



MAINE SWIMMING, INC. | Board of Directors - Meeting Minutes

Date: August 16th, 2021 8PM

Location: Zoom

MISSION | Create opportunities and provide resources to promote excellence in Maine swimming.

VISION | Maine Swimming: You CAN get there from here!.

CORE VALUES | Sportsmanship. Excellence. Leadership. Fun.

<input checked="" type="checkbox"/> Brian Savage	8:05 PM meeting called to order.
<input type="checkbox"/> vacant	I Roll Call - Absent: Jack Pillsbury Guest: Holly Hatch
<input checked="" type="checkbox"/> Kyle Bauer	II Reading of Mission and Vision Statements
<input checked="" type="checkbox"/> Olivia Tighe <i>Athlete</i>	III Adoption of April Minutes – Mary Ellen motion to approve, second by Kyle. Passes unanimously.
<input type="checkbox"/> Jack Pillsbury <i>Athlete</i>	IV. YMCA Task Force a. <u>Officiating:</u>
<input checked="" type="checkbox"/> Jim Willis CHAIR	<p>Mary Ellen makes a motion: For YMCA dual meet (non-approved) times to be considered for MESI champs, the host team must complete a Key Officials Form attesting the meet was staffed as per YMCA rules. Second by Kyle. Discussion: Mary Ellen asked what turn-around time should be. Jim suggested three business day. Mary Ellen amends her motion. Second by Kyle. Sponge reminds that extra work on a YMCA coach is never fun but we must do something for sure. Mary Ellen will create a form for submission. Motion passes.</p>
<input checked="" type="checkbox"/> Mary Ellen Tynan	<p>b. <u>MESI Qualifying Times:</u> P & P 1101.2 and 1102.1</p> <p>Mary Ellen makes a motion: The qualifying times for winter championships for the 13 & over and open events are to be determined by the Senior Committee while the qualifying times for the 12 & under events will be determined by the Age Group Committee. Time standards will be presented to the Coaches’ Committee for feedback prior to being finalized and posted. Sponge seconds. Sponge voiced concern given situation with committees with Mike’s resignation, but Jim doesn’t foresee issue. Motion passes with Sponge abstaining.</p> <p>Mary Ellen makes a motion: (1) If a swimmer has never been registered with USA/Maine Swimming and they achieve an MESI championship qualifying time during a YMCA/high school/masters meet, they may register with USA/Maine Swimming at any time prior to the championship deadline. (2) If a swimmer has been previously registered with USA/Maine Swimming and they achieve an MESI championship qualifying time during a YMCA/high school/masters meet and they wish to use this time for MESI championships, they must register with USA/Maine Swimming within 30 days of achieving this qualifying time. Second by Kyle.. Mary Ellen agreed. Discussion regarding times from SWIMS from previous champs, etc but can’t</p>



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use YMCA times if not registered at the time. Mary Ellen asked what holds teams back from registering their kids. Motion passes.

Mary Ellen made a motion: Since high school technical rules are different from USA Swimming rules for all strokes besides freestyle, only freestyle times from high school meets will be allowed for MESI championship qualification unless the swim has been “observed” per USA swimming rules. Second by Kyle. Sponge would like to see this apply to all leagues with different technical rules. Jim concerned over the number of observations that will be requested. Jim said the changes in rules are so minute it really doesn’t matter. Sponge wants kids to qualify and be at the meet. Olivia noted that if USA Swimming won’t accept the times we should be consistent. High school swimmer must be registered to be observed so 30 day window does not apply. Olivia never knew technical rules were different. Motion passes unanimously.

- c. Mary Ellen makes a motion to update policy 805 - Meet Observations – to include the yellow highlighted below. “Swims may be observed by assigned USA Swimming or YMCA officials for conformance with USA Swimming technical rules in a meet conducted under other than USA Swimming rules. Maine High School State Meets will be observed. **Requests for observation of other high school end-of-season meets may be submitted using Form B and requests for observations for non-season culminating meets may be submitted using Form A.** Requests and payments for observations must be submitted to the Maine Swimming Office by the posted deadline. All meet observations must comply with USA Swimming Rulebook Section 202.8”. Second by Olivia. Motion passes unanimously.
- d. Meet Fees – Mary Ellen makes a motion to updated number 1 below to add Sanction/Approved Meet (in yellow). Second by Sponge. Motion passes unanimously.
1. **Sanctioned and Approved Meet Swimmer Participation Fee:** Host teams may impose a maximum per swimmer participation fee of \$5.00 to defray the cost of the pool facility for sanctioned calendar meets. Host teams may petition the MESI Board of Directors for a higher surcharge per swimmer to cover more expensive facility rental fees.
- Mary Ellen gives description. YMCA only swimmers are not included in the meet fees to MESI even though they are paying fees to the host club. Sponge says we should charge across the board. For non-calendar approved meets it is \$2 a swimmer. Mary Ellen makes a motion that moving forward approved meets should be followed sanctioned meets. Second by Kyle.
- e. Mary Ellen makes a motion to add to Policy Update Meet Administrative Reports and Fees - P & P 1004-
- “A loss of deposit (\$100) will be charged to the host club if the following conditions are not met:
All conditions of the sanction were upheld in accordance with USA-S regulations.”
Second by Sponge. Motion passes unanimously.



