

**New England Swimming
Harvard Pilgrim Healthcare
Wellesley, Massachusetts
June 13, 2011 Minutes of Board of Directors Meeting**

Members Present: Mariella Allard (UN-NE), Arthur Athanas (YNS), Joe Bernal (BGSC), Priscilla Davis (UN-NE), Niko Fantakis (WYST), Joe Frazier (BGSC), Greg Gillette (EST), Ray Grant (SSA), Nadine Jesionek (UN-BEST), Laura Matuszak (GMA), Bob Menck (UN-NE), Rick Osterberg (UN-NE), Tim Thompson (HHS), Mary Ellen Tynan (PSC)

Guests: Staci Bowen (NSSC), Victor Bowen (NSSC), Scott Doty (PSC), Carol Healey (NE-Office), Sarah Menck, Dan Reilly (ANA), Mary Riddell (UN-NE), JJ Sabatino (CAN), Lisa Black Sholudko (LRAC)

Members Not Present: Chuck Batchelor (ABF), Jamie Bloom (WYST), Sarah Conklin (SAC), Andy Disco (HHS), Olivia Jameson (NSSC), Tim Murphy (CRIM), Sherry Wingfield (NAS)

Quorum 7PM

1. Board Welcome and Orientation, Laura Matuszak: Welcomed new members, reviewed strategic plan for 2011-2012, reviewed conflict of interest statement, reviewed Robert's Rules of Order. Self-introduction of guests and board members. Laura asked that everyone try to respond to e-mails within 24 hours at least acknowledging receipt of e-mails. Agenda adjusted.
2. Consent Agenda, Laura Matuszak: Athletes' Report, Coaches' Report, Officials' Report, Office Report. Motion to approve consent agenda made by Ray Grant, seconded by Priscilla Davis. Motion passes.
3. Secretary's report, Mary Ellen Tynan. Motion made by Ray Grant to approve minutes from April 5th with typographical corrections. Seconded by Bob Menck. Motion passes.
4. Treasurer's Report, Joe Frazier: Motion made by Ray Grant to accept the Treasurer's report and seconded by Bob Menck. Motion passes.
5. Inclusion Committee, Nadine Jesionek: Chris Sheppard and athletes attended Diversity Select Camp. Planning meet at Harvard for October. Thirty-six athletes attended the National Black Heritage Meet over Memorial Day. Team placed 4th overall and Spirit Award winner. Kids came back excited to swim. Would like to see more attend next year. Bus broke down day of departure and had to fly. Fundraising to be done next year to help refund the budget. Question about contract with the bus company.
6. Election of two Junior Athlete Reps –There are to be four Athlete Reps. Motion to appoint Sarah Conklin to Senior Athlete Rep made by Priscilla, 2nd by Rick Osterberg. Niko Fantakis reported that he received seven athlete rep applications. Niko recommends Olivia Jameson (NSSC) and Tori Weinstock (PSC). Motion made by Mariella Allard to approve Olivia and Tori as Junior Athlete Reps. Seconded by Priscilla Davis. Motion approved.
7. Appointments to Board, Laura Matuszak: Appointments to committees are done by the chair of those committees and approved by Vice Chair. Only Technical Committee needs approval by the Board. Technical Committee: Ray Grant, Joe Bernal, Jamie Bloom, Priscilla Davis, Carol Healey, Matt Craven, Sherry Wingfield, Mary Riddell, Olivia Jameson, Niko Fantakis, and Sarah Conklin. Motion made by Bob Menck to accept the Technical Committee, seconded by Tim Thompson. Motion passes with one abstention.

At Large Members on Board: Laura recommends Bob Menck as Officials Chair, Rick Osterberg, Sherry Wingfield, Tim Murphy, Chuck Batchelor. Motion to approve made by Ray Grant, seconded by Priscilla Davis. Motion passes with one abstention.

Many other LSC boards have a member that is totally dedicated to Y issues of USA Swimming. Down line we may look to add such a member. Dan Reilly (ANA) will be attending the Board meetings to start looking at options.

Issue of Board of Review - An election for members of the Board of Review (BOR) was conducted at the May 7, 2011 House of Delegates (HOD) meeting. Per New England Swimming Bylaws (610.2.3.A), this election was conducted improperly, as the slate of nominees elected was larger than permitted. As such, the BOR election was subsequently declared invalid. Per NES Bylaws (610.2.3.B), the BOR members elected in 2009 will remain in office until they are properly replaced. It is expected that a BOR election will take place at the October 2011 HOD meeting to replace the BOR members elected in 2009.

