

MAINE SWIMMING INC.
HOUSE OF DELEGATES MEETING
OCTOBER 18, 2008

- I. **Introductions/Roll Call:** All members present have signed in and turned in voter forms if needed. Total members present:
Butch Babin - HSC Brenda Oldfield – UN Jim Willis – MDI Steve Elwell - Seals
Laura Branch – UN David Turnage – WTV John Moreshead – CMA
Chris Branch - UN

Called to order: 1315 by Jim Willis

- II. **Reading, Correction & Adoption of the Minutes:**

Motion to table the minutes to May HOD one page was left off First: Chris Branch Second: Leanne G Vote: F: Passed O: 0 A: 1

- III. **Report of Officers:**

Treasurer: Jim Gravel:

General Chair: Jim Willis:

USA swimming has sent down a rule that goes in effect May 2009 please read the web site about this rule.

There is a new requirement for coaches, a test that has to be done on line for each coach for USA swimming.

Need a representative from each team and to help resent the team and be a part of committees for MSI. Jim Willis will like a name from each team soon.

Senior Vice Chair: Chris Branch:

Has been working with Steve Elwell on how to correct the sanction issues.

There have been very many issues as to teams not preparing meet information properly.

Senior Chair: Leann Gravel: No Report

Age Group Chair: Tom Manduca

Registration & Membership Chair: Thomas Branch

Just got all the stuff will be going through it.

Coaches Rep: Jerad Falkner

Safety Chair: Brenda Oldfield

- IV. **Report of Committees:**

Officials Chair: John Moreshead:

15 Certified with 5 or 6 doing a lot the meets.

61 officials total for MSI. New clinics in the spring to help feed the officials group.

Adding to the committee, and also adding a few to help certify officials.

USA Swimming has an online tracking system. Works very well and we will be using this format to track the meets officials. Officials will still keep a card to keep track of the meets they officiate. Hard copy is no file with these minutes.

Zones Chair: Rochester NY April 2-4,2008 24,000 is being subsidized by MSI.

There will be no application process. The swimmers and coaches to check the board to see if they are going and decisions need to be made promptly so others can be told they are the next to go. Butch Babin will be attending as the team manger this year. Looking for someone

Camp Coordinator/All Star Meet: Laura Branch

November 8,2008 There are 122 swimmers in this. Katelyn Sandino as the Focus speaker. The meet will follow and Head coach is Jim Willis. This is being

held at the Bath YMCA. There will be a trainer and a neutralists present at the clinic.

National Times Chair: Butch Babin all time are updated.

Coaches Rep& Technical: Jared Falkner

Summer Championships: Will go back to Canada. July 23-26, 2009

Winter Championships: March 4-7,2009 in Orono

Disabled Swimming Chair: Jared Falkner: Increase the awareness for this in MSI. There is funding available for teams to help accommodate swimmers in the meets. Please check out the website.

Sanction Chair: Steve Elwell

There is not enough communication between the appropriate people involved to make sure the sanction is done correctly.

It is suggested that a process of how this jobs is to work be drafted up.

Meet information needs to comply with the Meet Directors handbook requirements.

The process of how to do a meet sanction is going to be update by Steve Elwell.

The sending in of a sanction for your events needs to have more than 6 days notice before the sanction is needed. There is too much information that has to be checked and the meet information needs to up to date.

Steve Elwell will work with Jim Gravel on the financial issues for this part.

Senior Chair, Leanne Gravel will look this issue over so that we can do this the correct way.

Club Development Liaison: Luann Beauchamp: No Report

Athlete's Representative(s): Robbie Gravel

Report given from the athlete representative's from winter championships. This report will go on file with MSI minutes.

Spirit award needs to come back. Age Group Chair and Senior Chair can look at this to see if this should be brought back or not and how they will implement this.

V. Presentation and approval of the annual budget

Jim Gravel gave the presentation of the annual budget for 2007-2008 swim seasons.

Copy of annual budget on file with these minutes.

Audit report present at this meeting for those who want to look it over.

Need to have an audit again.

Motion to accept the Audit report presented. First Tom Manduca Second Jared Falkner. Vote: passed with one abstention

Looking for ways to maximize and maintain the finances of MSI. Normally the budget would be voted on at the Spring HOD, but due to the audit not being finished the board recommended it be presented at this HOD.

Motion to accept the proposed budget for 2008-2009 swim season. First Chris Branch Second: John M. Vote: F: passed with no objections

Suggestion to get sponsors for the Three big meets that MSI Sponsors or anyone who wants to help with fundraising, let Jim Willis or Chris Branch know.

Follow up on why things were done this way was decided on how to proceed on the financial issue that were presented at last HOD. The board took the recommendation of the attorney hired by MSI and MSI has implemented new policy and procedures to move forward and not return to an incident like they had.

VI. Presentation and approval of the annual audit

Jim Gravel gave a report of the annual audit for 2006 -2007 fiscal year.

Report will be on file with these minutes.

Motion to approve the acceptance of the annual audit for 2006-2007. First:

Second: Vote: F: O: A:

VI. Unfinished Business:

Winter championships: March 4-7 2009 Held in Orono

Summer Champions: July 23-26, 2009 Update on passport issues will be posted on the web site.

VII. Elections:

Motion to appoint Tony Haaghene for the position of Member at large:

First : Jared Falkner Second: Tom Manduca Vote: passed with two abstentions

Motion to appoint Thomas Branch as Registration & Membership until the term ends in August 2009. First: Butch Babin Second: Jim Gravel Vote: passed with two abstentions

VIII. New Business

By Laws: Copies are available if you would like one. These bylaws are modeled after the USA swimming preapproved format. Need to have them approved to be sent in to USA Swimming.

The board gets smaller and there are some other small changes. There is no policy on how to change the Policy & Procedure change.

Motion to accept the By Laws as corrected with amendments. First: Chris Branch
Second: Tom Manduca Vote: Passed with one abstention

Any provision of the Policy and Procedures Section of the MSI Swimmers Handbook not proscribed by USAS may be changed at any meeting of MSI House by a simple majority vote. Proposed changes shall be presented to the Board of Directors for recommendation at least 30 days prior to the House Meeting. A member of the Board of Directors shall then present the proposed changes with the Board's recommendations to the House at least 14 days prior to the meeting.
(This will be Article 615.6.)

Vote: passed. No abstentions

Proposed Policy & Procedure changes:

Policy and Procedure changes need to come to Board of Directors 30 days prior to the HOD so that they can be recommended to the HOD in the appropriate time.

Championship Meets:

Winter Championships: March 4-7 2009

Summer Championships: July 23-26, 2009

Bowdoin Open: concessions will be done by Bowdoin

Winter Zones: There were a lot of first time swimmers attending

Nominating Committee: Need to use the old By Laws for this.

2- Board and 2 Non-board people to be on this committee.

Butch Babin, Tom Manduca, Jim Violett, Dave Turnage

Date of Next Meeting: May 30, 2008 First Chris B. Second Jim G Vote passed with no objections

IX. Resolutions & Orders

X. Adjournment

Motion to adjourn this meeting of the HOD at 1525

First: Leanne Gravel Second: Thomas Branch Vote: passed with no objections