



Utah Swimming Board Meeting Minutes

Tuesday, 14th March 2023 7:00 p.m.

(Zoom meeting)

Mission: Provide opportunities, support and a framework for all athletes to excel.

Vision: Athletes Elevated

Date: Tuesday, 03-14- 2023

Start Time: 7:01pm

Board Members Attending:

Trent Weight, Mike Wynn, Zach Miller, Suzie Shepherdson, Ashton Palmer, Pierre Guzman, Heather Hale, Shane Lamb

Contractors Attending:

Carri Oviatt, Todd Etherington, Serena Werner

Athlete Reps Attending: Aeddán W., Ben S., Olivia B.

Governance Committee: Cathy Vaughan, Ron Lockwood, Ellie B.

Admin Review Board: Dennis Tesch

Public: Sheri Holmen, Theresa Werner

(Total of 20 participants)

Agenda Item		Assignments
1. Call to Order	Board Meeting called to order at 7:02	n/a
2. Roll Call	See list above	n/a
3. Approval of Minutes	Changed one to on and 700 to 701.	MOTION TO APPROVE PAST AMENDED MINUTES - PASSED
4. Approval of Consent Agenda		
5. Approval of Agenda	Added discussion items: c. culture and age group state d. approval of Jarid Grayas championship meet steering committee chair.	MOTION TO APPROVE AMENDED AGENDA - PASSED

6. Call out of Local Volunteer Standouts	Jen Neilson and Carri Oviatt. Great job getting awards ordered for senior state last minute. Lori Onsaе for helping out at Beehive. Great job of multiple officials stepping up and getting the job done at Beehive. Theresa Werner admin ref and min for committee meetings. Do a fantastic job of getting min out. Heather Hale did a great job as first time meet director for UTAGS. She did a great job.	
7. Club Volunteer Highlight	None for this meeting. Going to try for every other month or maybe one a quarter.	
8. Training	Ellie- Committee importance. Governance committee assists in periodic review and update of mission and vision statement, ensuring board focuses on strategic plan. They nominate board and ARB members. They look at Utah Swimming governance and bylaws. Design and implement board orientation and training. Look at your explanation of your committee. Know why you are helpful to the LSC.	
9. Committee Reports	Nothing to report right now	
10. Board Member Reports	a. General Chair Report: Trent Weight Nothing to report b. Admin Vice Chair Report: Mike Wynn 4 hour rule is not ready to report on this month. Look for it next month. c. Senior Chair Report: Zach Miller Senior state went really well. New format seemed to work well. Lots of people seemed to like it. Still working on a plan for the next senior state. Getting it scheduled for Dec 2023. Still working on the logistics with it and HS. d. Age Group Report: Suzie Shepherdson Nothing to report e. Athlete Committee Senior Athlete Rep Report: Aeddan Winter	

Want to introduce the new athlete reps. Ben Schiffman new incoming jr athlete rep. Coco Riding jr at large rep.

f. Coaches Rep Report: Ashton Palmer

The Coaches planning meeting went really well. Lots of attendance. Dec meet was talked about. Wanting to do a coaches vote for Dec or Feb senior meet. Have a message to Steve with UHSAA on rules.

g. Safe Sport and Safety Chair Report: Pierre Guzman

Report submitted. Only 10 teams SSRP. Next month's meeting is the 10th. Nancy Bartor has joined the committee.

Had a rough time with air quality again at UTSGS. What can we do about the air quality if anything? Do we have a current contract with South Davis and is there any other facility to take us? Are there any additional resources we can look at as systems for air quality at the meet? Committee will look at putting some suggestions together for the next large meet.

h. Diversity, Equity & Inclusion Chair Report: Heather Hale

Working on planning a women in swimming event. We have had several athletes apply to diversity camp. Committee is looking at helping to support them in getting there if they are accepted into the clinic. The camp is paid for just not the travel cost. Heather will need to look at policy 701 to reimburse this travel. Applications for scholarships for outreach athletes for age group zones will be available later this year.

i. Officials Chair Report: Alicia Simon

Referee and Admin ref for senior long course have been selected. UTAGS officials had an issue where they were yelled at. Everyone needs to be reminded that officials are volunteers and should not be yelled at. Ashton will send out info on this to the coaches emails going out and talk about it at the next coaches meeting.

