Utah Swimming Board Meeting Minutes
Tuesday, 10th January 2023 7:00 p.m.
Zoom meeting
Mission: Provide opportunities, support, and a framework for all athletes to excel.
Vision: Athletes Elevated

Date: Tuesday, 1-10- 2023
Start Time: 7:01 pm
Board Members Attending:
Trent Weight, Mike Wynn, Zach Miller, Ashton Palmer, Pierre Guzman, Heather Hale, Alicia Simon, Shane Lamb
Contractors Attending:
Todd Etherington, Carri Oviatt, Serena Werner
Athlete Reps Attending: Ellie B., Aeddan W. Olivia B.
Governance Committee: Cathy Vaughan, Ron Lockwood
Admin Review Board: Dennis Tesch
Public:
(Total of 17 participants)

Agenda Item		Assignments
1. Call to Order	n/a	n/a
2. Roll Call	See above	n/a
3. Approval of Past Minutes	Cathy had several amendments to add to the governance committee report.	**MOTION TO APPROVE AMENDED MINUTES - PASSED**
4. Approval of Consent Agenda	1. **Accept changes to policy #430a (Table of Fees)** ○ Removed no longer applicable language regarding the dates of splash fee amounts. ▪ NOTE: At the September 2022 board meeting, the board voted to raise the splash fees beginning 1/1/23. This change removes no longer applicable language from the policy. ○ ATTACHMENT: #430a 2. **Accept new policy #120 (Succession Planning)**	**MOTION TO APPROVE CONSENT AGENDA - PASSED**

	◦ This policy documents research and action items regarding Succession Planning for LSC leadership. ◦ The information was first proposed by the Governance Committee. Then it was discussed and accepted by the board in 2022. This policy fulfills a Strategic Plan action item. (Yay!) ◦ ATTACHMENT: #120 **3. Accept changes to policies affected by the creation of #120 (Succession Planning)** ◦ #5 (Definitions) - Added new definition ("Local Standouts") and updated list of policies where definitions were used. ◦ #20 (Board of Directors) - Incorporated information from #120 (Succession Planning) ◦ #50 (Committee Handbook) - Incorporated information from #120 (Succession Planning) ◦ #110 (Nominations) - Incorporated information from #120 (Succession Planning)	
5. Approval of Agenda	Added discussion items: E- New Coaches Association F- 4 hour rule G- Beehive Finale H- 25 yard splash fee	**MOTION TO APPROVE AMMENDED AGENDA – PASSED**
6. Call out of Local Volunteer Standout	McKay Larsen He is doing a fantastic job on both the Swimposium and Governance Committees.	
7. Training	Working on succession planning. Now that it has been implemented make sure you are reading your area of responsibility. • **Succession Planning**: As board members, you passed a policy regarding this at the Jan mtg. Please make sure you're clear on your role in it and do it. • **Strategic Planning**: The 2nd part of Ellie's training refers to our UTSI Strategic Plan. (located on the website under Governance > Strategic Plan)	

	Please check the "Who column in the Strategic Plan. Is your name (or your predecessor's name) or are any of your committee names listed in that column? No. You're done with this part. Yes. Is any of the information on that row outdated or no longer a focus for your committee? Report updated information and any questions or concerns about this at the Feb. board meeting. The goal is to get a meaningful and up-to-date Strategic Plan that guides our efforts to best meet our UTSI mission and vision. This is going to take some work and likely more time. However, this is a good place to start. Your board partners are available to answer questions, support, and assist you.	
8. Committee Report	Safety- Pierre has been working on the committee to make sure all members are planning on continuing working on the committee and replacing those who need to be. It's about 90% complete. Executive- Trent is also updating the executive committee. They will begin work on the recommendations from the governance committee for legal counsel.	
9. Board Member Report	**General Chair- Trent Weight** Nothing more to report **Admin Vice Chair- Mike Wynn** Nothing to report **Senior- Zach Miller** Senior state is a major concern currently. See discussion notes to follow. **Age Group- Suzie Shepherdson** Nothing to report. **Athletes- Ellie Boyer** Athlete committee meeting Jan 26 **Coaches- Ashton Palmer** See discussion items below. **Safety- Pierre Guzman** Nothing more to report **DEI- Heather Hale** Nothing to report	

