

Maine Swimming Inc.
Coaches' Meeting, Bid Meeting & House Of Delegates Meeting
Minutes
May 17, 2014

Bid Meeting called to order 9:30 AM

Present: Nicole Viele[WCCU], Matt Montgomery [DEFY], John Smith [SEALS], Butch Babin [HSC], Dan St.Pierre [CBRY], Mardie Lariviere [SYT], Patrick Williams [SSC], Linda Sherman [YWTS], Kim Prouty [HSC], Matt Baxter [PPSC], Liz Pontius [PPSC], Aaron Winslow [WCY], Leanne Gravel [CMA], Jay Morissette [LRSC], Zach Gray [NYCY], Jim Willis [MDIY], Tom Manduca [TCST], Fritz Homans [CMA], Beth Preglovick [MMD], Hodding Carter [PBAY], Thomas Branch, Taylor Rogers [BYB], Matt Cook [BYB], Mark Mawhinney [CMA], Carrie Peabody [CMA], John Matzen [KVY], Andrew Bowden [SSC], Zach Gasaway [CCSC], Michael Sever [BBA], Betsy Perron [SEALS]

Discussion:

- At least one administrative official and five additional officials needed per meet. Administrative official certification requires that the official take the online test, complete the level two background check and the Athlete Protection Training Course for Coaches and Non-Athletes.
- Swim clinic at Waterville Boys and Girls Club July 12, 1-5 pm featuring Kim Vandenberg

Two conflicts on the proposed 2014-2015 meet schedule:

- 10/25 -10/26: Both PPSC and HSC bid. HSC had priority and will keep 10/26.
- 11/22-11/23: YWCA Tiger Sharks and SSC bid. Tiger Sharks had priority and will keep 11/23. SSC opted for 10/5.

MOTION: Jay Morissette . SECOND: Butch Babin

Accept this regular-season schedule as presented with the stipulation that PPSC will get back to the board with an alternative date for their Mini Meet.
PASSED

MOTION: Matt Baxter. SECOND Jim Willis.

Postpone scheduling 2015 Summer Invitational until after the dates for 2015 Summer Sectionals, Summer Y Nationals and LC Zones are announced.
PASSED

MOTION: Fritz Homans. SECOND: Jim Willis

Accept the date and location of 2015 Winter JO's: 3/12- 3/15 at Orono.
PASSED

- Request made to add the Sebago challenge on 8/2/14 to the MSI Calendar
Bid Meeting Adjourned

House Of Delegates meeting called to order at 10:20.

I. Roll Call

Present: Nicole Viele[WCCU], Matt Montgomery [DEFY], John Smith [SEALS], Butch Babin [HSC], Dan St.Pierre [CBRY], Mardie Lariviere [SYT], Patrick Williams [SSC], Linda Sherman [YWTS], Kim Prouty [HSC], Matt Baxter [PPSC], Liz Pontius [PPSC], Aaron Winslow [WCY], Leanne Gravel [CMA], Jay Morissette [LRSC], Zach Gray [NYCY], Jim Willis [MDIY], Tom Manduca [TCST], Fritz Homans [CMA], Beth Preglovick [MMD], Hodding Carter [PBAY], Thomas Branch, Taylor Rogers [BYB], Matt Cook [BYB], Mark Mawhinney [CMA], Carrie Peabody [CMA], John Matzen [KVY], Andrew Bowden [SSC], Zach Gasaway [CCSC], Michael Sever [BBA], Betsy Perron [SEALS]

Announcement:

Nicole Viele: Wiscasset is looking for new coaching staff. Lorie LaPointe is resigning after the summer season and that their assistant coach has already resigned.

VII. Elections [moved up in the agenda so the new Secretary could officially take minutes!]

General Chair

Tom Manduca

Nominated by Fritz Homans. Second by Beth Preglovick

One vote cast by the Secretary for Tom Manduca

Administrative Vice Chair

Fritz Homans

Nominated by Jay Morissette. Second by Taylor Rogers.

One vote cast by the Secretary for Fritz Homans.

Senior Vice- Chair

Leanne Gravel

Nominated by Thomas Branch. Second by Taylor Rogers.

One vote cast by the Secretary for Leanne Gravel.

Finance Vice-Chair

Jim Willis

Nominated by Leanne Gravel. Second by Matt Baxter

One vote cast by the Secretary for Jim Willis

Secretary

Betsy Perron

Nominated by John Smith. Second by Butch Babin

One vote cast by the secretary for Betsy Perron.

MOTION by Thomas Branch.

Since more than one person was nominated for each At-Large position, we should hold a secret ballot.

