

Governance Committee Meeting AGENDA

July 26, 2022

MINUTES taken by: Ellie

Meeting called to order at 7:31 by Cathy

Attending: Cathy, McKay, Ellie

Discussed nominations for upcoming elections in detail

- Have received at least 1 nomination for each board position up for election
- Need nominations for ARB positions

August BOD Training Topic (Done by Ellie and Cathy)

- Discussion on Nominations for upcoming elections

ASSIGNMENTS:

1. **Cathy:** Nominate Adam Caldwell for ARB position. Add to senior athlete LTC to find nominations for ARB athlete position. Check in with Ron and Susan about ARB non athlete. Add ARB criteria to appendix

-(Ideally 18+ & member of Utah swimming.

- i. - Know the rules: best to be trained on the topics that would come up. Knowledge on topics such as Recruiting rules, safe sport policy/procedures, etc.
- ii. - Ability to make tough decisions that aren't always popular, while separating decisions and their outcomes from competition. (Shouldn't let their role in the sport to rule their decision making).
- iii. - Wanting what's best for the athlete. Need someone who advocates on behalf of the athlete, as they're who these decisions usually effect the most. Their goal should be to keep athletes safe and make decisions that allow safe, and fair competition.
- iv. - Someone who can maintain confidentiality. Topics can be sensitive subjects, and the athlete should be protected)

McKay: email beehive finale. Talk to athletes about positions and if they are willing to accept nominations. Deadline is August 29

Ellie: Talk to athletes about positions and if they are willing to accept nominations. Deadline is August 29. Do August board training

Ron: Check via email with all nominees if they are willing to run for positions.

NEXT MEETING: Aug 30 @ 7:30 pm **MINUTES to be taken by:** Susan

Governance Committee Meetings Are Held: *Last Tuesday of each month @ 7:30 pm*

Minutes Rotation Starting w/ Next Meeting first: Susan, Ron, McKay, Ellie

Items for Future Discussion

- JUNE- SEPT: Nominations Plan Review & Update
- July - Aug **Previous notes about Succession Planning**
 - **How to get the skill-sets needed onto the board and ARB? (See bylaws notes (7) & (8) at top of agenda)**
 - KEY POINTS ALREADY DETERMINED
 - Other Notes from Previous Discussions: [Notes on Nominating Pipeline/Matrix](#) (Succession Planning)
- From bylaws:
 - To lead a periodic assessment of the Board's performance (as a whole and of individual members) and make recommendations to enhance Board effectiveness.

Governance Committee Meeting Dates (Last Tu each month unless highlighted)

Sep 27, 2022 7:30 PM

Oct 25, 2022 7:30 PM

Nov 29, 2022 7:30 PM

Jan 3, 2023 7:30 PM

Jan 31, 2023 7:30 PM