



USA SWIMMING MEMBERSHIP & REGISTRATION REQUIREMENTS

Questions on Registration and membership requirements?
Contact the New England Swimming Registrar at
registrarnes@gmail.com

- [Register](#) as a Non-Athlete member of USA Swimming via www.neswim.com "Registration" page - This is a yearly requirement and includes an annual membership fee. You may prefer to register as an Apprentice Official, for no fee and is which is valid for 60 days, prior to fully committing with paid membership.
- Complete an approved [Concussion Training Course](#) and THEN EMAIL the certificate of completion to the NE Swimming Registrar registrarnes@gmail.com. Links to NES recommended courses can be found on www.neswim.com "Registration" page
- Complete USA Swimming's [Athlete Protection Training](#) (every year) also on www.usaswimming.org website on their Safe Sport page.
- Complete a Level 2 Background Check (every 2 years) found on www.swimming.org website on their Safe Sport page.
- [Create an account](#) (which is separate from your paid membership) on www.usaswimming.org homepage and follow the steps to link the account to your Non-Athlete membership. This account will where you track your membership and certification activities (see right).

New England Swimming is the Local Swimming Committee (LSC) of USA Swimming for the states of MA, NH, RI, VT and part of ME. NES is responsible for the USA Swimming activities within our boundaries

BECOMING A USA SWIMMING ADMINISTRATIVE OFFICIAL (AO)

← Register as member of
USA Swimming and
fulfill requirements to be
Member in Good
Standing

Complete training
requirements to
become a certified
Administrative
Official →



ADMIN OFFICIAL TRAINING & CERTIFICATION REQUIREMENTS

Questions on Training and Certification requirements? Contact the New England Swimming Officials Committee @ neswimofficials@gmail.com

- Attend a USA Swimming Clinic for Administrative Officials. As NES clinics are scheduled, they can be found on the NE Swimming Officials [webpage](#) calendar. USAS Online AO certification clinic module is planned to be in place by 10/1/2024. Once available that will be the required clinic to become Admin Official. It is recommended that you also attend NES in-person clinic(s) as available.
- Take and pass the USA Swimming Administrative Official test (open book) available on the [USA Swimming online testing page](#). Once testing is incorporated into online clinic module, the stand-alone test will no longer be required.
- Apprentice as AO for a minimum of 4 sessions with a designated Trainer and perform in a satisfactory manner. The apprentice sessions must take place over a minimum of 2 separate meets. **You MUST be a registered member of USA Swimming (see left) prior to any on-deck training.**
- When the above steps are all completed as well as your membership being in good standing (see left) , send an email to neswimofficials@gmail.com with cc: to your Trainer(s) to have your completed certification processed by a Certifier. Requirements may be completed in any order but all must be completed within one year of clinic attendance
- It is also recommended that you review and become familiar with the [Professional Official: Administrative Official](#) document from www.usaswimming.org website - Officials > Officials Documents