



MAINE SWIMMING, INC. | Board of Directors - Meeting Minutes

Date: October 24th, 2021 7PM

Location: Zoom

MISSION | Create opportunities and provide resources to promote excellence in Maine swimming.

VISION | Maine Swimming: You CAN get there from here!.

CORE VALUES | Sportsmanship. Excellence. Leadership. Fun.

✓ Brian Savage	Meeting called to order.
vacant	I. Reading of Mission, Vision and Core Values.
✓ Mary Ellen Tynan	II. Roll Call:
✓ Kyle Bauer	Guest: Marissa Rossouw (UN) Introductions with Marissa, Olivia, Kyle and Jack
✓ Olivia Tighe <i>Athlete</i>	III. Adoption of September Minutes - motion to accept by Sponge, Kyle seconds. Motion passes unanimously.
✓ Jack Pillsbury <i>Athlete</i>	IV. Wording of MESI delegates to USA-S convention – Policy 501
✓ Jim Willis (Chair)	<p><i>Current policy 501 - Delegates that Represent Maine Swimming at USA-S Convention - The Maine Swimming slate of six (6) voting delegates to the Convention consists of: General Chair, Administrative Vice-Chair, Senior Vice-Chair, Coach Representative, Age Group Vice-Chair and the Senior Athlete Representative. Based on the Annual Budget, scheduled workshops, and discretion, Maine Swimming will send members of the slate and the Office Administrator to the USA-S Convention. The Board of Directors may choose to send additional or alternate members based on the scheduled workshops and needs of the LSC.</i></p> <ol style="list-style-type: none"> <i>1. Officer Delegate Alternates - If a designated delegate does not attend, the vacancy will be filled by the Board of Directors.</i> <i>2. Athlete Representative Alternates - If the Senior Athlete Representative is unable to attend, the Junior Athlete Representative shall attend. If neither the Senior nor Junior Athlete Representative are able to attend, the Athlete At-Large Board Member with the most seniority shall attend. If seniority cannot be established or there remain no additional Athlete At-Large Board Members able to attend, then the General Chair, with the advice and consent of the Board of Directors and the Athlete Representatives, shall designate one or more Athlete Members to attend as a representative of Maine Swimming.</i> <i>3. Any member of the Board of Directors of Maine Swimming that serves on a national committee, who does not have the automatic right to attend the National Convention as a voting member of the Maine Swimming delegation, shall have their name placed before the President of USA Swimming for “at-large voting credentials”. If credentialed, the person shall be included in the delegation representing Maine Swimming at Convention.</i> <p>The LSC delegation was changed at the USA-S annual Business Meeting in September. MESI needs to be updated in accordance. The five smallest LSCs get lesser representation. Mary Ellen noted we need to change the name in the document to Annual Business Meeting instead of Convention. Sponge makes a motion seconded by Kyle to change to Annual Business Meeting. Motion passes unanimously.</p> <p>Voted in by USA-SHOD: One non-coach non-athlete member from each LSC - as determined by the LSC Board of Directors Three non-athlete coach members - as determined by the LSC Board of Directors Five LSCs with the smallest number of registered athletes will select 2 non-athlete</p>



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coach members.

How will the Board determine who will attend? Do we use positions as we have in the past. Use hierarchy or chain of command for coaches. Despite not being voting delegates, we would want to send an athlete. Jim asked if a regular athlete can be a member of the zone athlete. Will have to see how the zone athletes are determined.

Mary Ellen makes a motion to table this and Mary Ellen will work on it for the next meeting. Second by Kyle. Motion passes unanimously.