PASSED

At-Large Position I

-Nicole Viele

Nominated by John Smith. Second by Butch Babin

-Marie Weferling

Nominated by Carter Hodding. Second by Dan St.Pierre.

Nicole Viele elected.

At-Large Position II

-Butch Babin

Nominated by Thomas Branch

-John Brady

Nominated by Tom Manduca

-Carrie Peabody

Nominated by Leanne Gravel

Butch Babin elected.

At-Large Position III

-John Brady

Nominated by Jay Morissette

-Carrie Peabody

Nominated by Mark Mawhinney

-Steve McEacheran

Nominated by Matt Montgomery

-Kim Prouty

Nominated by Butch Babin

Steve McEacheran elected

Board of Review

The Executive Board of the Eastern Zone intends to create one Board of Review for the entire zone.

MOTION by Butch Babin. Second by Taylor Rogers.

Postpone the discussion to create MSI Board of Review until Eastern Zone makes a decision on a zone-wide BOR.

PASSED

II. Reading, Correction and Adoption of Minutes

No corrections suggested.

MOTION by Butch Babin. Second by Fritz Homans.

Accept the minutes as presented.

PASSED

III. Officer Reports

Treasurer

Fritz Homans

Income is up 13.75% from last year; Expenses were below \$3000

Total assets estimate: \$90,000 - \$95,000

Zone Team expenditures down considerably from past years.

Link to Profit/Loss Comparison 2013-2014

https://www.teamunify.com/mams/UserFiles/File/minutes/ytd%205_14_14.pdf

Teams reminded to get accurate phone numbers and mailing addresses for all athletes & to update Athlete Protection Certification!

General Chair

Tom Manduca

Arlene McDonald is coming back in September for Phase Two of the Leadership and Planning Workshop. We had a very successful meeting in May.

Senior Vice-Chair

Leanne Gravel

Attended the Eastern Zone conference with Tom Manduca .

Highlights:

- There will be a new series of meets -the Legends Series - to bridge the gap between Junior Nationals and Sectionals; cuts to be 25% slower than Junior Nationals; to be held in three regions on the same weekend as Summer Junior Nationals
- A Junior Grand Prix series is also in the works.
- 2014-2015 Sectionals and Zone meets will be at the same locations; dates TBD.
- Eastern Zone registration fees will be \$.25 per registered swimmer /LSC
- Eastern Zone has funds available for special events

There are five areas of focus

- \$8000 for legal funds for the board of review

- \$5000 for safe sport coordinators to use

- \$2500 for diversity

- Funds will be set aside for travel for zone directors and meet officials

- \$1900 for meets **funding [MSI could tap into these funds to host the National Open Water Championship !]**

Leanne also attended the Safe Sport meeting in Denver as a representative for MSI.

- Shared a guide for Safe Sport at swim meets with John Smith for dissemination to MSI,
- Teams should encourage their parents and older swimmers to watch the on-line

Athlete Protection presentation ,

- Shared guidelines for creating a bullying policy and how to handle bullying
- Shared information regarding reporting incidents to authorities; Coaches/teams need to have a protocol established for how/when to report abuse. There are several resources on the USAS website.

Age-Group Vice-Chair

Matt Montgomery

Swimposium

Two options for hosting a Swimposium.

A. Combine with New England Swimming on 10/4-5

Pro: The event is organized already in New England

B. Conduct our own event at the Bath YMCA on 10/18

Pro: We can make money if we host our own Swimposium.

MOTION by Fritz Homans. Second by Matt Baxter.

Keep the option open until Wednesday May 21. Create a committee of three people to gather more information from New England Swimming then decide if we should run our own Swimposium or join with New England Swimming.

PASSED

Athlete Recognition

MOTION by Matt Montgomery. Second by Zach Gray.

The MSI could feature a junior and senior swimmer of the month. AG Vice-Chair would accept monthly nominations and each club would vote on the swimmers of the month.

DISCUSSION: Strong criteria would need to be established.

PASSED

Qualifying times at JO's

Suggestion: Add consideration cuts or Bonus cuts to provide more opportunity/ incentive for swimmers [especially Y swimmers] who might not otherwise participate in JO's if they were only to qualify for 1 event.

Proposed criteria: If a swimmer qualifies in one event he/she can swim up to two qualifying bonus events ; swimmer would need to have attended at least one qualifying meet to be eligible.

This will be put on the agenda for upcoming Technical Planning Committee meeting.

Request made that the information Arlene MacDonald shares in September also be taken into account for this discussion.

