

Brandywine Swim League By Laws as of 6/1/2024

- I. League Name:** This organization will be known as the "Brandywine Swim League" ("BSL").
- II. Objectives:** This organization is founded for the purpose of encouraging among its members, spirit of fellowship, sportsmanship, fun and good health.
- III. Rules of Conduct:** The BSL will adhere to current USA Swimming Rules and Regulations except that rules stated herein supersede USA Swimming Rules.
- IV. Memberships and Dues:**
 - A. Member clubs include the following: Applecross Swim Club ("AC"), Brandywine/Coatesville & Lioinville YMCA ("BCLY"), Brandywine Delaware YMCA ("BRY"), Kennett And Jennersville Area YMCAs ("KJAY"), St. Anthony's Swim Club ("STA"), and West Chester Area YMCA ("WCAY").
 - B. New members will be added only when all of the following steps have been completed:
 1. A formal request is received from the club applying for membership.
 2. Each club representative shall be notified no less than 14 days to the vote for acceptance or rejection of the applying club.
 3. The applying club shall become a member when all representatives of the current member clubs have voted and a majority for acceptance is achieved.
 4. The applying club shall have paid the current League dues.

League dues will be determined at the first executive board meeting of the year.
 5. Team rosters are due to the League Treasurer by July 1. Final rosters are due at the championship meeting.
 6. All dues must be paid when rosters are submitted.
- V. Termination of Membership:** A member club wishing to terminate membership in the BSL shall submit a written notice of such intent to the Executive Board at the fall meeting following the summer season.
- VI. Organization and Authority:**
 - A. Executive Board
 1. The Executive Board will consist of one representative and a maximum of one coach from each club. In the event of absence of a representative and coach,

an appointed alternate may represent a member club at any meeting of the Executive Board.

2. Each member club shall have one vote.
3. A majority of the member clubs will be required when a vote by the Executive Board takes place. Unless stated otherwise herein, motions will be carried by majority vote.
4. Representatives of each member club in addition to representing the interest of his/her member club(s) shall also assume the Executive Board officer positions of President, Vice-President, Secretary, Treasurer and Representatives. All officer positions shall be held on a rotating basis, with the exception of Treasurer. Please see Appendix 7 for the rotation.
5. Duties of the Executive Board shall be as follows:

President shall preside at all the Executive Board meetings; see that all rules and regulations are adhered to; perform other duties as pertain to the office.

Vice President shall preside at all the Executive Board meetings in the absence of the President.

Treasurer shall receive and collect all dues; co-signer on the league bank account with the Vice President; deposit all dues in an account designated by the Executive Board; disburse all monies for Executive Board approved spending; keep an accurate account of all receipts and disbursements; report the financial condition of the league at each meeting of the Executive Board; make a true and accurate accounting of all transactions to the League officers at the close of his/her term of office.

Secretary shall keep an accurate record of all proceedings of the Executive Board meetings; handle official correspondence of the League as deemed necessary by the Executive Board; keep a record of league meet results.

Awards shall take inventory of all Mini Meet & Championship medals and report such inventory to the Executive Board by June 15th and shall order medals and ribbons for Championships and the invitational(s).

Championship Host shall host the BSL time trials/Championship meet.

Member at Large #1 and Member at Large #2 shall assist the other members of the Executive Board if needed.

6. Term of Office: Executive Board member will assume their respective positions for one year beginning at the fall meeting following the summer season on a rotating basis. Please see Appendix 7 for the rotation.
7. Office of Treasurer: The Office of Treasurer is currently held by KJAY, and shall continue to be held by KJAY unless and until a motion is made and vote

held to change the Office of Treasurer, by the Executive Board in accordance with these by-laws.

8. Office of Secretary: The Office of Secretary is currently held by Applecross, and shall continue to be held by Applecross unless and until a motion is made and vote held to change the Office of Applecross, by the Executive Board in accordance with these by-laws.

