Utah Swimming Board Meeting Minutes
Tuesday, 9th May 2023 7:00 p.m.
(Zoom meeting)
Mission: Provide opportunities, support and a framework for all athletes to excel.
Vision: Athletes Elevated

Date: Tuesday, 05-09- 2023
Start Time: 7:02pm
Board Members Attending:
Trent Weight, Mike Wynn, Suzie Shepherdson, Ashton Palmer, Pierre Guzman, Alicia Simon, Shane Lamb
Contractors Attending:
Carri Oviatt, Todd Etherington, Serena Werner
Athlete Reps Attending: Aeddan W., Ben S., Olivia B., Coco R.
Governance Committee: Cathy Vaughan, Ron Lockwood
Admin Review Board: Dennis Tesch
Public: Sheri Holmen
(Total of 17 participants)

Agenda Item		Assignments
1. Call to Order	Board Meeting called to order at 7:02	n/a
2. Roll Call	See list above	n/a
3. Approval of Minutes		**MOTION TO APPROVE PAST MINUTES - PASSED**
4. Approval of Consent Agenda	1. **Accept changes to policy #20 (Board)** ○ Expanded Coach Rep responsibilities to include management of all Coach Development programming not just the Coach Development Grant. ○ Inserted requirement for applicable Division Chairs to orient non-board member committee chairs. ○ ATTACHMENT: #20 2. **Accept changes to policy #50 (Committees)**	**MOTION TO APPROVE CONSENT AGENDA - PASSED**

	○ Updated Championship Meets Steering Committee information. ○ Consolidated Championship Meets Committee information. ○ Inserted information about Utah Swimming email and Google Drive accounts for applicable non-board member committee chairs. ○ Removed Age Group Zones Committee. ○ ATTACHMENT: #50 3. **Accept changes to policy #430a (Table of Fees and Fines)** ○ Changed assessment body for the *Failure to Provide Hospitality as Assigned Fine* to the Championship Meet Steering Committee. ○ ATTACHMENT: #430a 4. **Accept changes to policy #630 (Meet Operations)** ○ Delegated authority for LSC paid lodging and "Thank You" gift cards for championship meet leadership to the Championship Meets Steering Committee. ○ Added requirement that the Championship Meets Steering Committee meet early each season and create a deadline plan. (See appendix for sample plan) ○ Changed notification of clubs in charge of hospitality from six weeks to eight weeks. ○ Added Quick Reference: Policy Mandated Deadlines for Championship Meets and Championship Meets Deadline Planner to appendix. ○ Other related changes. ○ ATTACHMENT: #630 5. **Accept changes to policy #701 (Travel and Select Teams)** ○ Inserted updates about the Age Group Zones Team to correlate policy with current practice and facilitate compliance and integration into the Leadership Task Calendar (LTC.)	

	○ Added assignments for the newly created LSC Travel Specialist role. ○ Added Age Group Zones Leadership Plan and Deadlines table to appendix. ○ ATTACHMENT: #701	
5. Approval of Agenda	**Added discussion items:** **b. Follow up from USAS conference**	**MOTION TO APPROVE AMENDED AGENDA - PASSED**
6. Call out of Local Volunteer Standouts	Trent, Pierre and Nancy for taking care of the athletes on their trip to Colorado. They did a great job.	
7. Club Volunteer Highlight		
8. Training	Great job to the officials committee for already working on the nominations for awards for this year. Be thinking about nominations for upcoming board and ARB positions that will be coming available. ARB is looking for 2 athletes to be nominated, and the following positions are up for election: Admin vice chair, age group chair, DEI chair and officials. With the policy changes that have been happening there has been some work to the LTC. Those documents now match up. There are now extensive additions to the appendix dealing with championship meets to aid CMST and the meet committees.	
9. Committee Reports	Athletes- Working on the leadership summit. Applications are not out for the event.	
10. Board Member Reports	a. **General Chair Report: Trent Weight** reported on conference below b. **Admin Vice Chair Report: Mike Wynn** Still working on the 4 hour rule c. **Senior Chair Report: Zach Miller** Nothing to report d. **Age Group Report: Suzie Shepherdson**	

	Awards have been ordered for LC UTAGS e. **Athlete Committee Senior Athlete Rep Report: Aeddan Winter** Given above f. **Coaches Rep Report: Ashton Palmer** Senior state has been moved officially to Dec. Nov 30-Dec 2 are the dates for this year. It is posted on the website. **Safe Sport and Safety Chair Report: Pierre Guzman** Will be back to local safe sport meetings next month. There are a few more teams who are getting closer to SSRP g. **Diversity, Equity & Inclusion Chair Report: Heather Hale** Nothing to report. h. **Officials Chair Report: Alicia Simon** Deck info for LC championship meets have been given to Jarid. Training has been going well. i. **Finance Chair Report: Shane Lamb** CMST now has it's own utah swimming email j. **Governance Committee Chair Report:** McKay Larsen Nothing to report	**Carri will send out a notification email to members.**
11. Contractors Reports	a. **Club Liaison & Sanctions Coordinator Report: Carri Oviatt** LC championship meets have been sanctioned b. **Website & Registration Coordinator Report: Todd Etherington** Nothing to report c. **Administrative Assistant: Serena Werner** Updated storage unit info. Contact me to get the new gate passcode	
12. Discussion Items	a. **ASCA Proposal - from coaches committee** Coaches committee is proposing a change to the ASCA coaches registration fees. New proposal is to charge an additional $2 to premium and non athlete members and	**MOTION TO APPROVE COACHES COMMITTEE ASCA PROPOSAL - PASSED**

	$1 to seasonal athletes to help pay for the coaches ASCA registrations each year. **b. Follow up from USAS conference** Trent said the trip to Denver was a very eye opening experience. Ideas on what we are doing and what we need to work on improving. Overall thought is that Utah Swimming is in a pretty good place. committees, ARB and governance are all active and functioning well. Pierre got to spend a good portion of the conference hearing on safe sport. Really big focus on the mental health aspect for all members. Important to keep an eye out for those in need. The trip to Denver was a good experience for the athletes. Ben got to learn more about what it meant to be a Jr athlete rep. Helped to progress the ideas of what we wanted to do for the athlete summit. It was great to connect with athletes from other LSCs and to hear what they were doing.	
13. Action Items	1. **Approval of Treasurer's Report Through April 2023.**	**MOTION TO APPROVE TREASURER'S REPORT - PASSED**
14. Public Comment		
15. Adjournment	Board Meeting Adjourned at 7:51 pm	

Next UTSI Board Meeting: 6-13-2023 7:00 pm Zoom Meeting
Reports Submitted for the Agenda
none