Utah Swim Governance Committee
Board Meeting
Tuesday Nov 30, 2021

Cathy, Stan, Susan, McKay, Ellie- All present

Called to order 7:33 by Cathy

Welcome back Mckay Larsen: Governance committee

No problems getting assignments done from last meeting

Election of committee chair
Nominees: Cathy Vaughan- <u>Elected by acclamation</u>
Proposed by **Stan-** seconded by **Susan**
Approved by **Stan-** seconded by **Susan, Mckay**

Do we want to switch up responsibility focus?- Proposed, explained by **Cathy,** have them all available when Stan leaves

As of Present
1-Stan- Board composition, diversity, recruiting and getting the right people on board.
2-Cathy-Someone Keeping maintenance during meetings, giving in questions and proposals to board changes, keeping documents.
    Needs to be done before may, june
3-Ellie on monitoring- strategic emphasis during meetings
4-Mckay- monitoring board health- evaluations- debriefing
5-Susan- board improvement- annual retreat, mission, attendance check, strategic plan

<u>Newly Formed Responsibility</u>
Mckay takes responsibility of #1- nominating policy
Cathy moves to #4
Stan on #2
Susan keeps
Strategic plan #5 moves to #3 - keeps with **ellie**

Responsibility
-<u>Overall goal</u>: Helping and envisioning different boards to keep and steer a healthier function- championship meet committee, hospitality committee example- meeting more than once annually. Spreading the culture of what each committee does, and what decisions are made

Board Partner Assignments

Needs changing- Mike Wynn- admin vice chair- remains **Susan**
Susan-3 partners -changing with heather to officials committee with Alicia
Mckay switches out Susan for junior athlete rep partner
Stan takes over suzy-Age group vice chair-3 partners
Ellie- -3 partners junior athlete rep- taking Senior rep Danny's spot in February
Mckay partners with Shane Lamb -financial vice chair- <u>please do LTC item #134</u>

-**Policies #20** (Board- both their assignments and the policy table at the end)
-**#50** (committees) LTC says to distribute in November.)
-**#450** (website- see website management table starting on pg 7 of the policy- LTC item for october)
-Priorities we see

2 years plan into our 4 year strategic worksheet
Strategic Worksheet- discuss with each individual if action steps/ tasks/are being worked on or completed.
-Making new goals for annual strategic worksheet
-Action steps- proposed to reevaluate past goals and how they were achieved, and using that feedback and targeting future goals and future plans. Reevaluating the past meets and results
<u>Board members will discuss at January 11 board meeting</u>
Ultimate goal: what do we need to accomplish, to get the best report and best results- how will individual committees work on getting there

Susan: Discussed for future meeting to Jane Grosser: Utah lsc was not listed on the 4 corners sectionals in federal way and no teams got in. Is harder and less opportunities for Utah to get into that meet, Texas is more expensive.
-Do we want to keep everything on the strategic plan currently, how should we level performance with and without selective goals?
Check in with all committee chairs before January board meeting- followup on committee meetings- finding committee members- looking at LTC and strategic plan
- **Email out policies to each partner By end of this week**, followup and teach

Next meeting will not be last tuesday of december instead 4th of january

Adjourned at 8:30 pm by Cathy

<u>ACTION ITEMS</u>

-Email/ contact policies to each of your board partners on committees and strategic worksheet
By end of this week

-ASK BOARD PARTNERS TO Reevaluate strategic goals and plans from past worksheet/ years, come up with plan and summary

By Jan 14 board meeting

- Reply to all with any changes before Tuesday 12/7