



## MAINE SWIMMING, INC. | Board of Directors - Meeting Minutes

Date: October 10, 2022 at 7:00PM

Location: Zoom

**MISSION** | Create opportunities and provide resources to promote excellence in Maine swimming.

**VISION** | Maine Swimming: You CAN get there from here!.

**CORE VALUES** | Sportsmanship. Excellence. Leadership. Fun.

✓ Brian Savage <i>General Chair</i>	<p><b>1. Call to Order &amp; Reading of Mission, Vision &amp; Core Values - 7:03PM</b></p> <p><b>2. Roll Call</b></p> <p>Guests: Amanda Gleason (BYB), Matt Montgomery (DEFY), Shawn Rich (BYB), Carrie Wood Peabody (CMA)</p> <p><b>3. Reading &amp; Approval of Minutes</b></p> <p>a. <a href="#">May 2, 2022</a> - Lucy Shaw/Mary Ellen Tynan - Taylor motioned to approve the minutes. Second by Ethan. Motion passes unanimously.</p> <p><b>4. Reports - Consent Agenda - Motion to approve Age Group, DEI and Safe Sport as Consent Agenda made by Taylor and second by Ethan. Motion passes unanimously.</b></p> <p>a. Finance Report - Taylor - Checking - \$11, 632.96, savings - \$79, 196.45, CD - \$40,510.75 and over \$12000 available on the credit card.</p> <p>b. Senior Report - Jim - Senior Training on Nov 6th. Currently we have close to 30 athletes signed up. Looking to get to 64. Coaches need to email their swimmers. Mary Ellen will try to access emails downloaded from SWIMS 2.0 to contact athletes 13 &amp; over as SWIMS 3.0 would provide that information currently. Motion to approve by Taylor, second by Ethan. Approved unanimously.</p> <p>c. <a href="#">Age Group Report</a></p> <p>d. Athlete Report - Ethan - Committee has been meeting monthly except this past month. Working on filling athlete positions on committees. Been hard to get commitment but they are getting there. Audrey and Brady continue to reach out to people. Motion by Taylor and second by Marcel to approve. Motion passes unanimously.</p> <p>e. <a href="#">DEI Report</a></p> <p>f. Coach Committee Report - Marcel reported on the last coaches' meeting on September 13th and what was brought forth to the Age Group Committee for consideration for the 14 &amp; Under Champs meet. Motion to approve by Taylor and second by Stacy. Motion passes unanimously.</p> <p>g. Technical Planning Report (no chair) - no report</p> <p>h. Operational Risk Report - Kyle not in attendance - no report</p> <p>i. Officials Report - Henry not in attendance but Amanda reported that MESI is in desperate need of officials. Officials, coaches and athletes need to encourage parents to step up and encourage officials to continue even after their kids have graduated. Sponge asked if there are people that can be contacted if someone is interested in being an official. Amanda said anyone can contact her to discuss or they should discuss with long-time officials on their team. Mary Eleen said there will be a stroke and turn clinic from 1-3PM of October 29th at Cape Elizabeth High School and a Referee Clinic at 3:30. Motion to approve by Taylor and second by Ethan. Motion passes.</p>
✓ Taylor Rogers <i>Administrative Vice-Chair</i>	
✓ Jim Willis <i>Senior Vice-Chair</i>	
✓ AJ Rog <i>Age Group Vice-Chair</i>	
✓ Holly Hatch (arrived late) <i>Finance Vice-Chair</i>	
✓ Stacy Kennard <i>Treasurer</i>	
✓ Lucy Shaw <i>Secretary</i>	
○ Henry Clauson <i>Officials Chair</i>	
✓ Zack Mullin <i>DE&amp;I Chair</i>	
✓ Karin Tonello <i>Safe Sport Chair</i>	
○ Kyle Bauer <i>Operational Risk Chair</i>	
✓ Marcel Da Ponte <i>Coach Rep</i>	
○ vacant <i>Technical Planning</i>	
✓ Ethan Schulz <i>Senior Athlete Representative</i>	
✓ Brady Hale <i>Junior Athlete Representative</i>	
✓ Audrey Cohen <i>Athlete At-Large</i>	
○ Abby Hollis <i>Athlete At-Large</i>	



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✓ Mary Ellen Tynan  
Office Administrator

j. [Safe Sport Report](#)

k. [Office Report - swims 3.0](#) - Mary Ellen reported on the current numbers registered for 2023 and compared to last year. We are down about 50 but not surprising as she has told teams not to rush to register to allow USA-S time to get the glitches out of SWIMS 3.0. Biggest issue is families creating duplicate accounts because they are not following the directions. Motion to approve by Taylor and second by Ethan. Motion passes.