B. Authority

1. The Executive Board will be the sole governing body of the BSL.
2. The Executive Board may alter the USA Swimming Rules to better service the BSL.
3. Changes or additions to the By-laws shall require the vote of all member club representatives and any motion for change or addition to these By-laws will be approved by a majority vote.
4. Any motions presented for changes or additions to the by-laws will be voted on at the next meeting.
5. The Executive Board will collectively decide any disputes or protests occurring between any League members within four days of receipt of a written protest. In the event of such occurrence, said dispute or protest must be submitted to the League President no later than three days following said occurrence.
6. The primary reference source for resolution of any disputes or protests will be the current USA Swimming Rules and Regulations or as noted in these By-laws.

C. League Records

1. The Executive Board will keep current and official BSL records.
2. KJAY will ensure that all records are updated on Team Unify.
3. The BSL records will be embedded in the dual meet files.
4. If a swimmer or relay breaks a record during a meet or invitational, the host team will email the Executive Board.

VII. Rules for Conduct of Dual and Championship Meets:

A. Events, Entries, Scratches

1. A list of the events is included for dual meets in Appendix 1, the Championship Meet in Appendix 2, the League Mini-Meet in Appendix 3 and the Long Distance Meet in Appendix 4.
2. A swimmer shall be limited to entering and swimming four events per swimmer in dual meets and championships, with a maximum of three individual events. A relay shall count as an event. In addition, a swimmer who is swimming up an age group for a meet must swim in that higher age group for all individual events the entire meet and therefore cannot swim in two different age groups

for individual events during the same meet. This rule will not apply to relays. If there is not enough eligible swimmers in an age group for a relay a maximum of three swimmers may move up to fill a relay. You must have at least one swimmer eligible in the age group to swim a relay. A swimmer may NEVER swim down an age group.

3. A swimmer who swims in the wrong lane will not be disqualified if he/she is entered for that event.

4. Dual Meets

- a. Each team will provide a Hy-Tek Meet Manager file with their lineup 30 minutes before meet starting time. The host team will be responsible for seeding the meet. In the event of unforeseen difficulties, the meet will go to paper copy.
- b. Changes in lineup must be made in writing to the scorer two events prior to the swimming of the event in question.
- c. All swimmers are live unless marked exhibition prior to the meet. Exhibition swimmers do not count towards points in dual meets. Exhibition events qualify as an event for championship seeding times. Exhibition events do not count toward the number of events swum in dual meets.

B. Lane Assignments

- 1. In dual meets, lanes 1, 3, 5 shall be assigned to the home team and lanes 2, 4, 6 shall be assigned to the visiting team. Due notice will be provided to the visiting coaches in the event of unusable lanes.
- 2. Championship meets
 - a. Lane assignments for prelims will be according to seeding of all entries. Matching times will be drawn by lot.
 - b. Lane assignments for finals will be assigned by order of qualification. Starting with the fastest swimmer, lane assignments will be: 3, 4, 2, 5, 1, and 6. In the event of matching times for the sixth and/or twelfth place qualifier, a swim-off will take place.

C. Scoring

- 1. Dual meets
 - a. Dual meet finishes will be determined by the average time. Timers will record each time on a timer's sheet before providing to the runner. In the event of a timing system failure, placing will be determined by finish order recorded by the starter and/or referee.

- b. Points will be awarded as follows for individual events:

First – 5 points, Second – 3 points, Third – 1 point.

Each team can only score a maximum of 2 places per individual event.
- c. Points will be awarded as follows for relay events:

Just winning relay scores 7 points.
- d. Dual meet scoring will be done by age group. The team winning the majority of the age groups will determine the overall meet winner. In the event of a tie in age group scoring (e.g. 5-5), then total points for the meet will determine the winning team.
- e. The league champion will be determined by the best dual meet record for the season. In the event of a tie, the head-to-head tiebreaker winner will be determined by the most dual meet points in head-to-head. Three way tie; the winner will be determined by the age group winners in the dual meets just between the three teams involved in the tie.

