parker Craw:

Not present

Safe Sport Chair - Jen Matthews:

IASI clubs continue to renew their Safe Sport Recognition. Applications will go offline from September 1st through October 31st. Teams will soon be able to track which families and athletes have completed the APT training on the Learn platform. Athletes will no longer receive a 30-day grace period to complete APT when they turn 18.

Upcoming virtual Safe Sport workshop in October will cover changes to Safe Sport recognition program and Meet 360 in addition to other items.

Officials Chair - Phil Barnes:

Finished the season with a number of N2 certifications and three additional N3 evaluators. Virtual officials trainings have been successful in training new officials. SWIMS 3.0 will come back online

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with the new OTS on October 1st. Officials recertification testing will be available via Google forms on the Officials website until the testing platform comes back online.

Governance Committee - Ben Colin:

Nothing to report.

Technical Planning Committee - Ben Colin:

TPC will be asking the board to approve changes to the 2023 Championship format. These changes include rebranding the Silvers meet as 2-day scored Regional meets, eliminating the 11-12 1650/1500 Free, rearranging 11-12 events at Long Course Champs so that they can finish competition in 3 days (with no Sunday events), and allowing bonus swims in events 200 and shorter.

Diversity and Inclusion - Don Spellman:

Nothing to report.

Registration - Jen Matthews:

Membership continues to grow and is at an all time high with 4722 registrations.

Swims 3.0 is rolling out. Clubs are completing tasks to prepare for 2023 registration. Launch to general membership will open September 1st to allow members to complete 2023 registration online. USA Swimming registration fees have increased.

USA Swimming outreach membership registration will now be confirmed by USA Swimming through the online registration process. A proposal will be presented regarding LSC confirmation of Outreach membership to be eligible for LSC outreach benefits.

Flex membership is now only available to 12 and Under athletes.

An admin membership (at \$30) is now available for non-athlete members who do not have regular interaction with athletes (board members, webmasters, etc.)

IASI Office - Marie Koenigsfeld:

Deadline for Athlete reimbursement is August 31. Athlete reimbursement budget should be reevaluated. Total payout for fly-to meets is \$750, while average expense to family is \$2100. Payout to drive-to meets (Futures) is \$250 while average athlete expense is \$1300. Total eligible requests for athlete reimbursement is \$6700, while the budgeted amount is only \$6000. Only A level meets will be reimbursed because no funds will remain for lower level meets.

Leap report will be published on the IASI website. Ellery Parish will be working with IASI staff and board members to address action items.

A Disability committee is being created as a sub-committee under DEI to help promote programming for athletes with disabilities. Goals would be to set the IASI para qualifying time standards, to promote programs for para-athletes, to recognize records of our para-athletes, and to include all athletes in our mission of excellence for all.

Contact Marie if you are interested in becoming more involved at the LSC, Zone, and/or National level.

Old Business

An Executive Board meeting was held at which the LSC entered a contract with Splash Multisport to be the vendor for Team Iowa through summer of 2024.

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New Business

Proposal A: IASI will host a BOD workshop for strategic planning with Ellery Parish from USA Swimming's assistance on Friday and Saturday, ~~March 31 and April 1, 2023~~, April 28 and 29, 2023. (Friday's session will be an evening session about 3 hours in duration & Saturday's session 7 hours)

Motion made by Art Dinkin. Seconded by Phil Barnes. Discussion ensued. Proposal was made by Phil Barnes to **amend the dates to April 28th and 29th**. Seconded by Art Dinkin. **Motion carried.**

Proposal B: Update the IASI Financial Policies and Procedures

Proposed changes can be found on the IASI website. Motion made by Phil Barnes to approve the changes as presented. Seconded by Art Dinkin. **Motion carried.**

Proposal C: Revise the 2022-23 IASI Schedule of Meets to reflect the changes approved by the Board of Directors at the January 30, 2022 meeting and March 6, 2022 meeting.

Dates were incorrectly reported to the HOD for approval. No motion was made. Proposal will be taken to the October HOD meeting for approval.

