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New England Swimming
Harvard Pilgrim Center - Wellesley, Massachusetts
November 4, 2015 - Minutes - Board of Directors Meeting

Board Members:

Present: Arthur Athanas (YNS), Elise Atkinson (CRA), Priscilla Davis (UN), Joe Frazier (UN), Ray Grant (SSA), Nadine Johnson-Jesioneck (UN), Anne Kaufman (PHX), Judi Lombardi (NSSC), Paul Memont (UN), Marshall Muir (ENVY), Katherine O'Shea (PSC), Rick Osterberg (UN), Chris Sheppard (CRA).

Absent: Chuck Batchelor (ABF), Joe Bernal (BGSC), Matt Craven (SAC), Laura Matusak (GMA), Kayla Metivier (EST), Tim Mulvihill (SSYS), Kyle Schack (MVS), Mollie Westrick (KING).

Guests:

Louis Arruda (UN), Jamie Bloom (WYST), Kathy Dacey (UN), Anne Frazier (APEX), Ken Galica (UN), Carol Healey (NES-Office), Bob Menck (UN), Mary Riddell, (UN), Betsy Russell (CS)

7:02 pm – BOD Meeting Began opened with Committee Reports by Ray Grant, General Chair

1. **Welcome, Ray Grant:** Welcome, we are going to open up meeting for reports only waiting for our last board members to arrive.
2. **Official Report, Paul Memont:** The convention was great. A great deal of focus was on the Ryan Lochte swim regarding the freestyle leg of the IM. Fina's ruling is that you can't be on your back entering the final freestyle leg. You will be DQ'd if you are on your back leaving the wall. USA swimming determined that "a sufficient distance", as written in the rules is when your feet leave the wall. Secondly, starting Jan 1st, officials will only use the white cards we print out for credentials. Lastly, for clarification, although it is a recommendation that officials notify either the coach or the swimmer when disqualifications happen, it is not a rule that officials have to speak to the swimmer. *(Marshall Muir and Katherine O'Shea arrive)*

7:08 pm – Quorum established 12/23 - BOD Meeting officially called to order by Ray Grant

3. **Secretary's Report, Judi Lombardi:** Minutes for the September 21, 2015 meeting reviewed.. Rick submitted typographical errors. Motion to approve Secretary's report with typographical corrections for 9/21/15 made by Rick Osterberg, seconded by Chris Sheppard. *Motion passes 12-0*
4. **Treasurer's Report, Joe Frazier:** All treasury reports as of 11/4/2015 are on file at the New England Swimming Office and available upon request. Motion to approve Treasurer's report made by Rick Osterberg, seconded by Chris Sheppard. *Motion Passes 12-0.*
Arthur Athanas reminded all committees to prepare as detailed as possible electronic budget. If you need help, we will meet before February. Please think ahead to avoid all the adjustments after the budget is passed.
5. **Technical Committee, Rick Osterberg:**
 - a. 2015-16 Meet Reimbursement Policy: Please have a policy BEFORE February budgets for next year. Think ahead to avoid more amendments. 2015-2016 Reimbursement Policy motion by Rick Osterberg, seconded by Priscilla Davis. Joe Frazier asked for clarification on "outreach swimmer". Rick suggested typographical correction to clarify "registered outreach swimmer". *Motion passes 12-0-0*

A New England Swimming registered swimmer, who meets the eligibility requirements, and who qualifies for and swims in an individual event at the following meets will be reimbursed by New England Swimming:

MEET	DATE	LOCATION	AMOUNT
2015 California Classic Meet (IPC Approved – National Classification Available)	September 12-13	Yucaipa, CA	\$350
2015 Fred Lamback Disability Meet (National Classification Available)	October 24-25	Augusta, GA	\$350
2015 SCY Winter Nationals	December 2-5	Federal Way, WA	\$700
2015 SCY Junior Nationals	December 9-12	Atlanta, GA	\$500
2015 Can-Am Open (IPC Approved – National Classification Available)	December 10-12	Bismark, ND	\$525
2016 USA Swimming Olympic Trials	June 26-July 3	Omaha, NE	\$1400
2016 USA Swimming Paralympic Team Trials	June 30-July 2	Charlotte, NC	\$525
2016 LCM Futures Championships	July 30-August 2	Greensboro, NC	\$15,000 pot \$200.00 per meet
2016 LCM U.S. Open	August 2-6	Minneapolis, MN	\$875
2016 LCM Junior Nationals	August 8-12	Minneapolis, MN	\$625
2016 LCM Arena Pro Series Meets: - November 12-14 (Minneapolis, MN) - January 15-17 (Austin, TX) - March 3-5 (Orlando, FL) - April 14-16 (Mesa, AZ) - May 12-15 (Charlotte, NC) - June 2-5 (Indianapolis, IN) - June 2-5 (Santa Clara, CA)			\$15,000 pot \$200.00 per meet Max \$400 per swimmer No maximum number of meets in series per swimmer
Outreach Swimmer Support – Team Stipend 2015 SCY Nationals 2015 SCY Junior Nationals 2016 Eastern Zone Sectional Meets (March 31-April 2 LCM or SCY Region 1 and 2016 LCM Eastern Zone Super Sectional TBD) 2016 LCM Futures Championship (July 30-August 2) 2016 Eastern Zone LCM Senior Zone Championship (August 4-7) - USA Swimming Olympic Trials - USA Swimming LCM U.S. Open - USA Swimming LCM Junior Nationals			\$5,000 pot New England Swimming will reimburse the athlete's team for athlete transportation and lodging expenses which exceed the standard New England Swimming reimbursement amount for each meet. Requests will be processed through the New England Swimming Office

Swimmers who compete in both the 2016 LCM U.S. Open in Minneapolis, MN, and the 2016 LCM Junior National Meet in Minneapolis, MN may be reimbursed a maximum of \$1,187.50 (the full amount for the Nationals and ½ the amount for Junior Nationals).

Relay only swimmers will not be reimbursed.

ELIGIBILITY: To be eligible for reimbursement, an athlete must have been registered in New England Swimming, and have fully participated in a New England Swimming calendar meet six months prior to the meet for which reimbursement has been requested.

POST HIGH SCHOOL ELIGIBILITY: College athletes seeking reimbursement must have been previously registered with New England Swimming for one year prior to graduation from High School. Athletes participating in collegiate programs are not considered eligible for reimbursement during the period of September 1, 2015 through April 30, 2016.

Swimmers must fully participate in a total of five New England Swimming calendar meets during the year immediately preceding the meet for which requesting reimbursement.

“Full participation” means participation in all or at least two days of competition and at least one individual event at each day of participation. In the case of a one day meet, full participation means at least two individual events. This restriction does not apply to a one day distance meet.

The **club** must request the reimbursement within 30 days of the last day of the meet. The request must include receipts (plane ticket, hotel, etc.) to equal or exceed the amount of the requested reimbursement. These receipts must include the name of the athlete. If the required number of meets has not been met at the time that the request is submitted, the updated meet list must be sent to the office as soon as this requirement has been met. Incomplete requests will be returned. One check will be written to the club for reimbursement of each athlete in attendance

WAIVERS: There will be no waivers.

RATIONAL: Highest level meets are reimbursed at \$175.00 per day. The lower level meets are reimbursed at \$125.00 per day.

The New England Swimming Reimbursement Policy will be evaluated by the New England Technical Swimming and presented to the New England Swimming Board of Directors each January in advance of the New England Swimming Finance Committee annual budgeting process.

- b. **Proof of Age Requirement #1:** Motion made by Rick Osterberg, seconded by Jamie Bloom. First change is that from now on, Swimmers will be not be considered registered until proof of Age is met. Second change is that documentation has to be confirmed by NES Office as well as Team submitting documentation before shredding. *Motion passes 12-0-0*

PROOF OF AGE REQUIREMENT #1

Technical Committee recommends that this motion be considered.

Background: The Technical Committee seeks to update the Proof-of-Age Requirement

Change the following sections of the New England Swimming Policies and Procedures:

Addendum # 1 Proof-of-Age Requirement APPROVED POLICY AS AMENDED 6/13/2011

Beginning with the 2012 USA Swimming registration year (September 1, 2011), swimmers 19 years of age and younger must supply appropriate proof-of-age documentation to the New England Swimming office when submitting registration forms.