2. Championship Meets

- a. Team points will be awarded during championships. The team with the most overall points for the weekend will be the Meet Champion and will be awarded the meet trophy. Points at the championship meet will be awarded as follows for individual events:
 - A – First – 16 points, Second – 13 points, Third – 12 points, Fourth – 11 points, Fifth – 10 points, Sixth – 9 points
 - B – Seventh – 7 points, Eighth – 5 points, Ninth – 4 points, Tenth – 3 points, Eleventh – 2 points, Twelfth – 1 point

Each team can score on two relays as follows:

- A – First – 32 points, Second – 26 points, Third – 24 points, Fourth – 22 points, Fifth – 20 points, Sixth – 18 points
- B – Seventh – 14 points, Eighth – 10 points, Ninth – 8 points, Tenth – 6 points, Eleventh – 4 points, Twelfth – 2 points

Any relay events for ages 6 and under will be non-scoring for all places.

- b. The order of finish in the preliminaries and finals will be determined in accordance with USA Swimming Rules Section 102.24. In the absence of an automatic or semi-automatic timing system, the official time shall be determined by the average of three manual watch times.

D. Officials

1. Dual Meets

- a. The home team is responsible for obtaining a certified starter/referee. The starter/referee can be either a YMCA, USA Swimming or PIAA certified official.

A- The league would pay fee if officials are needed.

- b. Each club will obtain a stroke and turn judge and scorer. A minimum of one stroke-and-turn judge and one starter/referee are required to run the meet. The stroke and turn judge can be either a YMCA, USA Swimming or PIAA certified official.
- c. There shall be no less than two timers per lane with the official time being the average. At least one back-up timer shall be on deck.

2. Championships

- a. The host team will be responsible for obtaining a minimum of two experienced officials whose duties shall be to start the meet and act as stroke and turn judge.
- b. There shall be no less than two timers per lane. If two watches record the same time, that time is the official time.
- c. Each club will obtain a clerk of course and three timers for each session.
- d. Individual entries will be due the Sunday prior to Championships.
- e. Legal times for entering an event will be those swum in League competition.

(1) If any swimmer is inadvertently left out of an event, or misplaced according to age, and has not been entered in the maximum number of events, that swimmer can be entered with a majority vote of the clubs. The swimmer may be placed in any open lane.

VIII. Scheduling and Starting Times:

A. League Scheduled Meets

1. The League will choose dates for meets each season. The schedule must be approved by a majority vote of the Executive Board.
2. Dual meets will be scheduled for Wednesday evenings and Saturday mornings, unless otherwise approved.
3. The championship meet will be scheduled for a Friday and Saturday with Sunday as a rain date, unless an alternative schedule is approved by the Executive Board.
4. The home team pool manager, their representative or the official starter shall have the authority to call off the meet due to inclement weather or problems with the facility. Whenever possible, a minimum of two hours notification of such intent must be given to the visiting team. If a meet is canceled, it should be rescheduled on the earliest possible date.

B. Starting Times

1. Dual meets will start at 6:00 p.m. on weeknights and 9:00 a.m. on Saturdays. A 15-minute grace period will be allowed. The home team will warm-up 45 minutes before starting time and the visiting team will warm-up 30 minutes before the meet. Meet times and days can be adjusted if mutually agreed upon by the teams involved.
2. The championship preliminary round will be held Friday starting at 9:00 a.m. (unless otherwise approved).
3. Finals for championships will be held Saturday beginning at 9:00 a.m.

IX. Competitors:

- A. Beginning with the 2006 league season, proof of age, upon request by BSL, is required of any swimmers. Acceptable proof of age includes birth certificate, driver's license, passport, etc. The age of a swimmer shall be determined as of June 1 of the current calendar year.

B. Eligibility

1. A swimmer shall be a member of the summer swim team and the team he/she represents. If the team collects swim team dues, every member must pay dues to be a member of the League.
2. A swimmer's age for the entire League season (League Age) is determined by the individual's age as of June 1 of the current season. Those individuals having birthdays on June 1 will be considered to have attained the older age.

3. A swimmer shall have swum in at least two dual meets participating in at least one individual event during the season to be eligible to swim in the championship meet.

a. In the event of a meet postponement: If a swimmer was in the line- up and is in attendance for the postponed meet but cannot attend the make-up meet; for the benefit of the swimmer, the swimmer may use the postponed meet as one of their required dual meets to be eligible for the championship meet.

