



## MAINE SWIMMING, INC. | Board of Directors - Meeting Minutes

Date: December 6, 2021 at 8:00PM

Location: Zoom

**MISSION** | Create opportunities and provide resources to promote excellence in Maine swimming.

**VISION** | Maine Swimming: You CAN get there from here!.

**CORE VALUES** | Sportsmanship. Excellence. Leaders

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<p>✓ Taylor Rogers <i>General Chair</i></p>	<p>Call to order at 8:05 PM.</p>
<p>✓ Brian Savage <i>Administrative Vice-Chair</i></p>	<p><b>1. Reading of Mission, Vision &amp; Core Values</b></p>
<p>✓ Jim Willis <i>Senior Vice-Chair</i></p>	<p><b>2. Roll Call:</b></p> <p><u>Absent:</u> Henry, Carrie, AJ, Matt, Emma, Abby, Ethan Marcel entered at 8:20PM Mary Ellen entered at 8:45PM</p>
<p>○ AJ Rog <i>Age Group Vice-Chair</i></p>	<p><u>Guest:</u> Marie Weferling (UN)</p>
<p>✓ Holly Hatch <i>Finance Vice-Chair</i></p>	<p><b>3. Approve Minutes</b> - Motion to approve October 13<sup>th</sup> minutes made by Sponge, Second by Paul. Holly motioned to amend section IVB to 1-2 operational years. Second by Sponge. Amendment passes unanimously. Motion passes unanimously.</p>
<p>✓ Stacy Kennard <i>Treasurer</i></p>	<p><b>4. Reports: Consent Agenda.</b></p> <p>a. <i>Finance report</i> – Holly - \$ 51, 436.66 in bank, about ready to send another payment through for registrations. Recent deposit of over \$10000! Needs to reach out to Key Bank because CD is about to come due and would like to check for a better interest rate. Working on a suggestion from someone to cover BOD registrations. Looking for data. No submissions for the grant.</p>
<p>○ Carrie Wood Peabody <i>Secretary</i></p>	<p>b. <i>Senior/AG</i> – no report</p>
<p>○ Henry Clauson <i>Officials Chair</i></p>	<p>c. <i>Athlete Report</i> – Ali - no recent discussions. Sending out a survey to athletes regarding the senior meet. A few athletes are working on the social media policy. Also looking at a community outreach project-will discuss with her committee.</p>
<p>✓ Zack Mullin <i>DE&amp;I Chair</i></p>	<p>d. <i>DEI</i> – Zack - not much except did job descriptions for his committee</p>
<p>○ Matt Montgomery <i>Safe Sport Chair</i></p>	<p>e. <i>Coach Committee</i> – no report</p>
<p>○ Kyle Bauer <i>Operational Risk Chair</i></p>	<p>f. <i>Technical Planning</i> report – Paul – Nothing to report</p>
<p>○ Marcel Da Ponte <i>Coach Rep</i></p>	<p>g. <i>Operational Risk</i> – Kyle - Nothing to report</p>
<p>✓ Paul Monyok <i>Technical</i></p>	<p>h. <i>Officials</i> – no report from Henry – Marie doesn't know of anything. Pretty good turnout of officials for Senior Meet.</p> <p>i. <i>Safe Sport</i> – nothing from Matt-</p> <p>j. <i>Office Report</i> – Mary Ellen not present but posted.</p> <p>k. <i>Governance Committee</i> – Kyle reads from Governance Meeting. Marissa developing Social Media Decision Tree</p> <p>Motion to approve reports by Zack and second by Kyle. Holly looking at Finance report and asks about budget increase for Senior Committee. Will discuss later. Reports passed unanimously.</p> <p><b>5. Unfinished business:</b></p>