Coach's Rep

Dan St.Pierre

Highlights of Spring 2014 Coach Meeting [held just before the HOD meeting] **The minutes, taken by John Smith, are attached to the end of these minutes.**

- Entry deadline for MSI Summer International Invitational has been extended,
- Butch and Leanne joined the meet committee for the MSI Summer International to help select and extend invitations to other teams
- Athletes attending a meet with no coach will be assigned a coach by the meet director

Discussion: The 2014-15 Fall HOD meeting should be scheduled on the same weekend that Arlene MacDonald returns [September 28]

MOTION by Butch Babin. Second by Leanne Gravel.

Make a yearly vote on whether or not to switch the HOD meeting to September instead of October. Schedule this year's HOD meeting for September 28.

PASSED

Safety Chair

John Smith

Only a few minor safety incidents occurred this year at swim meets, mostly slips on stairs.

Teams should all review safety information on the USAS website

Any safety incident reports should be sent to the Safety Chair, Administrative Chair and General Chair.

IV. Committee Reports

Technical Planning

Jay Morissette

No news to report.

V. Budget

MOTION by Thomas Branch. Second by Zach Gray

Table the budget discussion until the Fall / September 28 HOD meeting

PASSED

VI. Unfinished Business

None

VII. New Business

Team Recognition Program

At the May 3 meeting with Arlene MacDonald, it was recommended that the MSI should provide financial incentive to clubs to achieve Club Recognition status

Level I: \$400

Level II: \$300

Level III: \$200

Level IV: \$100

MOTION by Butch Babin. SECOND by Thomas Branch.

Offer the incentives as presented.

DISCUSSION: The goal is that 80% of MSI's team's will reach Level I recognition by October 1st. John Smith and Betsy Perron will advise and encourage teams to complete the process.

Thomas Branch has the club portal passwords that each team needs to access the club recognition.

PASSED

USA Swimming yearly membership

MOTION by Thomas Branch. SECOND by Jim Willis.

Change membership for 2015 through 2017 to \$65/ year for year-round membership, \$40/ year for seasonal membership and \$60/ year for non-swimmer members.

FAILED

MOTION by Jim Willis. SECOND by Leanne

Change the wording on the MSI website to reflect a yearly increase of \$2.00 for USA swimming. [Current increase is listed at \$1/year]

PASSED

Request to discuss Zone qualifier standards, Dan St. Pierre

MOTION by John Smith. SECOND by Taylor Rogers.

Discuss Dan St.Pierre's request to discuss changing the policy and procedure for choosing Zone qualifiers.

PASSED

Discussion: Time standards for Zone qualifiers and alternate Zone qualifiers should be the same.

MOTION by Jim Willis. SECOND by Thomas Branch.

Table above discussion for the TPC meeting.

PASSED

Championship Meets

MOTION by Butch Babin. SECOND by John Smith.

Accept the proposed dates/location for 2015 Winter JO's: at UMO from 3/12-3/15

DISCUSSION

Re: Behavior at 2014 Winter JO's at Bowdoin

Because of parent behavior at the 2014 Winter JO meet, Bowdoin's Building supervisor, Lynn Ruddy is reluctant to have us return in 2015, though she will entertain the idea of hosting us in 2016. Parents were confrontational with building staff regarding the prohibited use of the field house facilities during the competition.

- Teams need to make a better effort to be good guests!
- It would be wise for each team to send a thank you to Bowdoin [both Lynn Ruddy & Brad Burnham] for the use of the pool.
- **The technical planning committee will also send thank you note on behalf of the MSI.**
- **Matt Montgomery suggested that the Championship Meet Committee should create expectations for behavior of teams at away meets and include this information in the meet packet.**

PASSED

Selection of a Summer Invitational 2015 date tabled until the Fall HOD meeting per decision made at the Bid Meeting .

Athlete Reps

MOTION by Fritz Homans. SECOND by Leanne Gravel.

Change the process for voting on athlete reps. Selection to be made in winter, rather than summer. The BOD will select Athlete Reps from among those swimmers who both have been nominated by their coaches and who have submitted applications. Criteria to include:

- Athlete should be entering Sophomore Year of High School or be at least 16 years of age,**
- Athlete should be a member of USAS for at least 2 years,**
- Athlete should possess good leadership skills**
- Athletes expected to actively participate as an Athlete Rep, attend all meetings, make contributions to MSI endeavors.**

PASSED

Eastern Zone LC Championship

Suggested that if we have more than 2-3 qualifiers/event, we adjust qualifying times.

Kim Prouty volunteered to organize the planning for Summer Zones.

Butch Babin is planning to attend the meet.

Recently created and updated policies and procedures
Will be published on the MSI web site soon.

Agenda item request for the 2014-15 Fall HOD meeting.
Per USAS suggestion, the Diversity Chair should have a vote on the LSC BOD.

Showcase Classic Meet Reimbursement Proposal
Suggestion made that the TPC to consider reimbursing swimmers who attend the Showcase Classic Meet, a very high level meet held in Florida for 14 & under swimmers, on par with Sectionals.