	Officials- Alicia Simon Nothing to report **Finance- Shane Lamb** Nothing to report **Governance-Cathy Vaughan** Report submitted.	
10. Contractors Reports	**Club Liaison & Sanctions- Carri Oviatt** Nothing to report **Website & Registration- Todd Etherington** Nothing to report **Secretary- Serena Werner** Nothing to report	
11. Discussion Items	**A. Senior State – Zach** Senior committee is still interested in moving Senior State to Dec 2023. The UHSAA did not approve to have the swimmers be eligible to swim attached for this meet. We need to get them on board and show them that we are not competing with them. Utah Swimming Coaches are under the consensus that this meet needs to move. Several options are possible. 1. Just attaching the kids and see what happens. Need 100% agreement from club coaches. 2. Run the meet as attached for award purposes and then unattached everyone at the end. 3. Run the meet as unattached. Run and score the meet as unattached teams. Downside is relays will not count for anything with USA Swimming times or records. This third option is probably the best option right now. Athlete committee is encouraged to draft a letter to the AD and principals on this topic. Senior is going to plan of going ahead on with the meet for the first weekend in December. There will be a big push to get coaches and principals and ADs on board. **B. April Safe Sport Conference – Trent** April 20. This is not just a Safe Sport conference. This is USA Swimming spring conference. Day 1 is Safe Sport driven. After that there are items for everyone. Pierre and Ashton are planning on attending. Aeddan, Ellie, Olivia and new Jr rep are wanting to attend. **C. Legal Counsel – Trent** Have not gotten to the legal counsel yet. Will probably have more in March on this topic. **D. Follow-up on Committee Assignments - Cathy** **1. Set 2023 Meeting dates or schedule**	Athletes committee is encouraged to work on a letter to submit to high school coaches, principals, and Ads. Shane is going to reach out to Rob Cuff and get his thoughts on these options.

	2. **Thanked previous committee members** 3. **Secured current members, including recruiting as needed** 4. **Sent meeting dates/schedule and committee member names to Serena. She will update them on the website.** Cathy had a current list of updated committees. All committees need a meeting schedule and who to contact for the links for more info. Send updates to Serena secretary@utahswimming.org **E. New Coaches Association** Coaches committee is working and came up with a handful of items to look at. One of the big ones is the development for a new coaches' association. Would really like to look at getting this going this coming spring. Would really like to use this to meet and plan on meet schedules and season planning. **F. 4-hour rule from ARB** ARB had their meeting and finalized their decision on the most recent case presented to them. This case circled around the 4-hour rule. Trying to make it so clubs don't have a feeling that they have to break a rule but that they have options on how to avoid going over the 4-hour rule. Recommend a task force to work on this. **G. Beehive Finale** Wasatch Swim Club has hosted the Beehive for the past 3-4 years. The first year we did do the bid process. The following years we were just asked to host. This year we are back to having multiple teams want to host. Age group committee needs a bit of help on the policy here. **H. 25 yard splash fee** There was a concern on why clubs pay a splash fee on 25 yard events. Splash fees are paid as a support to the LSC. One of the supports the LSC offers to the clubs is entering the times into Swims. We don't pay different fees based on the distance of races swam. Splash fees were an easy unit to measure, and it is how our LSC is funded.	Mike Wynn will head this task force and will get back to the board with their findings by March. Trent, Dennis, Carri, Todd, Pierre, Aeddan will serve on this task force. Ron will do a check in with Suzie and see how she is doing and what aid she needs.
12. Action Items	Approval of Treasurer's Report through December 2022	**MOTION TO APPROVE TREASURER'S REPORT – PASSED**
13. Public Comments		
14. Meeting	Board Meeting Adjourned at 8:29 pm	n/a

Adjourned		

Next UTSI Board Meeting: 2-14-2023 7:00 pm Zoom Meeting

Reports Submitted for the Agenda

Governance Committee Report

1. **BOARD PARTNERS** roster link.
2. **Sanction Policy Update**: At the December board meeting, ARB Chair Dennis Tesch asked about updating the LSC Sanction Policy based on a recent case. We've been in contact and plan to have these updates incorporated into the policy for the board to review by next month's meeting.