	The storage unit gate code and names need to be updated. Utags leftover awards can be used for long course. Need to know who to contact now for social media. Want officials clinics posted to social media. These items get sent to Aeddán. We ask that all clubs post the training on their team websites. j. Finance Chair Report: Shane Lamb If you have a budget assigned to your division please spend it. We want the members under you to benefit from these funds. Please use the Divvy card. Remember to request funds and use these funds that are approved asap. k. Governance Committee Chair Report: Cathy Vaughan Rep McKay Larsen Alicia and officials committee is working on policy and hopefully it will be on the April agenda. Mike Wynn and the 4 hour policy will be coming in here shortly. And will work on getting document policy on the May agenda.	
11. Contractors Reports	a. Club Liaison & Sanctions Coordinator Report: Carri Oviatt Aeddán please send Carri a current list of athlete board members so they can be added to the email list. b. Website & Registration Coordinator Report: Todd Etherington Nothing to report c. Administrative Assistant: Serena Werner Nothing to report.	
12. Discussion Items	a. ASCA Coaches Proposal ASCA wants to partner with us as the first ever state chapter. With this partnership they would give us half price for registering all our registered coaches. They would do a spring clinic for us. Quarterly zoom meetings and discounts on level 1-5 coaching and swag. Utah coaches at the past meeting wanted to know how to make this as fluid and easy as possible.	

Two different discussions going on. How are we ever to cover the asca cost this year? How are we able to cover the asca cost moving forward? Need to look at the budgets for the next year. One question came about the coaches willing to pay half of the cost and Utah Swimming to pay the rest.

Ashton will work on a written proposal on how much it is going to cost for this year and bring it back to the board for a vote. We also need to determine when we will require registration for the coaches. Will Utah Swimming just register everyone?

b. Zoom usage and alternatives

Microsoft Teams is a good switch.

Microsoft would give us 300 basic users at no charge for being non profit.

Serena will reach out to zoom and get pricing for us to continue our zoom account. Need to download any copies of zoom meetings recordings that you want to keep.

c. Culture and age group state

Leaving South Davis on Saturday night of UTAGS it was a disaster. The stands and court were a big mess. Need to educate the coaches and work on a better culture. When we leave somewhere it looks the way we found it. Aeddán offered to reach out to his athlete committee and get the word going to be better for all of our meets.

d. Approval of Jarid Gray as championship meet steering committee chair

This committee reports to the General chair. They work by setting up the championship meets and get the meet committees for the championship meets together. Senior, Age Group, Coaches, Athletes, Officials, Safe sport and sanctions coordinator are the members of the committee. That committee needs to be a well organized functioning team.

Each meet then has a sub committee who works together to finalize the preparation for the individual meets. This committee includes the senior or age group chair, meet

	director, meet referee, admin ref, coach and athlete and safety committee member. Trent called for a motion. Motion was made and seconded. Motion passed.	
13. Action Items	1. Approval of Treasurer's Report Through February 2023.	MOTION TO APPROVE TREASURER'S REPORT - PASSED
14. Public Comment		
15. Adjournment	Board Meeting Adjourned at 8:31 pm	

Next UTSI Board Meeting: 3-14-2023 7:00 pm Zoom Meeting

Reports Submitted for the Agenda

Safe Sport Report

For April our meeting will be on 4/10 due to spring break

Nancy B has joined us as Officials Committee liaison

Air quality level at UTAGS

We meet on the first Monday of each month at 6:30 PM - anyone is welcome

● **REPORTING PROCEDURES:**

Please use this [REPORT OF OCCURENCE](#) online form if an injury occurs. (INJURY / ACCIDENT)

Please use this USA SWIMMING SAFE SPORT REPORTING form. (Criminal Charges / Physical or Emotional Misconduct / USA Swimming Code of Conduct Violations / Violations of USA Swimming Safe Sport Policies including USA Swimming's Minor Athlete Abuse Prevention Policy)

Please follow these steps to report any concern to the US CENTER FOR SAFE SPORT. (Sexual Misconduct / Harassment / Inappropriate Communication through Social Media / Physical or Emotional Misconduct / Violation of the Minor Athlete Abuse Prevention Policy)

CURRENT SSRP STANDINGS

Utah currently has 10 fully certified clubs

- Cottonwood Heights Aquatics CHAT
- Park City Swimming PCS
- South Davis Aquatics Team SDAT
- Swim Lake City Legends SLC
- Skyline Swim Club SSC
- Utah Valley Aquatics UVA
- West Valley Aquatics WVA
- Wasatch Water Dragon WWD
- Olympus Aquatics OA
- Cedar Swim Club CSC

Governance Report

1. McKay has transitioned fully into the chair position.
2. The board partners roster is in the process of being updated as we find a replacement for Susan.
3. We are working to develop a standardized Championship Meet Director report.

Administrative Assistant Report

Please use the Blank USI Purchase Reimbursement Request when asking for reimbursement.