### 5. Unfinished Business

- a. [Summer Champs Recap](#) - Mary Ellen gave a recap of summer champs. Most of the feedback has been very positive. People liked the dorm and dining hall access. Will look to widen the hours of the dining hall in the future. Biggest complaints were inherent to Colby, Waterville, etc like lack of hotels and glare on the pool from the windows. Amanda suggested that next year we move warm-up/warm-down to lane 1 and compete in lane 9 given the glare and where the starting system is placed. Would be a lot easier on the officials and less commotion from the warm-up/warm-down being between the starter and the competition. Mary Ellen reported that Caleb and Lauren are getting married July 14th which will be during the 2023 champs so we won't have quite the support at the meet we had this year.
- b. [EZ Age Group Champs Recap](#) - Mary Ellen reported that Todd Larlee had 6-7 kids in Ithaca for the Zone meet. Everyone seemed to have a good time. She felt attendance was low due to the late location decision and posting of cut times. 2023 Meet cut times and location are already posted. She has already talked to some teams about not creating conflicts on their calendars and encouraging qualifiers to attend the event.
- c. [Mighty 2500 Workshop November Update](#) - Mary Ellen reported that Taylor and AJ will be representing Maine at the Mighty 2500 Workshop in Colorado Springs on Nov 4-6. She will be going as a member of the LSC Development Committee. Focus is on Governance and developing Senior swimming in small LSCs.
- d. [Coach Education Update](#) - Mary Ellen reported on the new Quality Coaching Framework. All current coaches must complete by December 31, 2022. New coaches must take the welcome to USA Swimming and the main course. Nate and Marcel reported more information coming on the continuing education opportunities and learning tracks. Taylor got to pilot the course and was impressed by the content and how it could be taken on computer, tablet, and phone without much issue.

### 6. New Business

- Taylor made a motion to change the agenda and move Committee Approval discussion to the end of New Business. Second by Ethan. Motion passes.



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|  | <ul style="list-style-type: none"><li>a. <u>Zone Coach Application Deadline</u> - The Age Group Committee has requested to move the deadline from June 15th to a sooner date (TBD) as designated on the application form. Motion to approve by Taylor and second by Stacy. Motion passes. Taylor asked if we should have a backup plan if the age group committee doesn't set a deadline. Sponge asked if this would go back to Governance. Mary Ellen suggested having the deadline posted by a certain date and asked this to be effective immediately. Motion to approve by Taylor and second by —. Motion passes..</li><li>b. <u>Senior Training Event</u> - Sponge gave an overview of the event. It will take place on November 6th in Bath. There will be 3 guest coaches.</li><li>c. <u>12 &amp; under Training Event</u> -Senior Committee discussed the training event in a separate meeting. Taylor provided a brief discussion of the event. She mentioned switching the date of the event to allow swimmers to go to another senior meet. Mary Ellen reported the event will happen January 29th at Cape. AJ reported that the committee was going to meet this Wednesday (October 12th) to discuss more details. Taylor asked AJ if it would be a training/meet set up and he said that since Jacob Pebley is coming that they would need to rethink the setup. AJ reported that this will be a one day event on a Sunday. Marcel confirmed the pool time.</li><li>d. <u>October 29-30 Officials Training</u> - Mary Ellen reported that ideally officials would have the opportunity to do both the stroke and turn clinic and do their apprenticeships the next day. Ken Galica is coming from New England to help run this event. Mary Ellen reported 5 people from Seals, 3-4 from Seacoast and a few from CMA were interested in this event..<ul style="list-style-type: none"><li>- Taylor made a motion to adjust the meeting agenda and move the CMA - ABF satellite implications after Eastern Zone Leadership Summit discussion. Second by Holly. Motion passed.</li></ul></li><li>e. <u>Eastern Zone Leadership Summit</u> - Fundraising and Grant Writing - Holly reported that at the October 2nd committee meeting they discussed finding grant opportunities. Taylor is facilitating writing the grant. Mary Ellen added the need to raise \$15,000 to help offset other costs. Taylor added that athletes were invited to the October 30th meeting at 5:30pm.</li><li>f. <u>CMA - ABF satellite implications</u> -Marcel reported that CMA has been presented with an opportunity to affiliate with a New England Team; Bluefish. CMA travels to many New England swimming meets however Covid has made it difficult to get in. He discussed the importance of giving more opportunities to athletes. CMA will be affiliated with Bluefish and the plan is to have swimmers attach on February 1, 2023. Marcel noted he would still like to participate in Maine Swimming and host meets. He thanked the Board for supporting him. Members of the Board wished him best of luck. Taylor discussed the loss of CMA members on the Board and encouraged others to get involved. Mary Ellen asked if we could</li></ul> |
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appoint someone since the Coaches rep is an elected position held by Marcel. Sponge asked about the reasoning behind February 1st. Marcel spoke about the process of athletes getting attached to the new team. Mary Ellen said that Marcel has one more year on his Coaches Rep term. Taylor asked Marcel about ending his term at the end of the calendar year. Mary Ellen mentioned that if CMA does not register for the new year they will not have insurance come January 1st.

