

Iowa Swimming



Senior Swimming Committee

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Senior Swimming Committee

I. Introduction

Objective: to serve the 13 & Over swimmers of the LSC, and their respective coaches, with the best resources for improvement.

II. Responsibilities

List the responsibilities of the committee

1. Provide resources for coaches and 13 & Over athletes for improvement
 - a. Resources include, but are not limited to:
 - i. Annual IASI Select Camp
 - ii. Professional Development
 - iii. Athlete Education / Experience
 1. Zone Summits
 2. Zone Meets / Camps
 3. USA Swimming Workshops
 - iv. Online resources
2. Work in partnership with the Age Group Committee and Coaches' Committee to provide swimming experiences that work toward the IASI Mission, Vision, and Values.
3. The Senior Committee duties shall include developing and directing programs for all senior level competition in accordance with the mission and vision of IASI. Additionally, the committee will work with the Technical Planning Committee (TPC) to develop the Time Standards for the LSC championship meets and with the IASI office to identify the recipients of the annual Swimmers of the Year awards for senior level athletes.
4. Work in conjunction with the GC, Finance Vice-Chair, and other Chairs to complete a budget proposal each FY.

III. Committee Structure and Operations

1. Guidance
 - a. *Committee members should have a significant influence on the Senior level swimmers of their respective teams.*
 - b. *Duties of the Committee*
 - i. *Ensure IASI Senior swimming is continuously improving.*
 - ii. *Coach education, opportunities for swimmers and coaches alike should be considered.*
 - c. Meetings – *Quarterly open meetings; held in the week prior to planned Board meetings*
 - d. Communications – *Senior Committee notes should be included in the SVC's Board reports.*

As opinions are discussed and decisions are made, the SR Committee should communicate immediately with affected parties.

e. Other Duties of the Committee – *Any other duties*

2. Committee Structure

a. Committee Chair – *Appointed by the General Chair with the advice and consent of the Board of Directors and possibly the Division Head --- or – Approved by the vote of the Spring House of Delegates. Two (2) year* term commences on September 1 *of odd number years.*

- The Senior Vice Chair should have a strong understanding of Senior Swimming both inside and outside of the LSC.
- Typically, in the LSC, Senior Swimming is defined as athletes ages 13 and older. However, the Senior Vice Chair should also have a solid understanding of elite level swimming.
- The Senior Vice Chair works very closely with other coaches in the LSC, as well as the Age Group Vice Chair and Coaches' Committee.

The Senior Vice Chair is responsible for:

- Organizing and preparing for meetings of the Senior Committee
- Holding Senior Committee members accountable for action items between Committee meetings
- Attending and participating at Board of Directors meetings

Important attributes of a successful Senior Vice Chair include:

- Previous familiarity with and/or service on the Senior Committee is important to understand how the committee functions and some of the issues facing the committee.
- Strong rapport with senior-level coaches in the LSC
- Strong awareness of issues and challenges facing senior level athletes.

Duties and Powers from the Bylaws

- Serves a voting member of the Board of Directors
- Heads the Senior Division of IASI

- b. Committee Vice Chair – Appointed by the General Chair with the advice and consent of *the Admin. Vice Chair* and the Chair. Two (2) year term commences on September 1 *of even numbered years, when possible, to provide overlap with the current Chair if there is a change in the Vice Chair position.*
- c. Secretary – Appointed by the General Chair with the advice and consent of the Chair. Term commences on September 1 of odd numbered years.

- d. Athlete Representatives (at least 20% of the Committee) – Approved by the General Chair with the advice and consent of Chair. Term commences on September 1 of even numbered years.

3. Committee Terms

Each Committee member shall serve a term of *2* years *with a limit of no more than two consecutive full terms in an assigned position*. The Division Head and current Chair are responsible for nominating other proposed Committee members. Candidates for each position shall be nominated by *March 15th* of the calendar year of term commences. Voting for any required voted positions shall occur by *or at the Spring House of Delegates meeting*.

A committee member added to the committee mid-term (to fulfill the duties of any outgoing members) will *not* have their time served count toward a two year term.

4. The Chair shall:

- a. Be responsible for providing a written report of developments between Board meetings.
- b. Be the Committee Chairperson
- c. Be the representative on the IASI Board
- d. Attend and appoint a delegate to attend other meetings *(other committee meetings, outside the LSC meetings, etc.)*
- e. Be responsible for proposing rule changes and amendments to IASI bylaws, Policies and Procedures on behalf of the Committee

5. Vice Chair shall:

- a. Conduct all meetings on the Committee in the absence of the Committee Chair and/or at the requests
- b. Attend the IASI Board meetings in the absence of the Committee Chair.

6. The Secretary shall:

- a. Work with the LSC office
- b. Publish meeting notices with an agenda
- c. Responsible for recording and developing minutes
- d. Responsible for publishing and posting each meeting's minutes on the IASI website

7. Other Committee Members shall:

- a. Attend and participate in Committee meetings
- b. Perform other ad hoc as assigned by the Committee Chair

8. The Athlete Representative shall:

- a. Represent the views and needs of the athletes
- b. Attend and participate in Committee meetings
- c. Report other ad hoc as assigned by the Committee Chair

IV. Reporting

Agendas for Committee meetings shall be distributed at least five days before each scheduled meeting. These agendas shall also be posted on the LSC Committee webpage.

Minutes for meetings shall be published within one week after the conclusion of each meeting. The minutes shall also be posted on the LSC Committee webpage and be available to all members of the IASI.

Additionally, the Committee shall provide reports to both the Spring and Fall the House Delegates meetings.

Required Committee reports are:

1. Senior Committee Report presented annually to the IASI Board of Directors at its August Board meeting
2. Senior Vice Chair Reports at each IASI Board meeting, reflecting the work done by the committee since the previous Board meeting.