IX. Resolutions and Orders

None

X. Adjournment

MOTION by Fritz Homans. SECOND by Taylor Rogers.
Adjourn 12:15pm
PASSED

John Smith's Minutes from the 5/17/15 Coaches' Meeting

In Attendance: Dan St Pierre, Tom Manduca, Butch Babin, Hodding Carter, Leanne Gravel, Michael Sour, Andrew Bowdoin, Tom Branch, Fritz Homans, Nicole Viele, Linda Sherman, Beth Prelgovisk, Taylor Rodgers, Matt Montgomery, John Smith, Matt Baxter, Jay Morsette

Items Discussed

1. entry dead line Maine Swimming International Invite -Tuesday July 15 (entries due for Maine State swim teams)

-Entries can be accepted for out of state teams until JULY 15.

- Times from JULY 24-25 2013- July 13 2014 can be used as countable times for the meet

Motion to discuss changing date that countable times can be used. Change date FROM July 24-25 TO April 1 2013. Motion from Matt Baxter 2nd Tom Manduca
Vote =13 In favor 3 opposed Motion PASSES- Teams can use times from APRIL 1 2013- July 13 2014 as usable times for 2014 Maine Swimming International Invite Meet St. John Canada

2. Meet Committee-Maine swimming will form a committee to discuss and decide which teams out of LSC get into the Maine Swimming International Invite meet 2014.

Motion to discuss- Jim Willis 2nd Tom Manduca

-This meet is NOT first come first serve so the committee will review applications from teams interested to decide if these teams will help run the meet by offering volunteers to help officiate and any other volunteer positions that may need to be filled. Do we want a SUMMER MEET COMMITTEE to handle out of LSC Meet entries.

Motion to form meet committee to determine which out of LSC teams can participate in the 2014 Maine Swimming International Invite. Butch Babin 2nd Taylor Rodgers

Vote= 6 in favor 9 opposed Motion FAILS

Motion to use existing MEET COMMITTEE with 2 additional volunteers to determine which out of LSC teams can swim. Tom Manduca 2nd Tom Branch

Vote= 15 in favor 1 opposed Motion PASSES- Meet committee will consist of: 1. Meet Director 2. General Chair 3. Meet Referee 4. Athlete REP 5.Coaches REP WITH LEANNE GRAVEL AND BUTCH BABBIN on selection committee

3. Safety Concerns- Issue brought out to make sure MEET MARSHALS had clear and concise protocol to follow at swim meets. Should MSI give out JOB DESCRIPTIONS on printed cards AND offer a safety meeting for ALL MEET MARSHALS prior to the beginning of competition.

Motion to have printed USA SWIMMING guidelines given to all meet marshals before meets AND to have the marshals keep the guidelines with them while performing this duty at swim meets given that the HOST team provide a short meeting prior to warm ups to go over these guidelines

Motion Tom Manduca 2nd Butch Babin

Vote= 15 In favor 1 opposed 1 abstention Motion PASSES

1. Swimmers who are unattended at swim competition (especially Maine Swimming International Invite). Info packet states Athletes without a coach on deck need to report to the meet director to be assigned to a coach.

NO MOTION = MOVE ON

2. Swimposium – Should Maine swimming look into partnering with New England swimming and join in New England’s swimposium OR host its own Swimposium with in the state of MAINE?

USA swimming requests that swimposiums run for 2 days. This will give swimmers, coaches and parents opportunities to attend classes offered by USA swimming. New England would like to open their Swimposium to Maine swimmers and teams. Leanne is in the process of getting info for this event OCTOBER 4 Newton MASS. NE Swimming will offer courses for Parent and coaches’ education. Leanne- More opportunities with larger group of people participating.

Maine swimming suggests that MAINE host its own swimposium either October 18 (2 athletes confirmed) OR October 25 (no athletes confirmed). If we do not host a swimposium every 4 years, will we be bumped to the bottom of the selection list for the next round of swimposiums?

Motion- Maine will host a swimposium OCTOBER 18 at the Bath YMCA- Jim Willis
2nd Matt Montgomery

Vote = 8 in favor 5 opposed 3 abstentions =COACHES RECOMMENDATION NOT UNANAMIOUS

This issue will be presented to HOD

3. Move HOD meeting to SEPTEMBER 28. Arlene McDonald will return to Maine to check on progress of Maine swimming. Suggested that the HOD meeting be in conjunction with this USA swimming visit.

Motion to accept changing the HOD meeting to SEPTEMBER 28

Matt Baxter 2nd Tom Branch

Vote= 15 In favor 1 Opposed MOTION PASSES