

**New England Swimming
Harvard Pilgrim Healthcare
Wellesley, Massachusetts
January 10, 2012 Minutes of Board of Directors Meeting**

Members Present: Mariella Allard (UN-NE), Arthur Athanas (YNS), Chuck Batchelor (ABF), Joe Bernal (BGSC), Jamie Bloom (WYST), Sarah Conklin (SAC), Niko Fantakis (WYST), Joe Frazier (BGSC), Greg Gillette (EST), Nadine Jesionek (UN-BEST), Laura Matuszak (GMA), Rick Osterberg (UN-NE), Tim Thompson (HHS), Mary Ellen Tynan (PSC), Sherry Wingfield (NAS)

Guests: Staci Bowen (NSSC), Kathy Dacey (UN-NE), Scott Doty (PSC), Carol Healey (NE-Office), Mary Riddell (UN-NE)

Members Not Present: Priscilla Davis (UN-NE), Ray Grant (SSA), Olivia Jameson (NSSC), Bob Menck (UN-NE), Tim Murphy (CRIM), Tori Weinstock (PSC)

Meeting called to order at 7PM.

1. Consent Agenda, Laura Matuszak - Secretary's Report was pulled. Motion made by Joe Frazier and seconded by Mariella Allard to accept January Secretary's Report with minor typographical corrections and addendum of reimbursement policy. Motion passes.
2. Treasurer's Report, Joe Frazier – Motion made by Rick Osterberg and seconded by Joe Bernal to accept the Treasurer's Report. Motion passes.
3. Reimbursement Appeal (India Boland), Carol Healey - special circumstances cited. Motion made by Arthur Athanas for the Board to overturn their previous ruling on October 15, 2011, and allow India Boland from YNS to receive her LCM Jr. National reimbursement. Seconded by Tim Thompson. Motion passes.
4. Short Course Calendar:
 - a. Senior Meet, Joe Bernal: Still some items that need to be improved. Would like to see 200-yard relays implemented. Still need to look to tighten times for the distance events. Towels as awards for Olympic Events and heat winner caps were a success. Only 4 swimmers came to pick up medals. Should we do medals at all? Joe reported that allowing the option to swim distance in the morning even if seeded in final heat was a success. We need to have a list of people who can work the computer. Discussion about having "Open" records. This will need to go to the Technical Committee.
 - b. Other "end of season" meets, Carol Healey: All Regional meets are posted but SAC. 12 & Under and 13-19 meets all set.
5. Proposed Long Course Calendar, Laura Matuszak: Bids are due February 1st. This is the end of quad.
6. Budget Requests Overview, Arthur Athanas (see handout): This form will allow for consistency across the Board. Due 1/31/12 if requesting additional money for 2012.
7. Board Education
 - a. Diversity and Inclusion Presentation, Nadine Jesionek (handout): Position of Zone Diversity Chair may be created for the Zone. Possible diversity events.
 - b. International Water Safety Day, Nadine Jesionek and Staci Bowen: Drowning is the 2nd leading cause of death in those under age 14. Day will be held May 15th. Athletes could go into schools and make presentations. Point person will be Staci Bowen at staci.bowen@gmail.com. Athlete volunteering could count towards requirement for national meet reimbursement.
 - c. Succession Planning 2012, Laura Matuszak: The following positions will be on ballot –
 - i. General Chair: Laura at end of two 2-year terms
 - ii. Admin Vice Chair: position open - major role is to establish facilities for the quad
 - iii. Secretary: position open
 - iv. Finance Chair – Arthur Athanas is eligible to run again
 - v. Senior Chair – Joe Bernal is eligible to run again
 - vi. 3 BOR and 3 alternates – all are eligible to run again
 - vii. Nominating Committee: Laura will become a designated member of the Committee and three others will be voted in. Jamie Bloom asked anyone interested in being on Nominating Committee to contact a member of the Committee. We need to put these positions up on the website and advertise. Also, send out to coaches, members, etc. In February, Laura would like the Board to discuss the qualities of a General Chair.
8. Strategic Planning – Follow up on current goals, Laura Matuszak:
 - a. Report to membership due May 2012: Increase the number of New England Swimming registered athletes who have achieved the 2012 USA Swimming Olympic Trial qualifying times, Greg Gillette: will increase the number of long course meets to increase opportunities.
 - b. Due October 2012: Run an Annual 1-day New England Swimming Performance Camp for athletes aged 11-14 as an education and inspirational camp for our top performing developing athletes, Greg Gillette: money has been requested. Need to find date
 - c. Due May 2012: provide all New England Swimming registered coaches with LSC Performance Statistics, Jamie Bloom: Will be ready. Will look at who made cuts, power points, IMX