4. A swimmer may swim in an age group for which his/her age qualifies him/her.

5. Parents and swimmers must complete and sign the Brandywine Swim League Swimmer and Parent Contract included in Appendix 5, each season. Said contract shall be kept on file at the home club of each swimmer.

C. Championships

1. If there are not enough swimmers in an age group to have a relay, a maximum of three swimmers may move up. The relay must have one swimmer eligible in that age group relay.

2. A swimmer must swim individual events in their age group in accordance to league age rules. Ie: a 10 year old swimmer as of 6/1 must swim in the 9-10 age group.

D. Other Meets

1. All rules pertaining to competitors shall also be applied to extra meets scheduled by the league outside of dual meets and championships (e.g. mini-meets, distance meets, relay carnivals, etc.)

2. Swimmers may not participate in both the mini meet and the distance meet within the same season.

X. Championships:

A. Awards

1. Awards will be presented to the top twelve finishers in individual events and top 6 for relay events. In individual events, first through sixth place receive medals and seventh through twelfth place receive ribbons, in Relays, first through third receive medals and fourth through sixth receive ribbons of standard color and size as per USA Swimming rule. Refer to Appendix 6.

2. Heat winner prizes are awarded in preliminaries.

3. Participation ribbons are given to all swimmers.

B. Financial Responsibilities

1. The League will pay for the purchase of all awards.
2. Meet programs will be posted online and available for individuals to print.
3. Profits from the sale of 50/50 tickets remain with the host team. If implemented, gate receipts will be evenly split between the league and the host team. Gate prices will be set by the league.
4. Meet volunteers whose names are submitted at the championship meeting, will not pay an admittance fee.

APPENDIX 1

Dual Meet Order of Events

Girls Event #	Event	Boys Event #
1	15-19 year olds 200 Free/Medley Relay	2
3	13-14 year olds 200 Free/Medley Relay	4
5	11-12 year olds 200 Free/Medley Relay	6
7	9-10 year olds 100 Free/Medley Relay	8
9	8 & Under 100 Free/Medley Relay	10
11	15-19 year olds 100 Freestyle	12
13	13-14 year olds 50 Freestyle	14
15	11-12 year olds 50 Freestyle	16
17	9-10 year olds 25 Freestyle	18
19	8 & Under 25 Freestyle	20
21	15-19 year olds 50 Breaststroke	22
23	13-14 year olds 50 Breaststroke	24
25	11-12 year olds 50 Breaststroke	26
27	9-10 year olds 25 Breaststroke	28
29	8 & Under 25 Breaststroke	30
31	15-19 year olds 100 IM	32
33	13-14 year olds 100 IM	34
35	11-12 year olds 100 IM	36
37	8 & Under 25 Backstroke	38
39	9-10 year olds 25 Backstroke	40
41	11-12 year olds 50 Backstroke	42
43	13-14 year olds 50 Backstroke	44
45	15-19 year olds 50 Backstroke	46
47	8 & Under 25 Butterfly	48
49	9-10 year olds 25 Butterfly	50
51	11-12 year olds 50 Butterfly	52
53	13-14 year olds 50 Butterfly	54
55	15-19 year olds 50 Butterfly	56

APPENDIX 2

Championship Order of Events (Note: Relays are FINALS only!!!)

