



BCLY STPC

Attendance: Kelly Burk, Bryn Ammon, Shannon Reynolds, Emily Constantanidis, Dana Kelly, Erin Scheivert, Stacey Walsh, Jeanne Czubaroff, , Alyssa Patrick, Tanna Whitton, Kristen Wade and Kristin Garcia

Prior Meetings:

- November Meeting recap (No Dec meeting)

Hot Cocoa Meet – suggestions that were given

- What went good, what was not so good, we will be hosting champs and following a similar flow/format...
 - Good feedback- meet was run well with ready bench and flow.
 - Ran a bit late because we let in late entries need to cut off earlier next year.
 - Made \$10,000 after expenses
 - Need to have a backup flow plan if something goes wrong (illness in hall) and can't be used.
 - Need to work out better layout for team areas in the gym.
 - We need to have more maintenance help, specifically with trash removal. Kelly and Bryn will meet with Andrew and facilities staff to make sure changes we need are made.
 - Need additional signage – pylons with 2x4's possible option
 - Tables and Chairs in snack bar area for people to sit down especially for coaches and volunteers – no separate hospitality area. Should be able to source them from the township or the fire dept.- Erin and Shannon (spouses)
 - Snack Bar – underestimated the amount of food. Need to adjust numbers for next year.
 - Champs adjust –
 - Ask for monetary donations on sign up
 - 30 dozen donuts
 - Looking to order breakfast sandwiches- new place in Chester Springs?
 - Making sure we have separate pizzas or meal for officials and coaches.
 - Wawa will donate ice.
 - Rons for pizzas -\$11 a piece.
 - Coffee, bagels w/ toaster option, little bites (big muffins don't sell)

- Using left over hot cocoa- need to get more hot cups Wawa asked to donate cups and lids and possibly coffee.
- Tarping better – closer to walls if possible (discussed at mini meet)
- Rugs
- Mopping halls
- Check on coaches – breaks/food/drinks, etc.- send help from snack bar workers; opportunity for them to view their kids event/heat from the deck.

Upcoming Dual Meets/Invites (Jefferson, discussed below)

- Volunteers – Need the volunteers who sign up to show up. Only 2 of 6 volunteers showed up. Set up incentives ie. raffles for gift cards, parkas, swim bags etc. Look to make sure gomotion is sending out reminders for the volunteers 2 days before.
 - Still need help.
 - many of the same people helping – has any headway been made
 - Any other suggestions/ideas- raffles with gift cards, parkas, swim bags etc.
 - Donations for snack bar--- see notes above from Hot Cocoa.
- Officials
 - White shirts are in, contact Bryn to arrange getting it.
- Idea for new families to have buddies??? Work on this for next year.
- Snack Bar – See notes above under Hot Cocoa
 - sign up – Erin does sign up genius for snack bar
 - Put up “snack bar” signage – helped but maybe have more/both sides of wall/other side of wall
 - Location at LCY for big meets seem to work well in the side room, but felt for dual meets was better in front lobby in the corner
 - Heat sheets
 - Relief when child is swimming / go see kid swimming but the come back.

Hosted Invites:

- Jefferson Divisional Champs
 - February (sat/Sunday depending on age)
 - Detailed instructions will be sent out to the coaching staff and volunteers posted on GoMotion.
 - Suggestions for meet? – snack bar, tarping, flow of swimmers, chairs/ready bench and calling to line up.
 - Use the pylons with 2x4's for signage for parking and roping off areas in the gym.

Social Events:

- Banquet

- Outside at BCY with Food truck – should probably decide/reserve
- Date in April, sign up in GoMotion.
 - 4/28
 - Kona Ice Truck

Team gifts

- Towels
 - Final designs – decided at November meeting
 - Ordered on January 10th – coming in late March – early April

Other misc topics:

- trash– problem for the large meet. Could not keep up with this, bathrooms, in gym, taking it out
- Parking instructions for larger meets – handicapped and dumpster parking
 - Kelly and Bryn will be addressing both issues above with facilities/ Andrew.
- Spring Clinic and summer practices, schedules being finalized. Kelly (and Bryn) will speak more about this and communicate schedule when finalized.
 - Spring may look different than years past. Aside from Seniors and Blue kids will have the option to choose they day they practice to accommodate other sports if the play them.