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<p><i>Planning Chair</i></p>	
<p>✓ Ali Bragg <i>Senior Athlete Representative</i></p>	<p>a. Emily Caras Snyder Scholarship Update - Jim - Makes a motion to increase the budget from \$3000-\$4000 as the Caras family is increasing their contribution. Second by Holly. Motion passes unanimously.</p>
<p>○ Ethan Schulz <i>Junior Athlete Representative</i></p>	<p>b. Officials pay for observations – Jim makes a motion to increase the Senior budget by \$1200 to pay officials for observations. Second by Holly. Stacy noted Finance Committee minutes say \$1600. Jim changes his motion and second by Holly. Motion passes unanimously.</p>
<p>○ Emma Farnham <i>Athlete At-Large</i></p>	<p>c. Committee Appointments Table Age group and Safe Sport</p>
<p>○ Abby Hollis <i>Athlete At-Large</i></p>	<p>i. DEI - add McKayla Kendall ii. Senior - Matt Montgomery, Paul Monyok, AJ Rog, Sponge Savage, Marcel Da Ponte, Maria Saltysiak &amp; Jack Pillsbury iii. Officials Committee - Will Porter, Audrey Cohen iv. Governance - Marissa Rossouw</p>
<p>✓ Mary Ellen Tynan <i>Office Administrator</i></p>	<p>Motion to approve by Marcel. Second by Kyle</p>
	<p>d. Coach Committee items sent to Finance, Governance, Coaches</p>
	<p>i. Holly reported the Finance Committee voted to no allow intrasquad meets ii. Jim reported Governance opinion was to keep things as they are.</p>
	<p>iii. Meet Director Training – Governance opinion was they have to meet the same requirements but they don’t need to do the shadow if they can prove they have been the Meet director at two meets in another LSC.</p>
	<p>iv. Formal Mentoring Program – sent back to coaches – Marcel will get meeting together.</p>
	<p><b>6. New Business</b></p>
	<p>a. USA Swimming Workshop April 21-24<sup>th</sup> in Denver – We need to discuss who would be interested in attending and the budget. A few of us have plane funds from trips that were canceled with COVID.</p>
	<p>b. <a href="#">Undated policies and procedures:</a></p>
	<p>i. Holly motions to approve changes to 701 second by Stacy. <b>Proposed 701 - Review and Approval</b> - Teams in good standing with MESI shall be allowed the choice of hosting scheduled swim meets based on the cumulative number of swimmers entered in MESI sanctioned meets, as verified by the required meet summary report throughout the season. Eligible teams <b>must submit their bid</b> to the Technical Planning Chair <b>using the form designated for this purpose by February 1st for the long course season and July 1 for the short course season. The bid form will include the</b></p>



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*type of meet, location of the meet, a facility description, tentative event list and other information as determined by the Technical Planning Committee. The Technical Planning Committee will develop the seasonal schedule(s) for presentation to and ratification by the **Board of Directors**. The approved seasonal meet schedule will be posted on the MESI website. Any changes to the calendar after posting must be requested through the Sanction Chair.*

*Effective Date: Immediate. Motion passes unanimously.*

ii. Motion to pass 501 by Jim, second by Holly

***Proposed policy 501** - Delegates that Represent Maine Swimming at the USA-S Annual Business Meeting - The Maine Swimming slate of **four (4)** voting delegates to the Business Meeting consists of: **Three (3) non-athlete coach members and one (1) non-coach non-athlete member**. If in any year it is determined that Maine Swimming is one of the five (5) smallest LSCs, only two (2) non-athlete coach members will be part of the slate. Based on the Annual Budget, scheduled workshops, and discretion, Maine Swimming will send members of the slate and the Office Administrator to the Annual Business Meeting. The Board of Directors may choose to send additional or alternate members based on the scheduled workshops and needs of the LSC.*

*1. **The coach non-athlete delegates will be asked to attend based on the following hierarchy:***

*General Chair, Admin Vice Chair, Office Staff, Officials's Chair, Finance Vice-Chair, Senior Chair Vice Chair, Age-Group Vice Chair, Diversity Equity and Inclusion Vice-Chair, Secretary, Safe Sport Chair, Operational Risk Chair, Treasurer*

*2. **The non-coach non-athlete delegate will be asked to attend based on the following hierarchy:***

*General Chair, Admin Vice Chair, Office Staff, Officials's Chair, Finance Vice-Chair, Senior Chair Vice Chair, Age-Group Vice Chair, Diversity Equity and Inclusion Vice-Chair, Secretary, Safe Sport Chair, Operational Risk Chair, Treasurer*

*3. **Athlete Representative** - MESI will send one athlete representative annually, as appropriate. If an athlete is selected by the Zone to attend, that athlete's expenses will be paid for. If no athlete is selected by the Zone, an athlete will be asked to attend based on the following hierarchy: Senior Athlete Representative, Junior Athlete Representative, Senior Athlete At-Large, Junior Athlete At-Large.*

