

**New England Swimming
Harvard Pilgrim Healthcare
Wellesley, Massachusetts
July 12, 2011 Minutes of Board of Directors Meeting**

Members Present: Mariella Allard (UN-NE), Chuck Batchelor (ABF), Joe Bernal (BGSC), Jamie Bloom (WYST), Sarah Conklin (SAC), Priscilla Davis (UN-NE), Joe Frazier (BGSC), Greg Gillette (EST), Olivia Jameson (NSSC), Nadine Jesionek (UN-BEST), Laura Matuszak (GMA), Bob Menck (UN-NE), Rick Osterberg (UN-NE), Tim Thompson (HHS), Mary Ellen Tynan (PSC), Tori Weinstock (PSC), Sherry Wingfield (NAS)

Guests: Christie Batchelor (ABF), Kathy Dacey (UN-NE), Scott Doty (PSC), Carol Healey (NE-Office), Dan Reilly (ANA), Mary Riddell (UN-NE), Lisa Black Sholudko (LRAC), Jeanne Weinstock

Members Not Present: Arthur Athanas (YNS), Niko Fantakis (WYST), Ray Grant (SSA), Tim Murphy (CRIM)

1. Welcome Statement and Board Orientation, Laura Matuszak: Mission and Vision.
2. Consent agenda – Secretary’s Report pulled. Motion made by Priscilla Davis to accept the Treasurer’s Report, Age Group Report, Inclusion Committee Report and Official’s Report. Seconded by Bob Menck. Motion passes. Laura proposes that we amend minutes about the proof of age policy per Rick Osterberg’s suggestion. Rick also proposed that we post the entire proof of age policy for record keeping purposes. Motion by Tim Thompson and seconded by Bob Menck. Motion passes.
3. Calendar, Carol Healey for Ray Grant – 84 bids received for short course season. Age Group Committee has asked for an additional site for Regionals in February. A notice will be posted on the NE website next week to notify we are accepting bids. Calendar should be posted next week.
 - a. Qualifiers feedback – Scott Doty reported that the QUAL meet at Racoon Pool went very well. Bob Menck reported that the Springfield College went well, cleaned up timing issue. Much improved communication over years past. Maybe NES needs to offer some help for inexperienced hy-tek operators. Experience is the best answer to running a successful meet. Christie reported that at the McDermott site event placement was an issue. Remember the 5 events per day rule. Olivia reported that the NSSC MIT QUAL meet went well. Dan E-mailed Carol that the meet was one of best in 20 years. Joe Bernal asked to look at numbers from Qualifiers to see if it changes numbers of Age Group qualifiers.
 - b. Upcoming Championship Meets – entries low right now, but still early for 14 & unders Officials - Kevin Curley and Ken Galica. Sarah Conklin commented on the warm-up pool at Harvard being dangerous. Laura asked Athletes’ Committee to work on it. Meet Director should have a monitor or warm-up between events if there is time. Joe Bernal asked about two swimmers per lane in distance events – should have a plan in place if this is the way we want to go or not.
4. Strategic Planning Updates, Laura Matuszak
 - a. Performance Task Force, Greg Gillette, Jamie Bloom – (1) Since this is an Olympic Year in 2012, are many of our Short Course Calendar meets being run long course? (2) Performance Camp will be pushed back to a later date (3) Greg is working on LSC Performance stats. Looking at cuts over the past years and at trial qualifiers (their year-to-year improvement)
 - b. Governance Task Force, Rick Osterberg – (1) Improve Board policy – streamline process by which new items get to Board. He would like to form a by-law committee which will require a by-law change (2) Roberts Rules of Order – done at last meeting (3) Assist Chair at Board Meetings/
 - c. Education, Awards, Club Development, Mary Ellen Tynan, Tim Thompson, Carol Healey, Sherry Wingfield - (1) IMX Scores – posted on website for top in LSC. Encourage more teams to participate (2) Club Development – more club Level 1 recognition. Tim Thompson will help mentor (3) Expand USA Swimming Regional Coach’s Clinic – October 9th at Newton Marriott.
5. Budget, Laura Matuszak for Arthur Athanas– fiduciary responsibility (handout) – if your committee would like more money, where is the money going to come from? Do you want to increase fees? Surcharge on meets? Budget process should reflect vision and mission. Look at Treasurer’s report prior to meeting.

6. Zone Report, Sherry Wingfield – a few kids have signed up, no chaperones yet. Everything online. Can be paid by credit cards. 14 & unders due July 19th, 15-18 year olds due July 25th.
7. Technical Committee Report, Mariella Allard – will be meeting Monday between sessions at Open. Bob Menck says there are issues with officiating staffing. What are the minimum requirements? Mariella said they will work with Calendar. What are the penalties for inadequate officiating? Maybe include meet referee and head starter on the meet bids.
8. Convention, Laura Matuszak: let Laura know if you are or not attending. It is September 13-17th. Niko Fantakis and Sarah Conklin are attending. Olivia Jameson not attending. Senior Reps go this year.
9. October House of Delegates Meeting, October 15th – Saturday, Laura Matuszak. Business will be potential by-law changes about Governance, BOR numbers, and proper vote for Board of Review. All must be posted one month ahead of time. Inclusion meet date – can't be 15th or 16th if it is a calendar meet. Officials meeting will be held in conjunction. Rick asked if we want to change number of Board of Review. Current is 5 regular members and 3 alternates. Lots of times people need to recuse themselves due to conflicts, and then you need to go out to the general population. Rick asked what size of Board of Review is for other LSCs. We should research what other people do. Larger may be better.
10. Other –
 - a. Priscilla – attended meeting in Minneapolis on Safety, Disability and Insurance. Open water was a big issue. Priscilla Davis asked Nadine Jesionek if ever received money back from the bus company for the Black Heritage Meet.
 - b. Bob Menck attended an LSC Chair meeting in St. Louis. Open Water presentation. Requirements to host open water meet huge. May be really hard for small LSC run meets to be run.
 - c. Chuck Batchelor – college athlete letter about reimbursement by Anna Senko.
 - d. Joe Bernal – swimmer in similar situation will work with Anna and see what they would like to do.
 - e. Olivia Jameson – for Open meet 1500 both boys and girls on same night. Swimmers in the top heat should have option to swim in the morning if it works better for their other
 - f. Sherry Wingfield – for 14 & unders move relays
 - g. Tori Weinstock – a lot of people not happy with how they swam up at Raco. Chuck Batchelor suggested rotation of teams through the various pools.
 - h. Dan Reilly – was at Raco pool. 12 & unders did well in middle of day. Morning was tough with the wind.
 - i. Mariella Allard – Sarah taking care of towels for distance high point at Opens.
 - j. Mary Ellen Tynan – announcer would like to invite local musicians to submit music to be played at Open for finals marches, warm-ups and National Anthem.
 - k. Carol Healey– Requesting volunteers. Mary Riddell scholarship announced to applicants July 15th, announced to public at Open Meet.
 - l. Laura Matuszak– by-laws state that new Athlete reps are decided at Open meet by athletes. We select Athlete Reps in June. Need to make consistent.
 - m. Scott Doty – should not have medley relays on Monday night of a meet.
 - n. Lisa Sholudko – attended Safety Chairs meeting. Thanks board for opportunity.

Next Meeting, Monday, September 12th 7PM

Motion to adjourn made by Priscilla Davis, seconded by Bob Menck. Motion passes.

Respectfully submitted,

Mary Ellen Tynan

Secretary, New England Swimming.