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- f. Policy for appeals of fines or other disciplinary action - Mary Ellen reported we currently do not have a policy for appeal. Jim asked who does the fine. Mary Ellen clarified that she fines based on the BOD policies. Jim suggested the appeal should go to the Executive Committee. Motion: Fines or disciplinary action by the Board of Directors may be appealed to the Executive Committee within 30 days of notification by Mary Ellen and second by Kyle. Sponge asked how long does the Executive committee have to deal with it? Motion passes unanimously.
- g. Personnel Committee: Mary Ellen noted that we dropped the Personnel Committee when we updated the by-laws. Mary Ellen makes a motion to
Add to P & P 412 - The members of the Personnel Committee shall be the General Chair, who shall serve as chair, the Administrative Vice Chair, the Finance Vice Chair, and a sufficient number of athletes so as to constitute at least twenty percent (20%) of the voting membership of the Committee. The Personnel Committee is authorized and obligated to negotiate and set wages, compensation and other terms of employment of MESI's staff (whether employees or independent contractors) within established, budgetary guidelines and policies and to review and approve the scope of duties delegated to the staff.
Second by Kyle. Motion passes with one abstention (Mary Ellen)
- f. Meet Fee Reimbursement: - P & P 1301 – Mary Ellen Reported that Taylor asked to revisit policy. Unfortunately Finance Committee couldn't meet first. Jim likes the \$400. Really doesn't cover too much. Will table.
- g. Eastern Zone Long Course Age Group Championships – P & p 1502
The long course zone team is an application process. All applications must be submitted online by Monday after the International Invitational or other Maine Swimming end of season event. Mary Ellen would like to update above to a broader time frame. We need at least 10 days before the deadline. Sponge suggested we just put a date on the application process since the entry deadline changes. "All applications must be submitted online by the entry deadline designated on the form" made by Mary Ellen. Second by Sponge. Motion passes unanimously.
- Mary Ellen makes a motion to delete the AA time requirement for all events they are swimming (not to qualify for the meet). Second by sponge and motion passes unanimously.
- The Eastern Zone Long Course swimmer uniform will consist of a tee shirt and a cap which will be determined by the Zone Chair. = Mary Ellen would like to update this and make it more flexible too. Mary Ellen makes a motion that the uniform will consist of at least two t-shirts and two caps or as determined by the Zone Chair. Second by Kyle. Sponge asked if we could fundraise for this. Mary Ellen sold t-shirts to the



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parents. Can make some money that way to help defray the cost. Sponge likes the idea of incentive for long course champs like this. Would help in promoting this meet. It was great to have a real full-time coach this year. Motion passes unanimously.

MESI may provide a stipend for a coach to attend the Eastern Zone Long Course Age Group Championships of up to \$200 when 1-4 swimmers are entered and competing and up to \$400 when five or more swimmers are entered and competing. MESI may provide more funds at the discretion of the Board of Directors. Coach applications are due by midnight July 15. Selection of the coach of the Eastern Zone Long Course Age Group Championships is responsibility of the Age Group Committee. Mary Ellen makes a motion that MESI cover the coach hotel, travel and food stipend because they are provided food at the meet and a stipend. Gave Collin \$400 this year. Give \$600 moving forward. Second by Kyle. Motion passes unanimously.

V. NEW BUSINESS

- a) Senior Chair Position – Jim will talk to AJ and see how he feels about potentially taking on both positions. Mary Ellen asked how we feel about merging Senior and Age Group positions long term. Sponge very worried about burnout as this would be asking a lot of a new member of the board. We need to find another person to pick up the slack. Recommendations? We have lost a lot of old timers that were on the board. Left with younger people. Mary Ellen reported Mia from Tiger Sharks just resigned. Sponge wants to explore options. Kyle has more interest in becoming the Age Group Chair than the Senior Chair. MMD Age Group heavy program. Kyle makes it easier to join and more fun and new athletes joining. AJ might not have Senior backing on his team for that position. Jim will talk to AJ and go from there.
- b) Governance Committee Vacancy – Mary Ellen has been in touch with Henry Clauson and he has governance experience and willing to help. Sponge asked about Zack Mullin but he needs to get DEI up and running. Olivia asked if a parent could fill the role. So many positions to fill and so few people really involved. Olivia asked about reaching out to the community. Zack Mullin has mentioned this for DEI too. Why recreate the wheel?

Meeting adjourned at 9:45PM.



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	<p>Respectfully submitted, Mary Ellen Tynan</p>
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