Proposal D: Change Section K.II.A-B.4 as follows:

II. GENERAL RULES FOR ALL IASI CHAMPIONSHIP MEETS

- A. ~~Number and Name of ISI~~ Name, Length, and Number of IASI Championship Meets.** IASI shall sanction at least one short course and one long course championship meet during the 12-month period beginning September 1 and ending the following August 31. ~~Subject to approval by the ISI House of Delegates, the ISI Technical Planning Committee ("TPC") may change the number and name of any ISI Championship Meet as it deems necessary and appropriate.~~ **Technical Planning Committee shall consult with officers, committee chairs and coordinators and prepare and present the number of championship meets, the length in days of each championship meet, and the name of each championship meet for consideration and approval by the Board of Directors, should changes be proposed.**
- B. General Rules for All IASI Championship Meets.** The following general rules apply to all championship meets, unless otherwise modified by the rules for the specific championship meet.
- 4. Selection of IASI Championship Courses, Dates Weeks, and Locations.** The Coaches Committee will establish **preferences** for the course distance used for all championships, the ~~dates~~ **weeks (within day range from Monday to Sunday)** of all championships, and the locations of the highest level championship for each season at the fall meeting preceding the Meet Bid Meeting in which the meet calendar is being set **and report those preferences to the IASI office to inquire about facility availability.**



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Once facility availability inquiries have returned, with approval of the Board of Directors, the Coaches Committee will establish the course distance used for all championships, the weekends of all championships, and the locations of the highest level championship for each season by December 31 preceding the Meet Bid Meeting.

Motion made by Art Dinkin. Seconded by Melissa Woltz. **Motion carried.**

Proposal E: Change Section K.II.C.2 as follows:

II. GENERAL RULES FOR ALL IASI CHAMPIONSHIP MEETS

- C. **General Meet Operations Rules for All Iowa Swimming IASI Championship Meets.** The following meet operations rules apply to all Iowa Swimming Championship meets, unless otherwise modified by the rules for the specific championship meet.

2. Entry Deadlines.

a. The entry deadline ~~will~~ **shall** be noon seven days prior to the start of the meet. ~~New event qualifying times achieved after the entry deadline shall be entered by noon of the Monday immediately prior to the start of the meet using USA Swimming's Online Meet Entry system ("OME").~~ **as well as when:** except as in paragraph i below:

- i. New event qualifying times are achieved after the entry deadline and shall be entered by noon of the Monday immediately prior to the start of the meet. For relay events, entries are permitted through the new event qualifying deadline only when new qualifying entries are submitted that advance the number of athletes past a relay entry threshold, based on the number of athletes on the meet entry roster at the initial entry deadline.
 - ii. Faster seed times are achieved for entries submitted prior to the initial entry deadline and shall be allowed to update times, submitted with proof of time, by noon of the Monday immediately prior to the start of the meet.
- b. **Except as provided in Section K.II.C.2.a, all other** new or updated entries, regardless ~~if they are~~ **of whether** individual or relay entries, received after the entry deadline as defined in ~~Paragraph 2.a~~ **Section K.II.C.2.a**, will be entered as late entries.
- c. [no proposed changes]
- d. [no proposed changes]



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- e. *[no proposed changes]*
- f. ~~The athletes shall be seeded according to entry time per sub-section C.1., above, unless the session heat sheet have been printed in which case the athlete shall swim in heat one of the event or,~~ **Late entries in preliminaries and finals events and 12 and Under events, submitted with proof of time, will be seeded according to entry time. All other late entries will be seeded at the slowest non-conforming qualifying time.** If necessary, a zero heat shall be created.