8. Report of Strategic Planning, Laura Matuszak – discussion of handouts
9. Proof-of-Age Policy, Carol Healey (see handout) – Motion made by Rick Osterberg and seconded by Joe Frazier to approve policy as presented. Motion to amend made by Mariella Allard to delete "Document on

school letterhead, signed by appropriate school personnel” and seconded by Priscilla Davis. Amendment passes. Discussion: Motion to amend made by Bob Menck and seconded Mariella Allard to add “any” to “of the following documents”. Amendment passes. Motion passes (see full policy at end of minutes).

10. Annual Meeting Reports:
 - a. Coachs’ Report, Tim Thompson – elected Greg Gillette, agreed with proof-of-age requirement and open water swimming ideas. Championship Open Water will be in association with Salem Meet by YNS and Kingdom.
 - b. Officials’ Report, Bob Menck – thanked Mike Harrison (SAC) for running clinic.
 - c. Meet Managers Meeting, Mariella Allard, Carol Healey – it was much better holding this meeting before General Meeting. Very well attended.
11. Calendar, Ray Grant – short course bids due July 1st. Championship meet dates set with hosts. Only question is whether or not to have 6th site for Regionals.
12. Reports from Zone Meeting, Niko Fantakis: Sherry Wingfield and Jamie Bloom also attended. Lots of talk about Open Water and meet bids. Sectionals will be long course because of it being an Olympic year.
13. Long Course Zone Team, Carol Healey – new website for Zone Team. Online form for coaches, chaperones and swimmers.
14. Convention, Laura Matuszak – Convention is in September. Please let Laura know if you will be attending . To date, no applications for the coach’s grant to go to Convention have been received. Application available online.
15. Technical Committee Report, Mariella Allard: see attached
16. Other – Sarah Conklin e-mailed issues to Laura. Sarah has concerns with swimming two per lane for freestyle events and safety during warm-up
 - a. Bob Menck– equipment at Springfield College not functioning well and we have a Qualifier meet coming up. Wiring issues and touch pad issues. Trying to rectify before Qualifiers.
 - b. Priscilla Davis– can we change the terminology from “adaptive swimming” to “disability swimming”?
 - c. Joe Bernal – are we going to have SCM qualifying times for Qualifiers this summer? Should SCM time standards be added?
 - d. Carol Healey – Mary Riddell scholarship due June 15th, coaches clinic by USA swimming October 9th at Newton Marriott. HOD meeting October 15th and Banquet on 16th. Application is in to accept credit cards with a \$5 convenience fee for this coming year.
 - e. Future Meetings: Tuesday, July 12th.

Motion to adjourn made by Joe Frazier, seconded by Priscilla Davis. Motion approved.

Respectively submitted,
Mary Ellen Tynan
Secretary, New England Swimming.

APPROVED POLICY AS AMENDED 6/13/2011
Proof-of-Age Requirement

Beginning with the 2012 USA Swimming registration year (September 1, 2011), swimmers 19 years of age and younger must supply appropriate proof-of-age documentation to the New England Swimming office when submitting registration forms. Registered swimmers aged 19-and-under without proof-of-age documentation on file after January 1, 2012 will be registered with a probationary status. These swimmers are permitted to practice with their club (and are covered by USA Swimming insurance), but are not permitted to enter or compete in any competition. Any team that enters a probationary swimmer into a meet will be subject to a fine of \$100 per swimmer. Proof-of-age documentation is required once per swimmer. Transfer swimmers with proof-of-age recorded in the USA Swimming SWIMS database by another LSC are not required to re-submit proof-of-age documentation to New England Swimming. All proof-of-age documentation, once processed by the New England Swimming office and recorded in SWIMS, will be shredded.

Copies (certified copies are not required) of any one of the following documents, listing name and date of birth, will be accepted as proof-of-age:

- Official birth certificate
- Passport
- Government-issued driver's license
- Alien registration card issued by United States government
- Certificate issued by the Immigration and Naturalization Service attesting to age
- Certificate of an American citizen born abroad issued by the appropriate government agency

The following documents will not be accepted as proof-of-age:

- Hospital record
- Baptismal record
- Religious certificate