- d. Governance Goals in action, Rick Osterberg:
 - i. Improve the board process of adopting new policies and procedures
 - ii. Educate the New England Swimming Board of Directors about Robert's Rules of Order and the process for bringing motions forward at a meeting.
 - iii. Assist and support the General Chair in leading efficient Board meetings.
 - e. Due March 2012: Increase the number of New England swimmers with an IMX score by at least 4% in an effort to achieve LEAP 3 status, Mary Ellen Tynan: getting access to part of SWIMS database to obtain these numbers.
 - f. Due March 2012: Increase the number of New England Teams with Level 1 Club Recognition to 10, Tim Thompson: Tim creating a questionnaire to see how he can help.
 - g. Due Fall 2011: Expand the schedule of the USA Swimming Coaches Clinic to include entire LSC, Sherry Winfield and Carol Healey: over 130 attend last clinic.
9. Strategic Planning 2012 and Quadrennial Planning 2012, Laura Matuszak: date will be held right after Annual Meeting. Should Laura run it or someone else?
10. Office Report, Carol Healey: see back of agenda. Birth Certificates still about 900 left to verify
11. Coaches' Report, Tim Thompson: people liked the awards at Seniors
12. Technical Committee, Mariella Allard: Discussion about Top Ten Banquet.

The following changes to the Top Times program and Top Ten Banquet were raised, moved, discussed, amended, and passed in several parts by the Board members present. The motions had one opposition. These changes bring the Top Times reports and end-of-season Banquet into alignment with the USA Swimming guidelines for 8 & under competition, and with New England Swimming's recognition of single-year age groups.

- * 8 & Under events will not be included in published mid-season top times reports.
- * 8 & Under events will not be included in the published end-of-season Top Times reports.
- * 8 & Under events will not be recognized at the annual Banquet.
- * The annual Banquet will recognize the Top Six (6) swimmers in each event for single age groups from 9 through 18, plus the Open age category. The annual Banquet will recognize three (3) Outstanding Swimmers in each single age group, plus Open, based on the Top Six times in each respective age group.

The next Technical Committee meeting will be at 13-19 Age Groups meet.

13. Annual Meeting, Laura Matuszak: Annual Meeting will be held May 5, 2012 at Harvard Pilgrim. Meet Managers Meeting will be held before the Annual Meeting same as last year.
14. Other
- a. Mary Ellen Tynan: putting list together of college-bound swimmers. Please e-mail Mary Ellen at mebjmt@verizon with your swimmers' commitments.
 - b. Kathy Dacey - \$23,000 in awards in Kathy's garage. Kathy will have an idea for awards at the next meeting.
 - c. Sherry Wingfield –
 - i. Asked about deck registrations. You can accept deck registrations at a meet for \$75 and proof of age.
 - ii. Asked if disability swimmers are allowed at Regional Meet. Answer was only if they have a qualifying time, but they can come and time trial.
 - d. Laura Matuszak - She is on the LSC Developmental Committee for USA Swimming and there is an Eastern Zone Directors conference call on January 16th.
 - e. Jamie Bloom – Niko Fantakis is on National Club Development Committee
 - f. Carol Healey – is going to Houston for Club Member Committee

Next Meeting February 7th at Harvard Pilgrim.

Motion to adjourn by Jamie Bloom and seconded by Greg Gillette. Motion passes.

Respectively submitted,
 Mary Ellen Tynan
 Secretary, New England Swimming