Girls Event #	Event	Boys Event #
1	15-19 year olds 200 Medley Relay *	2
3	13-14 year olds 200 Medley Relay *	4
5	11-12 year olds 200 Medley Relay *	6
7	9-10 year olds 100 Medley Relay *	8
9	8 & Under 100 Medley Relay *	10
11	15-19 year olds 50 Freestyle	12
13	13-14 year olds 50 Freestyle	14
15	11-12 year olds 50 Freestyle	16
17	9-10 year olds 25 Freestyle	18
19	7-8 25 Freestyle	20
21	15-19 year olds 50 Breaststroke	22
23	13-14 year olds 50 Breaststroke	24
25	11-12 year olds 50 Breaststroke	26
27	9-10 year olds 25 Breaststroke	28
29	8 & Under 25 Breaststroke	30
31	15-19 year olds 100 Individual Medley	32
33	13-14 year olds 100 Individual Medley	34
35	11-12 year olds 100 Individual Medley	36
37	9-10 year olds 100 Individual Medley	38
39	6 & Under 100 Freestyle Relay*	40
41	8 & Under 100 Freestyle Relay *	42
43	9-10 year olds 100 Freestyle Relay *	44
45	11-12 year olds 200 Freestyle Relay *	46
47	13-14 year olds 200 Freestyle Relay *	48
49	15-19 year olds 200 Freestyle Relay *	50
51	6 & Under 25 Freestyle	52
53	7-8 year olds 50 Freestyle	54
55	9-10 year olds 50 Freestyle	56
57	11-12 year olds 100 Freestyle	58
59	13-14 year olds 100 Freestyle	60
61	15-19 year olds 100 Freestyle	62
63	6 & Under 25 Backstroke	64
65	7-8 year olds 25 Backstroke	66
67	9-10 year olds 25 Backstroke	68
69	11-12 year olds 50 Backstroke	70
71	13-14 year olds 50 Backstroke	72
73	15-19 year olds 50 Backstroke	74
75	8 & Under 25 Butterfly	76
77	9-10 year olds 25 Butterfly	78
79	11-12 year olds 50 Butterfly	80
81	13-14 year olds 50 Butterfly	82
83	15-19 year olds 50 Butterfly	84

Appendix 3

Brandywine Swim League: Mini-Meet Events (as of June, 2010)
Swimmers may choose up to three (3) individual events. Coaches pick relays.

Girls Event #	Event Name	Boys Event #
1	8 & Under 100 IM	2
3	9 Years 100 IM	4
5	10 Years 100 IM	6
7	11 Years 100 IM	8
9	7 & Under 25 Freestyle	10
11	8 Years 25 Freestyle	12
13	9 Years 25 Freestyle	14
15	10 Years 25 Freestyle	16
17	11 Years 50 Freestyle	18
19	7 & Under 25 Butterfly	20
21	8 Years 25 Butterfly	22
23	9 Years 25 Butterfly	24
25	10 Years 25 Butterfly	26
27	11 Years 50 Butterfly	28
29	150 Free Relay: 7&U, 8, 9, 10, 11 any order	30
31	7 & Under 25 Backstroke	32
33	8 Years 25 Backstroke	34
35	9 Years 25 Backstroke	36
37	10 Years 25 Backstroke	38
39	11 Years 50 Backstroke	40
41	7 & Under 25 Breaststroke	42
43	8 Years 25 Breaststroke	44
45	9 Years 25 Breaststroke	46
47	10 Years 25 Breaststroke	48
49	11 Years 50 Breaststroke	50

Appendix 4

Brandywine Swim League: Long Distance Meet

Girls Event Number	Event Name	Boys Event Number
1	12 & Under old 100 free	2
3	13 and 14 year old 100 free	4
5	15 and 16 year old 100 free	6
7	17 and 18 year old 100 free	8
9	12 & Under old 100 back	10
11	13 and 14 year old 100 back	12
13	15 and 16 year old 100 back	14
15	17 and 18 year old 100 back	16
17	12 & Under old 100 breast	18
19	13 and 14 year old 100 breast	20
21	15 and 16 year old 100 breast	22
23	17 and 18 year old 100 breast	24
25A	Open 400 free	26A
27	12 & Under year old 100 fly	28
29	13 and 14 year old 100 fly	30
31	15 and 16 year old 100 fly	32
33	17 and 18 year old 100 fly	34
35	12 & Under year old 200 IM	36
37	13 and 14 year old 200 IM	38
39	15 and 16 year old 200 IM	40
41	17 and 18 year old 200 IM	42
43	12 & Under year old 200 free	44
45	13 and 14 year old 200 free	46
47	15 and 16 year old 200 free	48
49	17 and 18 year old 200 free	50

Appendix 5

Brandywine Swim League Swimmer and Parent Contract

General

- Swim team members are expected to:
 - Respect teammates, competitors, parents, and coaches
 - Support and encourage teammates at **practices** and **meets**
 - Be on time and ready for practices and meets
 - Focus on their own swimming and not others
 - Maintain a positive attitude:
 - Accept assigned practices and meet lineups without complaining
 - Refrain from being disruptive or using inappropriate language
 - Be a good sport when we win or lose
 - HAVE FUN!!!

