# NEW ENGLAND SWIMMING
**HOD MEETING MINUTES, OCTOBER 16, 2010**
ANDOVER, MA

Board Members present: Laura Matuszak (GMA), Rick Osterberg (UN-NE), Nadine Jesionek (UN-NE), Bob Menck (UN-NE), Mariella Allard (UN-NE), Joe Frazier (BGSC), Jamie Bloom (WYST), Sherry Wingfield (NAS), Tim Murphy (CRIM), Matt Craven (SAC); Priscilla Davis (UN-NE); Tim Thompson (HHS)

Board members not present: Mary Ellen Tynan (PSC); Chuck Batchelor (ABF), Olivia Jameson (NSSC), Sarah Conklin (SAC), Niko Fantakis (WYST), Andy Disco (HHS), Ray Grant (SSA)

Meeting called to order at 1:05 PM

**Opening Remarks: Laura Matuszak**

Welcomed our guests from USA Swimming, Pam Lowenthal , Executive Director of Illinois Swimming, and Cathy Durance, Membership Coordinator of USA Swimming.
Review of mission and vision of New England Swimming. Special thank you's to the organizers of the Swimposium. Leadership and strategic planning process discussed with idea to evaluate and assess before the next HOD meeting in May.

**Minutes from May 1st HOD meeting**: Motion to approve and seconded with grammatical corrections. Motion passes.

**Door Prizes**: Sean Geary won $25 DD gift card; Jean Connolly a bag of T's and caps; Mike Spring won DQ slips

**Volunteer Recognition**:

Priscilla Davis: Disability Service Award from USA Swimming
Ken Galica (NWSC): 25 years of volunteer service
Mary Ellen Tynan (PSC): 9 years of volunteer service
Mariella Allard (UN): Conoco Phillips Award, 20 years service
Paul Memont (UN): 17 years of service

**Convention Report**:

Outline of USA Child Protection Policy presented and discussed
Background screening policy for Officials, Coaches, and others, explained
Best Practice Guidelines distributed and discussed

**Door Prizes**: Will Martin: grab bag; Nadine Jesionek: grab bag; Dave Travers: DD gift card; Erica Tabor: laptop bag; Scott Harper: grab bag

**Committee Reports**:

**Safety Chair**, Priscilla Davis: explained different types of insurance coverages available for clubs; Code of conduct on USA site and suggested LSC has their own; Report of Occurrence needs to be submitted for ALL accidents or situations, no matter how small. These reports are used to track incidents and to improve or fix problems.Emphasized that when coaches are chaperoning/traveling with athletes that there be no drinking of alcohol.

**Treasurer Report**: Joe Frazier, Treasurer: Presented the budget for the fiscal year 8/31/2011-9/1/2012. Our net profit was $20,000 more than last year due to increase in Zone attendance, surcharge and Registration fee collection and office and website expenses decreasing. Increase in Diversity line item by $4,000 for the All-Star Black Heritage meet.

**Senior Committee**: Tim Murphy: Trying to improve the level of competitiveness of Senior Swimming in New England. Changing the LCM Open meet to an earlier date in 2011 to reduce conflicts with other senior level meets. Wants to introduce short, one day meets open to all senior swimmers.

**Door Prizes**: Rick Osterberg, Nike Back-pack; Sherry WIngfield, grab bag: FREE TEAM MEMBERSHIP: NAS

**Age-Group Committee**: Matt Craven: Looking for ways to increase the number of facilities that can host meets with a variety of meets and opportunities. Focusing on early release of time standards so swimmers can set goals. Encouraging teams to run IMX meets and potential to work with other LSC's in the region to host a larger regional meet.

**Calendar Committee**: Laura Matuszak: Quad plan is in place

**Inclusion Committee**: Nadine Jesionek: Committee is just getting started with a purpose to promote and inform under- represented groups. Looking for volunteers and ideas.

**Board of Review**: Kathy Oates-Dacey: Explained that the function of the BOR is conflict resolution. Suggests that before a complaint is brought to the BOR, that all of the facts and evidence are gathered, and that you try to mitigate your own damages. The more information presented, the better. The most common types of issues that the BOR handles are recruiting issues and behavioral issues. Sexual misconduct is a National- USA-S issue.

Introduction made of all Board Members

Meeting called to adjourn at 2:05 PM by Rick Osterberg, seconded by Matt Craven.