

Louisiana Swimming, Inc.
Observed Meet Application
Season-Culminating Championship Meet

This form is used to request authorization for observation of swims at High School, Masters, or other association **season-culminating Championship meets**.

Instructions:

- 1) Requests for observation will be submitted **not less than 21 days prior** to the championship meet date.
- 2) Send this completed application along with a check (payable to Louisiana Swimming, Inc.) covering the \$100 fee to the following address:

Louisiana Swimming, Inc
ATTN: Warren Lind
720 Green Acres Road
Metairie, LA 70003-2437

- 3) Any request for observation submitted less than 21 days prior to the meet date will incur a penalty fee of \$10 per day less than 21 days prior to the meet date.

Application Requirements:

- 1) **Timing systems** must comply with the conditions outlined in 102.24 USA Swimming Rules & Regulations.
- 2) **Officiating:**
 - a) The number of Association officials must meet the minimum requirements (a referee, starter and two stroke and turn officials) as provided in Article 102.10 – USA Swimming Rules & Regulations. If the association stroke and turn officials are also certified by USA Swimming and are in position on deck, no additional observers are necessary. Officials may note compliance with USA Swimming Technical Rules only for those swimmers requesting observation, or the entire meet may be observed.
 - b) Or, a minimum of two USA Swimming certified officials shall be assigned and in position on the deck, to verify compliance with USA Swimming Rules for those swims requested to be observed.
 - c) Where the technical rules as listed in Article 101 are the same as the host organization, the judgment of the organization officials shall be sufficient.
 - d) The designated USA Swimming certified official must verify compliance with applicable rules and procedures and shall forward any proof of times requests and the final results for observed meets to the LSC NTV official.
- 3) **Proof of Times Requests:**
 - a) Times for USA Swimming members in good standing at the time of the meet should be entered, upon request, into SWIMS, the National Times Database
 - b) If an athlete's USA Swimming ID # or full legal name and birth date is included in the electronic meet results, no individual request for data entry into the SWIMS system should be necessary. The LSC NTV official or SWIMS data officer shall enter times for any such athlete into SWIMS.
 - c) If the above data is not included in the electronic results, individual requests for times may be required by the LSC NTV official where the meet took place.

From: _____ **for** _____
(Name of Meet Host) (Name of Meet)

To be held at _____ **in** _____
(Name of Facility) (City)

On _____
(Date/dates)

(continues next page)

By signing below, the Meet Referee or Meet Director verifies the following:

Check one of the options listed below and complete the remainder of this section.

- ☐ This swim meet will be observed in its entirety, exclusively by USA Swimming Officials, according to staffing guidelines specified in USA Swimming Rules & Regulations.
- ☐ This swim meet will be officiated exclusively by USA Swimming officials, but due to the limited number of verification requests expected, only swims specifically requested in advance will be observed for compliance with USA Swimming Rules.
- ☐ This swim meet will be officiated by the proper number of Association officials and also observed by a minimum of two assigned USA Swimming Stroke & Turn certified officials positioned on deck in compliance with USA Swimming Rules.

Names of currently certified USA Swimming officials who will officiate at the meet:

Stroke Judges: 1) _____ 2) _____
3) _____ 4) _____

Administrative Referee(s): _____

Meet Marshall(s): _____

* It is understood and agreed, upon granting approval of the “Observed Meet Application”, that the host club will submit **within 3 business days** after the event the Meet Manager Backup file and **10 business days** after the event ALL required reports to Louisiana Swimming.

* In granting this approval for observation of a Season-Culminating Championships, it is understood and agreed that USA Swimming and Louisiana Swimming, Inc. shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of this event.

Name of Meet Referee _____ Phone _____

Email _____

Signed _____ Date _____

Approved: _____ (LSC NTV Official)