

UTSI Governance Committee Meeting Minutes
Sept. 27, 2022

Attending: Cathy Vaughan, Ellie Boyer (We started the meeting by attending to business that related to both. When it became apparent that no one else was coming, we quickly finished and cut the meeting short.)
MAAPP Note: Video of meeting was made available to all committee members and Ellie's mother.

Called to order (sort of): 7:32pm

Meeting ended: 7:42 pm

1. **NEED TO CHANGE COMMITTEE MEETING TIME:** McKay now has a regular conflict on Tuesday nights so we need to see if we can change our committee meeting time. Monday or Thursday nights work for him. Cathy cannot do Monday nights.
 - a. **Assignment:** **RON & SUSAN:** Please reply. Would the 3rd Thursday at 7:30 pm work for you? If not, please suggest alternatives by Friday, 9/30.
2. **NEED 1 MORE NOMINATION:** Unfortunately, it looks like we are one nomination short of what we need. This nomination will need to be made from the floor at HOD, but I would like Ron to find someone in advance who is qualified and willing to accept the nomination.
 - a. **Assignment:** **ALL:** Please email possible names of possible nominees to all Governance/Nominating committee members by Oct. 15 at the latest.
3. **BOD TRAINING:** Since McKay is no longer available on Tuesdays, someone else will need to do the training at Board Meeting.
 - a. We will look at rearranging the Governance Committee assignments (listed at the end of each Gov. Cmt. Mtg. agenda) at the next meeting.
 - b. **Assignment:** **ALL:** Please review the *5 Areas of Responsibility of the Governance Committee Members* at the end of each agenda and see if there's an area you're interested in moving to.
 - c. **Assignment:** **ELLIE:** Ellie will do the board training at the October meeting. The following items were discussed except as noted.
 - i. It will focus on 1) The importance of committees to both help board members complete all their LTC (and other) assignments well and to share the workload, and 2) To help other LSC members become more familiar with how the LSC runs and with various board member responsibilities.
 - ii. (Added after the meeting) This is a good time to check in with current committee members to see if they are willing to continue serving another year. If not, or if there are empty spots on your committee, get a game plan to have a full committee by November.
 1. Talk with Ellie if you need athlete members on your committee – remember we need to have at least 20% athlete representation on ALL committees.
 - iii. Point out that the upcoming Swimposium is a great opportunity for board members to meet face-to-face with people and invite them to participate on their committee.
 - iv. Consider asking the Athlete Committee for some fun and creative ways board members could ask people to be on their committee.