~~Registered swimmers aged 19 and under without proof of age documentation on file after January 1, 2012 will be registered with a probationary status. These swimmers are permitted to practice with their club (and are covered by USA Swimming insurance), but are not permitted to enter or compete in any competition.~~ Beginning Sept 1, 2015, swimmers age 19 & under will not be registered without a proof of age confirmed. A swimmer without proof of age confirmed is considered not registered, and is subject to a fine of \$100 per swimmer if entered into a meet.

Proof-of-age documentation is required once per swimmer. Transfer swimmers with proof-of-age recorded in the USA Swimming SWIMS database by another LSC are not required to re-submit proof-of-age documentation to New England Swimming.

All proof-of-age documentation will be processed by the New England Swimming Office and stored in a locked filing cabinet. Proof-of-age documentation will be shredded after dual confirmation of record accuracy is reached between the New England Swimming Office and the registering team and after the proof-of-age information has been properly recorded in the SWIMS database. Proof of age sent electronically (fax or scanned to email) will be accepted only if approved by the NES Office.

Copies (certified copies are not required) of any one of the following documents, listing name and date of birth, will be accepted as proof-of-age:

- Official birth certificate
- Passport
- Government-issued driver's license
- Alien registration card issued by United States government
- Certificate issued by the Immigration and Naturalization Service attesting to age
- Certificate of an American citizen born abroad issued by the appropriate government agency

The following documents will not be accepted as proof-of-age:

- Hospital record
- Baptismal record
- Religious certificate

This policy will take effect on November 5, 2015.

- c. **Recording of New England Swimming Meetings #1:** Motion made by Rick, seconded by Chris S. *Discussion:* Chris asked why the need for this. Ray reported that some have recorded the meetings without consent and play them on the pool deck for other coaches. Marshall asked if we could consider broadcasting the meetings for other coaches who can't make it to these meetings. Ray said it is a great idea and maybe a project for a swimmer. Joe Frazier asked why we needed the word "covert". A motion made by Rick, seconded by Priscilla to delete the word "covert" and to change the words "all members present" to "the body", which requires a majority to pass. *Motion to accept amended changes passes 12-0.* Original Motion with Amendment made by Ray, seconded by Rick. *Motion as amended passes 12-0*

RECORDING OF NEW ENGLAND SWIMMING MEETINGS #1

Technical Committee recommends that this motion be considered.

Background: The Technical Committee seeks to update the New England Swimming Policies and Procedures to include a policy regarding the recording of New England Swimming meetings.

Add the following section to the New England Swimming Policies and Procedures:

II. NEW ENGLAND SWIMMING

New England Swimming Board, Committee and Task Force Meetings

Any covert audio or video recording of New England Swimming Board, Committee and Task Force Meetings is prohibited. Audio or video recording of New England Swimming Board, Committee and Task Force Meetings requires the verbal consent of all members present.

This policy will take effect on November 5, 2015.