Motion made by Art Dinkin. Seconded by Don Spellman. A friendly amendment was made to 2a to clarify the exceptions to the entry deadline. **Motion carried.**

Proposal F: Update Outreach Procedural Changes by amending Sections C & I as follows:

Section C.III - OUTREACH MEMBERSHIP is an annual membership, opens September 1 and is valid from the date of registration through December 31 of the following year. The purpose of the Outreach program is to provide reduced membership for economically disadvantaged youth. ~~The applicant MUST include proof of participation in at least one program on the USA Swimming Outreach Membership Criteria List to qualify for the reduced fee, along with athlete registration form.~~ **Proof of participation in one program on the USA Swimming Outreach Membership Criteria List must be submitted to the club to qualify for the USA Swimming reduced membership fee, AND to the IASI office to qualify for the reduced IASI meet fee.**

Special Request cases for Outreach eligibility will be considered. ~~To show a person is economically disadvantaged the burden of proof rests with the applicant.~~ **To qualify for USA Swimming Outreach membership, the burden of proof of eligibility rests with the member. To qualify for reduced Outreach meet fee, the burden of proof of eligibility rests with the club.**

Section I.B.6 - Entry Fees for Outreach Members. ~~Outreach members of IASI and USA Swimming may enter the maximum number of individual events for a total entry fee of \$5.00,~~ **USA Swimming Outreach members who have also been confirmed by the LSC Registrar as IASI Outreach athletes may enter the maximum number of individual events for a total entry fee of \$5,** which includes the swimmer's IASI swimmer splash fee and if charged, the swimmer's facility-use fee.

Section I.B.8 - IASI Swimmer Surcharge. Except for out-reach swimmers, the meet hosts shall collect an IASI Swimmer Surcharge from each athlete where times are entered into SWIMS for all IASI Sanctioned and Approved meets except for Time Trials associated with an Approved or Sanctioned meet. ~~The IASI Swimmer Surcharge for Outreach Swimmers' participation will be waived for meet for outreach members of IASI and USA Swimming.~~ **The IASI Swimmer Surcharge for Outreach Swimmers' participation will be waived for Outreach members of USA Swimming who have also been confirmed by the LSC Registrar as IASI Outreach athletes.** The Board of Directors and the

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House of Delegates shall determine the amount of the IASI Swimmer Surcharge through the annual budgetary processes.

Motion made by Art Dinkin. Seconded by Melissa Woltz. **Motion carried.**

Motion for the board to approve changes to the 2023 Championship Meets as presented by the TPC Chair. These changes were presented during the TPC report and can be found on the IASI website.

Motion made by Art Dinkin. Seconded by Melissa Woltz. **Motion carried.**

Motion for the board to approve the method for developing Championship Qualifying Times as presented by the TPC Chair.

Motion made by Art Dinkin. Seconded by Melissa Woltz. **Motion carried.**

Motion for the board to approve the new staff job descriptions as presented by Admin Vice Chair.

Job descriptions were updated by the Personnel Committee. These new job descriptions can be found on the IASI website.

Motion made by Art Dinkin. Seconded by Jordon Kloth. **Motion carried.**

Motion for the board to waive the schedule change fee for ICE

ICE changed the date of their meet in response to another team's meet schedule change.

Motion made by Art Dinkin. Seconded by Melissa Woltz. **Motion carried.**

Request for an exemption to the eligibility requirement for Athlete Travel Reimbursement

No motion made.

Motion: The dates and times for regularly scheduled IASI Board of Director meetings for the 2022-2023 IASI Fiscal Year shall be the following:

7:00 PM on Sunday, October 9, 2022
7:00 PM on Sunday, December 4, 2022
7:00 PM on Sunday, January 8, 2023
7:00 PM on Sunday, March 5, 2023
7:00 PM on Sunday, April 16, 2023
2:00 PM on Sunday, August 27, 2023

Motion made by Phil Barnes. Seconded by Jordon Kloth. **Motion carried.**

Adjournment

A motion was made to adjourn the meeting. Motion made by Art Dinkin. Seconded by Jordon Kloth. **Motion carried.**

Meeting was adjourned at 4:07 pm.

Next scheduled BOD Meeting will be Sunday, October 9, 2022 at 7:00 pm.

Next scheduled HOD Meeting will be Sunday, October 2, 2022 at 2:00 pm.