

**New England Swimming
Harvard Pilgrim Healthcare
Wellesley, Massachusetts
November 8, 2011 Minutes of Board of Directors Meeting**

Members Present: Mariella Allard (UN-NE), Arthur Athanas (YNS), Jamie Bloom (WYST), Priscilla Davis (UN-NE), Niko Fantakis (WYST), Joe Frazier (BGSC), Greg Gillette (EST), Nadine Jesionek (UN-BEST), Laura Matuszak (GMA), Bob Menck (UN-NE), Rick Osterberg (UN-NE), Tim Thompson (HHS), Mary Ellen Tynan (PSC), Tori Weinstock (PSC), Sherry Wingfield (NAS)

Guests: Kathy Dacey (UN-NE), Carol Healey (NE-Office), Dan Reilly (ANA), Mary Riddell (UN-NE)

Members Not Present: Chuck Batchelor (ABF), Joe Bernal (BGSC), Sarah Conklin (SAC), Ray Grant (SSA), Olivia Jameson (NSSC), Tim Murphy (CRIM)

Meeting called to order at 7PM.

1. Welcome and Introduction, Laura Matuszak
 - a. Review of strategic plans and goals – follow-up in January to monitor progress
 - b. Board Duties, Kathy Dacey
 - i. Statement of Principles of Ethical Behavior
 - ii. Recommend confidentiality clause at bottom of all e-mails
 - iii. Do not string along e-mails, start fresh
 - iv. Do not forward any e-mails from people on the Board without permission – this also pertains to Committee Chairs
 - v. Be careful what you e-mail
 - vi. Confidentiality is key – this can affect a person's willingness to serve on a board or committee
 - vii. We are fiscally responsible
 - viii. Once we vote on something, the entire Board needs to support the vote moving forward.
2. Consent Agenda, Laura Matuszak
 - a. September and October meeting minutes pulled. Official's report. Treasurer's Report pulled.
 - b. Motion made by Priscilla Davis to accept Official's Report., seconded by Joe Frazier. Motion passes.
 - c. Motion made by Greg Gillette to accept September minutes with minor corrections. Seconded by Tim Thompson. Motion passes.
 - d. Motion made by Rick Osterberg to accept October minutes with minor corrections. Seconded by Joe Frazier. Motion passes.
 - e. Motion made by Bob Menck to approve Treasurer's Report as submitted. Seconded by Tim Thompson. Motion passes.
 - f. Mary Ellen Tynan shared that an election was held for the Chair of BOR. Kathy Dacey was re-elected as the Chair of the BOR.
3. Budgeting recommendations for 2012-2013 fiscal year, Laura Matuszak: Laura wants to make sure the budget reflects strategic plan. When we think about growing as a LSC, we need to plan ahead. Arthur Athanas reported he will be developing a standardized worksheet so that everyone uses the same slate, which will result in a more disciplined process and will give us latitude relative to budgets. We need this by February meeting for approval at May Annual Meeting.