- d. New England Swimming Club Recognition/Grant Program: Motion made by Rick, seconded by Nadine
Discussion: Carol presented the success the program had last year with many clubs attaining recognized performance levels that they are presenting it again this year with a few changes. *Motion passes 12-0*
6. **Calendar Committee, Carol Healey for Matt Craven**: We are working on finalizing site assignments for regional meets right now. Regarding Silvers, it may be a bit longer since we are working on the final pool locations which will affect team assignments.
7. **Convention Report, Carol Healey**: We were well represented and everyone attended a variety of workshops and meetings. On the last day, we all wore our NES shirts.
8. **Senior Committee**: No report at this time.
9. **Age Group Committee**: Tim Mulvihill was unable to attend but sent an electronic summary of things the committee is working on. Currently, they are working on creating a draft for uniform vent order for Regionals and Silvers. They are reviewing IMX, Awards and timelines as well. The 14 & under LCM Championships will be hosted by Harvard University across 4 full days. There is currently no plan for a 15-18 LCM Championship for 2016 as we are working on rebuilding attendance and good faith in this event. Looking forward, we have begun to investigate removing the cut-off times from the 13-18 meet. Lastly, we are working with Marshall Muir, Jr Coaches' rep on running target/select camps. Jamie Bloom asked Marshall if he had any idea why they have put 200IM, 500Free and other events into the 8 & unders. Marshall could not answer specifics and said Nick from the committee was able to give a more informative answer. Jamie responded that she philosophically has trouble with that decision. Ray Grant asked why we need to all run the same order of events for regionals. He stated that pool venues vary so greatly with Regionals and have different requirements and needs. Lastly, Jamie reported that the cut-off times were put there because there is a numbers issue in our LSC. Marshall stated that the entire Age Group committee agrees that it isn't a true championship if the best swimmers are not allowed to be there. Chris Sheppard said that the new committee members have come on-board with a set agenda and not willing to listen to all sides of an issue.
10. **Inclusion Committee, Nadine Johnson-Jesioneck**: The convention was very informative. There were 5 tracks for inclusion. We went to a great workshop on lack of pool space and an LSC's role in helping to facilitate that they stay open and maintained. Another one was about cities workshop and our core values. Also, they want to continue to promote Make-a-Splash. Our committee met on 10/19 and sadly we lost another member because the swimmer is not swimming anymore. The committee also agreed to continue with our water safety days and we are currently looking at Lawrence YMCA. Lastly, thank you to Carol who got our grant program launched on the website.
11. **Coach's Report, Marshal Muir**: We are working on camp structures for athletes with the Age Group committee. We want to make it coach and swimmer friendly. For example, a 13 & over Squad and an 11-12 IM Squad were they can train together on set times with their coaches as well as a coach only camp. Lastly, Kyle and Laura are having talks about protected weekends to answer some questions.

12. Safe Sport, Anne Kaufman: The convention moved to a grassroots level on their wheel of implementation.. Our Metrowest workshop was great and we had great feedback from even the smallest of swimmers. USA swimming is looking for swimmer National fellows. I would like to have a representative from New England on the board. It is a 13 month commitment. Each fellow is required to attend 3 different training sessions in Colorado and bring back information to present to the LSC. Application is on USA Swimming and is due this Tuesday. So, if anyone is interested, please email or call me. Lastly, we would like to ask for a tab on the NES website.

13. Athlete Report, Elise Atkinson & Katherine O'Shea: The convention was great and we attended many workshops. Two things we really liked that we would like to bring to the LSC is a planned Safe Sport Initiative and a Community Charity Program. Secondly, created an official Instagram page, NE SWIM ATHLETES and we will be posting pictures regularly. Lastly, we reviewed all the applicants and would like to recommend the 5th Athlete Rep, Jordan Arnold (SAC). Motion made by Katherine O'Shea, seconded by Chris Sheppard. *Motion Passes 12-0*

14. At-Large Appointment, Ray Grant: At the Spring HOD meeting, Paul Memont resigned his At-Large position because the HOD voted to make the Official Chair a voting member of the BOD. Currently, there are 2 vacant 'At Large' positions. Based on things within the LSC, I am prepared to make one nomination right now. I would like to nominate Jamie Bloom for one vacant At-Large position. Motion to Accept by Chris Sheppard, seconded by Arthur Athanas. *Motion passes 12-0.*

15. Office Report, Carol Healey: No report at this time.

16. Other:

Ray: As BOD members, we all have a responsibility to put NES first. There are a lot of rumors circulating within the LSC. Our job is to discourage or stop that conversation, not to engage in it. We need to quiet the rumors until the truth surfaces. Rumors help nobody and affect many.

Priscilla: Just wanted to clarify that I recently learned that Booster clubs are not already covered on insurance. And, some LSC's use wrist bands to identify coaches on deck. I thought I would share as a possible solution to some of our championship meets.

Closing:: Motion to adjourn made by Priscilla Davis, seconded by Joe Frazier. Meeting Adjourned at 8:31 pm.

Respectfully submitted,
Judi Lombardi, Secretary
New England Swimming

- **Approved 3/8/2016**