Practices

- Swimmers are expected to be on time for practice and in the water within 5 minutes of the start time.
- When being given instruction, swimmers are expected to give their undivided attention to the speaker.
- Sets and drills are to be done as assigned.
- When practice time is over, swimmers are to exit the pool and help clean up before leaving.
- Swimmers who disrupt practice (their own or another age group) will be asked to leave. Disruptive behavior includes, but is not limited to:
 - Failure to follow a coach's request (to warm-up, to start a set, to listen, etc.)
 - Splashing, dunking, pushing, pulling of other swimmers
 - Disrespect to fellow teammates or coaches
- Anytime a swimmer is removed from practice or a meet, the coach will inform the parent of the circumstances.

Meets

- During meets, swimmers are expected to stay with the team. If a swimmer must leave the swimmer area, he or she should tell a coach. This will help us make sure no swimmer misses his or her events.
- Swimmers should remain in the water until ALL swimmers are finished their race.
- Cheering is encouraged and you should cheer equally for all swimmers.
- Swimmers should show sportsmanlike qualities to all swimmers, parents and coaches of the Brandywine Swim League.
- Unless absolutely necessary, swimmers are expected to stay for the whole meet.

Parents:

- Parents are expected to show support and enthusiasm for their child and the sport of competitive swimming.
- Parents are asked to stay off the deck during practices and meets.
- Parents must respect the decisions of the officials during the meet and understand that they make every effort to make decisions based on fairness and legality. Once accepted by the head official, all disqualifications are final and may not be disputed.
 - If parents have a concern about a decision made at the meets, they should contact their team coach
 - Video evidence will not be used
- Inappropriate comments or disrespect rendered from any parent may result in that parent being asked to leave or not appear at Brandywine Swim League events.

****By signing below, I acknowledge that I have read the rules set forth above and agree to them.
I realize that if I break any of these rules that I may be asked to leave practice or a meet.**

Swimmer's Name
(Please print) _____ Age _____
(As of 6/1/24)

Swimmer's Signature _____

Parent's Signature _____ Date _____

Appendix 6

Brandywine Swim League Award Colors and Places

Medals for Individual Events:

1 st	2 nd	3 rd	4 th	5 th	6 th
BLUE	RED	WHITE	YELLOW	GREEN	PINK/ <u>MAROON</u>

Ribbons for Individual Events:

7 th	8 th	9 th	10 th	11 th	12 th	Participant	Heat Winner
PURPLE <u>DARK ORANGE</u>	ORANGE <u>PURPLE</u>	LIME GREEN <u>BLACK</u>	TAN <u>PINK</u>	PINK <u>LIGHT ORANGE</u>	BROWN <u>CREAM</u>	<u>BAG TAG</u>	BLUE

Medals for Relay Events:

1 st	2 nd	3 rd
BLUE	RED	WHITE

Ribbons for Relay Events:

4 TH	5 TH	6 TH
YELLOW	GREEN	PINK <u>MAROON</u>

Appendix 7

Brandywine Swim League Executive Board Officers Rotation

Officers will rotate as provided below:

	2022	2023	2024	2025	2026	2027	2028
Champs Host	WCAY	STA	BCLY	KJAY	WCAY	STA	BCLY
Vice President	STA	BCY	KJAY	WCAY	STA	BCLY	KJAY
Awards	BCY	KJAY	WCAY	STA	BCLY	KJAY	WCAY
At Large	KJAY	WCAY	STA	BCLY	KJAY	WCAY	STA
Secretary	AC	AC	AC	AC	AC	AC	AC

Championship Host ➡ At Large ➡ Awards ➡ Vice President

NON-ROTATING POSITIONS:

KJAY: President/ Treasurer

Applecross: Secretary