- g. Committee Approvals (see next page) - Mary Ellen discussed that CMA has involvement in multiple Maine Swimming committees. Marcel asked if he could help find a replacement for his position. Jim said he could encourage someone to be nominated. Mary Ellen confirmed with Jim that Tanner Johnston would join the Senior Committee and confirmed with athlete's. Taylor asked if Marcel was on the Senior and Athlete Committee due to his coaches rep position. Mary Ellen said it was highly suggested..
- i. Age Group Committee-Mary Ellen reported that the committee would be okay if Jeff and Marcel left. Audrey reported that 20 athletes responded to a poll on Instagram that they would be interested in helping. Most of them were underage but they have a few good candidates. Taylor made a motion to approve the age group committee and second by Ethan. Motion passed.
  - ii. DEI Committee- Taylor made a motion to approve DEI and second by Holly. Motion passed.
  - iii. There was discussion that they need more adults for this committee. Mary Ellen reported that they have only met 2 or 3 times in the past year. The Board discussed possible candidates.
  - iv. Governance Committee-Taylor made a motion to approve this committee. Mary Ellen said it would be better to bring on a new athlete rather than Ethan because of the CMA-ABF satellite. Audrey said that she will take the position. Taylor made a motion to amend the committee with the replacement of Audrey instead of Ethan. Second by Holly. Motion passes. Committee was approved.
  - v. Safe Sport: Taylor made a motion to approve Safe Sport. Second by Holly. Taylor suggested inviting others. Karin reported that Matt suggested asking chairs of possible replacements for Lia. Mary Ellen talked about the idea of connecting Safe Sport and DEI together. The safe sport was approved.
  - vi. Senior Committee - Taylor made a motion to approve the senior committee. Taylor asked if Marcel's role was a designated position due to his coach's rep position. Sponge replied it was. Sponge will need to appoint someone for this position before the next Board meeting. Committee was approved.



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vii. TPC Committee - Taylor mentioned that it does not need to be approved because they are all designated seats. Mary Ellen mentioned the process of how they will move someone to the senior rep position.

viii. Taylor asked if Sponge had any appointments for vacancy and he did not.

7. Announcements - new meets - Mary Ellen already announced this.

- a. She mentioned the Athlete Protection Training program is taking a long time so she suggested taking it early and screenshotting the final page to send to her to get linked. Athletes that are 18 or older must have this completed before they swim at meets.
- b. Taylor thanked the Board for awarding her the lifetime membership.
- c. Sponge reported the need for lifeguards to be able to hold practice and meets. McKayla helped a lifeguard at the summer champs meet.
- d. Mary Ellen reported that she has been in touch with Bowdoin about the champs meet.

8. Adjournment - Sponge made a motion to end the meeting second by Holly. Sponge set the next meeting for November 14th at 7:17pm. Motion passed to end the meeting. The meeting was approved for November 14th at 7:17pm.

**Age Group**

**AJ Rog**

**Margo Diamond**

**Dana Barrows**

**Collin Chamberlain**

**Marcel Da Ponte (CMA)**

**Nori Lund**

**Jeff Ward (CMA)**

**Jim Willis**

**Brady Hale - Athlete**

**Rhyannon Price - Athlete**



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### DEI

Zack Mullin

Suzanne Boccanfuso

Kaia West - athlete

Jet Francis - athlete

Elle Yarborough - athlete

Vacant

Vacant

### Governance

Jim Willis (fill Sponge vacancy)(BOD)

Taylor Rogers (past General Chair) (BOD)

Mary Ellen Tynan

Olivia Tighe - athlete

**Ethan Schulz (fill Jack Pillsbury vacancy)-athlete - (BOD)(CMA)**

**Carrie Wood Peabody - (fill Kyle Bauer vacancy) (CMA)**

Marissa Rossouw

### Safe Sport

Karin Tonello

Vacant

**Lia Langeveld (CMA)**

Matt Montgomery

Audrey Cohen - athlete

**Lucy Shaw - athlete (CMA)**

Kiera Springer - athlete



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