

UTSI Board of Directors Meeting

Tuesday April 11, 2023, 7pm
Virtual Meeting hosted on ZOOM

Utah Swimming MISSION Statement:

Provide opportunities, support, and a framework for all athletes to excel.

Utah Swimming VISION Statement: Athletes Elevated-

1. Call to Order

2. Roll Call

3. Approval of Past Minutes

4. Approval of Consent Agenda Items (see below)

5. Approval of Agenda

6. Call out of Local Volunteer Standouts

7. Club Volunteer Highlight -

8. Training –

9. Committee Reports – Athletes

10. Board Member Reports

- a. General Chair Report: Trent Weight (no report)
- b. Admin Vice Chair Report: Mike Wynn (no report)
- c. Senior Chair Report: Zach Miller (no report)
- d. Age Group Report: Suzie Shepherdson (no report)
- e. Athlete Committee Senior Athlete Rep Report: Aeddan Winter (no report)
- f. Coaches Rep Report: Ashton Palmer (no report)
- g. Safe Sport and Safety Chair Report: Pierre Guzman (report)
- h. Diversity, Equity & Inclusion Chair Report: Heather Hale (no report)
- i. Officials Chair Report: Alicia Simon (no report)
- j. Finance Chair Report: Shane Lamb (no report)
- k. Governance Committee Chair Report: Cathy Vaughan (report)

11. Contractors Reports

- a. Club Liaison & Sanctions Coordinator Report: Carri Oviatt (no report)
- b. Website & Registration Coordinator Report: Todd Etherington (no report)
- c. Administrative Assistant: Serena Werner (report)

12. Discussion Items

- a. Safe sport reports / how to properly report if you are made aware
- b. Need guidance on championship meet planning in regards to the following. Does the board want to manage these by policy or delegate their management to the

Championship Meets Steering Committee? If delegated, are there any stipulations that the board wants to be written into policy to guide the committee?

- i. LSC paid **hotel rooms**/lodging (See redlined draft language in **attachment #630**)
- ii. **Gift Cards** (See **spreadsheet** for current distribution)
- c. ASCA Proposal

13. Action Items

- a. Approval of Treasurer's Report through March 2023

14. Public Comment

15. Adjournment

The next regular meeting of the Utah Swimming, Inc. Board of Directors will be held Tuesday, May 9 by Zoom.

Consent Agenda

1. Approve update of **policy #20** (Board of Directors)
 - Updated Age Group Chair role in connection with Age Group Zone Team and the elimination of the Age Group Zone Team Committee. Updated language to support two long course championship meets, if used.
2. Approve update of **policy #50** (Committee Handbook)
 - Inserted responsibility for the Officials Committee to manage disciplinary issues regarding officials. Updated long course championship meet information to work for one or two meets. Eliminated the Age Group Zones Team Committee and realigned Age Group Committee responsibilities accordingly.
3. Approve update of **policy #251** (Officials)
 - Inserted section on misconduct and related material and updated related material throughout policy.
4. Approve update of **policy #601** (Sanctions)
 - Updated list of required reports for meet hosts to submit to correspond with current requirements.
5. Approve update of **policy #701** (Travel and Select Teams)
 - Inserted updates about the Age Group Zones Team to correlate policy with current practice and facilitate compliance and integration into the Leadership Task Calendar (LTC.) Also added assignments for the newly created LSC Travel Specialist role.

Reports

Safe Sport Report

- **REPORTING PROCEDURES:**

Please use this REPORT OF OCCURENCE online form if an injury occurs. (INJURY / ACCIDENT)

Please use this USA SWIMMING SAFE SPORT REPORTING form. (Criminal Charges / Physical or Emotional Misconduct / USA Swimming Code of Conduct Violations / Violations of USA Swimming Safe Sport Policies including USA Swimming's Minor Athlete Abuse Prevention Policy)

Please follow these steps to report any concern to the US CENTER FOR SAFE SPORT. (Sexual Misconduct / Harassment / Inappropriate Communication through Social Media / Physical or Emotional Misconduct / Violation of the Minor Athlete Abuse Prevention Policy)

CURRENT SSRP STANDINGS

Utah currently has 10 fully certified clubs

- Cottonwood Heights Aquatics CHAT
- Park City Swimming PCS
- South Davis Aquatics Team SDAT
- Swim Lake City Legends SLC
- Skyline Swim Club SSC
- Utah Valley Aquatics UVA
- West Valley Aquatics WVA
- Wasatch Water Dragon WWD
- Olympus Aquatics OA
- Cedar Swim Club CSC

Governance Report

- Heidi Lane has replaced Susan Winter as a member of the committee.
- Meet Director report and overall feedback survey for state meets are being created/worked on.
- Multiple changes in governing docs (see items on the agenda)
- All governance committee members are working to know all of the policies associated with their board partners in order to better serve them. Reach out to your board partner if you have any questions!

Administrative Assistant Report

Using Divvy - please include receipts and in the notes explain what the purchase was for for example UTAGS office supplies or Swimposium. I need to know where to code the purchases.