4. Reimbursement policy recommendations – 2011-2012, Mariella Allard: Mariella presented the proposed policy. Motion to approve the policy made by Jamie Bloom and seconded by Bob Menck. Discussion regarding disability swimmer protocol. Motion to amend policy to say a swimmer requesting reimbursement for a Disability Meet must fully participate in one New England Swimming calendar meet during the period September 1, 2011 to August 31, 2012 made by Bob Menck and seconded by Jamie Bloom. More discussion regarding available meets. Motion passes. Rick Osterberg made a motion to amend policy to include 5K and 10 K Open Water meets for \$500 total for both events. Seconded by Greg Gillette. Motion passes. Rick Osterberg motioned to clarify policy to say that a swimmer may be reimbursed for not more than one Grand Prix Series Meet during the reimbursement period. Seconded by Bob Menck. Motion passes. Arthur Athanas noted that Finance Committee met and the Grand Prix allotted funds should be increased to a \$10,000 pot. Rick Osterberg made a motion to remove Olympic Trial cut stipulation for Grand Prix reimbursement. Seconded by Arthur Athanas. Motion passes. Motion made by Rick Osterberg to increase funding for Grand Prix to \$10,000. Seconded by Joe Frazier. Motion passes. Rick Osterberg made a motion to exclude college swimmers from Grand Prix Meet reimbursement and seconded by Arthur Athanas. Motion passes. Mary Riddell noted that the Community Service Option deadline passed on October 1st. Motion made by Rick Osterberg to amend to December 1, 2011. Seconded by Bob Menck. Motion passes. Rick to distribute policy. (see below)
5. Calendar, Carol Healey:
 - a. Long Course – 14 & U will be July 27-30th, Open meet will be August 2-5th
 - b. Short course – cut times, Jamie Bloom – still getting e-mails about single age cuts, boys in relation to girls, power points vs. motivational times. Next will be working on a 4-year plan. USA Swimming new motivational times will be out in 2012, but power points will not change. Greg Gillette and Christie Batchelor have projected how many heats we will have at Champs. Majority of additional heats will be for 13-14 age groups.
 - c. Regional – cut times, Jamie Bloom – they are completed. There will be 6 sites. No conversions allowed and qualifying period will be September 1, 2011 to entry deadline. Meet directors will be told what events to offer at their meet, but they have some discretion after looking at the numbers and pool time
6. Top Ten Banquet Clinic, Carol Healey: 564 people at Banquet. Rented sound system. We have received positive feedback. Open Water Clinic had 22 attendees. Alex Meyer wants to do another in the spring. Next year the Banquet will be September 30th.
7. Office Report, Carol Healey: 3600 athletes registered so far. 52 new officials. Will be laminating officials and coaches cards. Will look into Massachusetts Electronic Signature Act.
8. Other Business –
 - a. Laura Matuszak: article on Alex Meyer in the NY Times. Question to Rick Osterberg about votes by ballot – are you allowed to do a secret ballot for regular business – Rick stated you can but it must be taken as part of the discussion on vote. Motion must be made to take a secret ballot and approved by majority.
 - b. Carol Healey – Seven Seas Swim Club is back in action, also Bryant College starting a club team.
 - c. Kathy Dacey –part of 2 National BOR Committees

d. Jamie Bloom – people lose sight of why we are here. Penn State issues disappointing.

2012 Meeting Schedule: Tues. January 10th, February 7th, April 3rd, May 5th, June 12th, July 10th, September 4th ...

Motion to adjourn by Joe Frazier and seconded by Niko Fantakis.. Motion passes.

Respectively submitted,
Mary Ellen Tynan
Secretary, New England Swimming

The following resolution was adopted by the New England Swimming Board of Directors on November 8, 2011:

**NEW ENGLAND SWIMMING
REIMBURSEMENT POLICY FOR NATIONAL MEETS, 2011-2012**

The following policy was passed by the Board of New England Swimming at its meeting on November 8, 2011.

A New England Swimming registered swimmer, who meets the eligibility requirements, and who qualifies for and swims in an individual event at the following meets will be reimbursed by New England Swimming:

2011 Winter National Championships (December 1-3, Atlanta GA)
2011 Short Course Junior National Championships (December 8-10, Austin TX)
2012 Open Water 10K and 5K Nationals (April 27 and April 29, Ft. Myers FL)
2012 Olympic Swimming Trials (June 25-July 2, Omaha NE)
2012 Long Course US Open Championships (August 7-11, Indianapolis IN)
2012 Long Course Junior Nationals (August 13-17, Indianapolis IN)
2011-2012 Disability Meets: Choice of one:
 2011 Santa Clara Disability Meet (Sep. 30-Oct. 2, Santa Clara CA)
 2011 CanAm Open Championships (December 8-10, LaMirada CA)
 2012 Jimi Flowers Memorial Meet (February 25-26, Colorado Springs CO)
 2012 GTAC Disability Meet (May 19-20, Cincinnati OH)
 2012 US Paralympics Swimming Trials (June 14-16, Bismark ND)
 2012 CanAm Open Championships (July 20-22, Canada)
2011-2012 Grand Prix Series Meets (November 2011 – May 2012)