*4. Any member of the Board of Directors of Maine Swimming, **employee or contractor** that serves on a national committee, who does not have the automatic right to attend the Annual Business Meeting as a voting member of the Maine Swimming delegation, shall have their name placed before the President of USA*



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*Swimming for “at-large voting credentials”. If credentialed, the person shall be included in the delegation representing Maine Swimming at the Business Meeting.*

Motion passes unanimously

### iii. **Proposed Social Media Policy - work in progress (see website posting)**

- c. Board Membership – Jim proposes MESI reimburse Board and Committee Members their membership if not part of their job after six months of service. Mary Ellen’s research showed LSCs do different things. Paul agrees that those people should be paid for.
- d. Brendan Hansen Clinic and Meet – Sponge reports USA Swimming is going to toss in some coach training at the same time and Mary Ellen asked if LRSC had space. Marcel noted CMA pulling bid because Brendan has reported that pool space is most important and with a six lane pool it is tough and LRSC 8 lane pool makes more sense. Taylor said with 55 athletes in a six lane pool for Andrew Seliskar was rough. Suggested TPC look at bid process and what can be submitted once and what needs to be submitted every year. Taylor reported that USA Swimming is going to launch their Coach Education in Maine. Perfect to piggyback on this event. Checks our box for a yearly coach requirement and helps them. Hopefully we can do some officials’ training or shadowing too. 100 athletes and it will be a LRSC. January 29-30<sup>th</sup>.
- e. Long-term planning and TPC goals. – Taylor said we are overdue for a new strategic plan. Taylor would like to do in person. It would be nice to work together in person on this. We are in a new quad so it is time. Paul still working on getting a grasp of what TPC does. We are such a small LSC that other LSCs process would not really work for Maine. Taylor reports TPC should be more long-term planning. Need to sit down and think about where we want to see the LSC in 2024.

Mary Ellen joins meeting:

### **7. Other Business/Announcements -**

- a. Sponge – LRSC would like to make a request that their first YMCA dual meet with the new rules that form must be submitted within three days be allowed late because Booth Bay is not a USA Team so they knew nothing about the form. Even if this passes LRSC still needs to get the YMCA officials cards from BBYD. Taylor asked how many YMCA teams are not participating in USA this year. Booth Bay and PRY. WCY is supposed to be doing USA. Aaron registered himself but not his club so far. Mary Ellen reports the only place to get cards is from each official. Cynthia has told her that the YMCA website is not accurate. Marie said she has no idea how to get her YMCA card. Mary Ellen notes this is the exact reason the rule



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was put in place. Zach from BBYD filled out the form with all the official's names at least. Mary Ellen will forward to Sponge so he can work on cards. Paul makes a motion and second by Zack to allow the times to count. Taylor asks for date for cards. They should be able to get them where they take the course. Zack makes amendment for card date of January 31<sup>st</sup> second by Paul. Kyle asks if this is just LRSC or all YMCA. Mary Ellen says she is still waiting on cards so should be for everyone.

Paul pulls his motion. Motion that all certifications cards for YMCA officials must be in by January 31<sup>st</sup> by Kyle, Second by Holly. Motion passes with one abstention (Sponge).

Motion to accept the times from the LRSC- BBYD meet by Zack, second by Kyle. Motion passes with one abstention (Sponge).

b. Marcel access if we are set with UMO for champs. Holly shared her screen [UMO current policies for COVID](#). We won't be set until we sign which is usually late January. There is always a chance it could get canceled in February. Currently to attend any events and we will be expected to adhere to their guidelines. We should have a backup plan in place. Taylor has some questions: 1. Would we be required to get tests results or will UMO do that themselves? 2. If we said we were going to cap the numbers at 249 would that mean we wouldn't have to adhere to any of the guidelines? Problem is everything is still changing. Mary Ellen asked if it mattered if we were there over break but Holly said no. Sponge has some ideas for a plan b and a plan c so Paul will set something up soon for TPC. Sponge would like to be a guest and Holly should be there as Meet Director

c. Marcel noted the Senior Meet went great. He would just like to see for prelims we separate by gender to slow it down. Jim said great meet. Mary Ellen asked that for the future would Marcel have traveled or gone to this meet. He would come to this meet. Sponge said next year they will have 300.

Ali left the meeting

We should also have an age group meet at another facility. Mary Ellen reported that BASA not registering again this year which means he will need to start anew next year with isn't likely. Team would have to rent from him.

Motion to adjourn by Holly and second by Marcel. Motion Passes unanimously.



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