- V. Review P & P - Mary Ellen reported that policy 701 is not working for MESI**
Current 701 - Review and Approval - *Teams in good standing with MESI shall be allowed the choice of hosting scheduled swim meets based on the cumulative number of swimmers entered in MESI sanctioned meets, as verified by the required meet summary report throughout the season. Eligible teams must declare their intention to bid to the Technical Planning Chair by the MESI bid form 7 days prior to the bid meeting and include the type of meet, location of the meet, a facility description, tentative event list and other information as determined by the Technical Planning Committee. The Technical Planning Committee will develop the annual schedule of swim meets for presentation to and/or modification and ratification by the House of Delegates at the Spring House of Delegates Meeting. The approved annual meet schedule will be posted on the MESI website. All coaches and representatives of clubs requesting meet dates will be invited to attend the bid meeting. Notices of upcoming meetings shall be sent to these individuals no later than 14 days prior to such meetings. Any changes to the calendar after posting must be requested through the Technical Planning Chair.*

Summer season is too hard to bid 1.5 years out and many LSCs do not have the HOD approve the calendar. We don't have conflicts any more. Don't really need a bid meeting. TPC can deal with any conflicts. This way bidding doesn't need to coincide with HOD. Less chance for cancellations this way. Jim notes two changes:

1. Two bidding periods p one winter one summer
2. Eliminate the HOD from approving the calendar

Jim likes the idea of the BOD approving it. Sponge suggests we bring it back next meeting with good wording. Mary Ellen makes a motion we consider bid dates of July 1 for short course season and February 1st for Long Course. Second by Sponge. Motion passes unanimously. Mary Ellen motions we table and come back to clean up the wording. Second by Sponge. Motion passes unanimously.

- VI. Athlete Social Media Policy** - athletes are struggling with their social media policy. What is appropriate for them to post without checking with a mentor? Mary Ellen put



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to them to put together a policy. She has put them in touch with Maryland and got name of MD athlete to contact. Sponge said we really need to make sure that not just anyone posts. Marissa suggested a decision tree type process. Marissa will help draft a policy. Jack suggested we post some community guidelines for posting. Marissa and Sponge will help.

- VII. Fines brought forward by Keith Kennedy at Coach Meeting** - Keith mentioned that fines are not helpful and negative at the coaches meeting and they voted to bring forth to the BOD and Taylor sent to us. Jim noted that fines work for him. Sponge says they are a must right now because no one is reading rules right now. We instituted some fines in the past to punish the coaches for their own mistakes and not punish the swimmer for a coach's mistake. Mentoring is still a good idea. Might help the younger coaches from making mistakes. Younger coaches need to know it is OK to reach out for help too. Sponge makes a motion to enjoy how the present system is working made by Sponge, Second by Kyle. Motion passes unanimously.

Meet Director - Coaches voted to bring to the BOD that Meet Directors from other LSCs should be allowed to be Meet Directors in Maine. Jim OK if they take our test. Allowing this is exactly how fines will happen. Sponge motions that we accept a Meet Director from another LSC as long as they complete the Meet Director Training offered in MESI. Mary Ellen noted that if it is needed in an emergency there is no time for a clinic. Mary Ellen said the goal is to get more Meet Directors so they don't need to go out of LSC. Each team that hosts meets should have two in case of an emergency. Also should be able to reach out to others in Maine. The problem is that not all LSCs certify their Meet Directors. We have actually raised the bar. Sponge makes a motion they should have to take the clinic and test and second by Kyle. Mary Ellen clarifies that they shouldn't need to shadow if they have done many meets in another LSC. Sponge makes an amendment that if they have their name on two sanctioned meets from another LSC they do not need to shadow. Second by Kyle. Amendment passes. One abstention (Jack). Motion passes with one abstention (Jack).

- VIII. Succession planning** - up this year are General Chair, Admin vice Chair, Finance Chair, Senior Chair, Secretary. Mary Ellen will reach out to Carrie and see if she wants to continue. Jim would like to continue as Senior Chair. Sponge says Holly will do another term as Finance. Taylor and Sponge are talking about switching roles come April since Taylor's strengths are in policy. Mary Ellen noted Sponge is good at playing both sides of an argument. Secretary is a tough position. Sponge mentioned a transcribing service but then you lose context.

- IX. Governance Nominations** - Sponge nominates Marissa to the Governance Committee and second by Mary Ellen. Motion passes. This will go forward to the Board.

- X. Next meeting** - Nov 28th. Mary Ellen not sure. Olivia will be travelling but she can hop on her phone. Back to job descriptions.



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	<p>XI. Kyle motion to adjourn and second by Sponge. Motion passes unanimously. Meeting adjourned at 8:10PM.</p>
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Respectfully submitted.

Mary Ellen Tynan