

How To Declare For a Team Event/Swim Meet in Team Unify

1. Go to www.diamondstateaquatics.com
2. Click "Log In" and enter your credentials
3. Click "Team Events" and you will see a list of all the upcoming Events
4. Choose the Event you want to Declare for and click the red "Edit Commitment" button
 1. *Pro Tip: If you first click on the Event name, a pop-up will appear. This is where more information about the Event will be. For Swim Meets, there will be PDF's of the Meet Announcement, Psych Sheets, Timelines, etc. under Forms/Documents.*
5. Your swimmer's name(s) will be listed, and you will have to Declare each of them individually. So click their names one at a time.
6. For Team Events like the picnic, you are simply Declaring if the swimmer (family) is attending or not. So either choose "Yes, please sign XXXX up for this event" or "No, thanks, XXXX will NOT attend this event". Click SAVE Changes.
 1. *Pro Tip: If you cannot come to an event, it is a HUGE help if you Declare that you are NOT attending. That way, we know you saw it and don't have to track you down.*
7. For swim meets, the Declaration is the same as Step 6, but an additional page will pop up if you say you are attending. This is where you will either Declare by Session OR choose your swimmer's events.
 1. *For certain meets, you will only Declare by Session, and the coaches will select the events.*
 2. *For other meets, you can select what your swimmer wants to swim. But remember, coaches have FINAL say over all swimmers' entries.*
8. When Declaring, there is a Notes section where you can write things you need to communicate to the coaches such as: "Can only attend Saturday of the meet" or "Coaches please choose my swimmer's events"
9. Always remember to click SAVE CHANGES!