The **maximum** reimbursement per swimmer will be as follows:

2011 Winter National Championships	\$500
2011 Short Course Junior National Championships	\$300
2012 Open Water 10K and 5K Nationals	\$500 total for both events
2012 Olympic Swimming Trials	\$1000
2012 Long Course US Open	\$500
2012 Long Course Junior Nationals	\$300
2011-2012 Disability Meets	\$500
2011-2012 Grand Prix Series Meets	\$10,000 pot, with a maximum of \$200

per swimmer

If a swimmer competes in both 2012 LCM US Open and the 2012 LCM Junior Nationals in Indianapolis, the swimmer may be reimbursed a maximum of \$650 (the full amount for the US Open and ½ the amount for Junior Nationals). A swimmer may be reimbursed for not more than one Grand Prix Series Meet during the reimbursement period. A swimmer may be reimbursed for not more than one Disability Meet during the reimbursement period.

ELIGIBILITY: To be eligible for reimbursement, an athlete must have been registered in New England Swimming, and have competed in a New England Swimming calendar meet at least six months prior to the meet for which reimbursement has been requested. College athletes seeking reimbursement must have been previously registered with New England Swimming for one year prior to graduation from High School.

Athletes participating in collegiate programs are not considered eligible for reimbursement during the period of September 1, 2011 through April 30, 2012. Athletes participating in collegiate programs are not eligible for reimbursement for the 2011-2012 Grand Prix Series Meets.

During the short course season, September 1, 2011 - April 30, 2012, a swimmer must fully participate in three New England Swimming calendar meets to be eligible for reimbursement. During the long course season, May 1, 2012 thru August 31, 2012, a swimmer must fully participate in two New England Swimming calendar meets to be eligible for reimbursement. As an option, swimmers may fully participate in a total of five New England Swimming calendar meets during the period of September 1, 2011 to August 31, 2012 to be eligible for reimbursement. Full participation in the New England Senior Championship will count as two calendar meets.

Swimmers requesting reimbursement for a Disability Meet must fully participate in one New England Swimming calendar meet during the period September 1, 2011 to August 31, 2012.

“Full participation” means participation in all or at least two days of competition and at least one individual event at each day of participation. In the case of a one day meet, full participation means at least two individual events. This restriction does not apply to a one day distance meet.

In lieu of the participation requirement, a swimmer may present a proposal for community service that would involve the New England Swimming community. Examples of such activity are: volunteer work at an End-of-Season or Championship meet; offer a swim clinic, or advocate for underprivileged swimmers by being a big brother/sister to them throughout the year. The goal is to set example to the younger swimmers, give back to the community and for the swimmer to share his/her talent with others in a productive way. The proposal must be submitted to the Board of Directors by December 1, 2011 for the SCY season, and by May 1, 2012 for LCM season. If the proposal is approved by the Board of Directors, the participation requirement for that swimmer will be waived. The services provided should total at least 10 hours of work per season the swimmer is requesting reimbursement for, or, 2 complete sessions at a meet involved, or, a one day clinic, or the equivalent thereof.

A swimmer, **parent or guardian, or club** must request the reimbursement within 30 days of the last day of the meet. The request must include receipts (plane ticket, hotel, etc.) to equal or exceed the amount of the requested reimbursement. These receipts must include the name of the athlete. If the required number of meets has not been met at the time that the request is submitted, the updated meet list must be sent to the office as soon as this requirement has been met. Incomplete requests will be returned.

WAIVERS: There will be no waivers.