



2024 Official Membership Requirement Checklist

Contact Moriah registrarnes@gmail.com

Anyone wishing to become an Official must complete requirements for their USA Swimming membership AND requirements for certain levels of Official's Certifications.

These are the USA Swimming **membership** requirements:

Register with USA Swimming- \$95 annual fee for 2024

All USA Swimming Registrations are processed using Online Member Registration.

If you had a USA Swimming account in 2023 you can renew directly through your account.

If you have a parent account, but have not been registered yourself, *contact your Team Administrator/Registrar to obtain your team-specific registration link*. Follow this link to register and pay for yourself as an Official. You must use your same login with the team link.

If you have never had a USA Swimming account, there are two steps. 1: Go to usaswimming.org and select login at the top right corner. At the login page select CREATE A LOGIN. Set up a username and password for your account. 2: *Contact your Team Administrator/Registrar to obtain your team-specific registration link*. Follow this link to register and pay for yourself as an Official. You must use your same login with the team link.

If you wish to register as UN fill out [this form](#) to request the UN link.

Criminal Background Check –

Log into your account and go to EDUCATION/Course Catalog to complete the background check.

You will need to select one of two options: ✓ New Member Background Check ✓ Renewal Background Check

If you do not renew your background check within 30 days of its expiration, you will need to complete the new member background check. Results will update automatically to your account when cleared. **Valid for 2 years**

Athlete Protection Training (APT) Course – To complete this course, log into your account and go to EDUCATION/Course Catalog to complete Athlete Protection. You must "finish" by completing the quiz and evaluation at the end. Results will update automatically to your account when cleared. **Valid for 1 year**

Concussion Training (CPT): One class only and one time only. [Concussion Training \(NFHS\)](#) or [CDC Concussion Training](#) Send a copy of your completion Certificate to Moriah at registrarnes@gmail.com

USA Swimming App – Download the USA Swimming app for your phone or mobile device. You will use the SAME login for the USA Swimming app as you do to log into your account on the USA Swimming website. The USA Swimming app can be used to verify membership status and check the expiration dates of all their coach membership requirements. USA Swimming app also serves as an electronic membership card at meets.

For all Official's certification requirements and information please follow the chart found [here](#). For questions about the Official's track please email Ken Galica at kennethgalica@gmail.com.