



MAINE SWIMMING, INC. | Board of Directors - Meeting Minutes

Date: September 11, 2022 6PM

Location: Zoom

MISSION | Create opportunities and provide resources to promote excellence in Maine swimming.

VISION | Maine Swimming: You CAN get there from here!.

CORE VALUES | Sportsmanship. Excellence. Leadership. Fun.

✓ Taylor Rogers	<p>6:05 Job descriptions; Mary Ellen stated she and Marissa have been working on the job descriptions. Each job description has a general board requirements, meeting requirements, committee commitment and then fiscal responsibilities.</p> <p>Taylor said it might help to designate which committees they are on by virtue of their position and if they are chair of that committee.</p> <p>General Chair is on Finance Committee and Executive Committee (Chair), Personnel Committee and the Crisis Management Team. General Chair is the Informational Officer. Need to update the Crisis Management information page to generics and we need to disband the current Crisis Management Team.</p> <p>Admin- Vice Chair is on Finance Committee, Executive Committee, Banquet Committee, and Personnel Committee</p> <p>Athletes have quite a few designated positions as well as Finance (Finance Committee, Personnel).</p> <p>Kyle said he cannot attend tonight. Taylor asked if Kyle was on a new term or in the middle of a term. Discussion regarding filling sponge's position (Jim), and checking with Kyle and Jack to see if they wish to continue.</p> <p>Mary Ellen will organize the google drive.</p> <p>Mary Ellen notes we need to revisit the Strategic Plan. We have not been doing this so we have lots of blanks in our plan.</p> <p>Policies needing to be worked on:</p> <ol style="list-style-type: none"> 1. Policy for lack of attendance for Board members 2. Disciplinary process for Safe sport violations. 3. Policies relating to registration and SWIMS 3.0 4. Additions to the calendar – who should Sanction Chair consult on this? 5. Review Meet Requirement Guidelines 6. Swim Meet Fees – premium facility fee? Distance events need to go up. <p>Strategic Planning revisited - Mary Ellen shared Strategic Planning Worksheet.</p>
Marissa Rossouw	
Kyle Bauer	
Olivia Tighe <i>Athlete</i>	
Jack Pillsbury <i>Athlete</i>	
✓ Jim Willis	
✓ Mary Ellen Tynan	



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	<p>Taylor wants all new policy to be presented with a format that includes effective date. Mary Ellen shared what she did with North Texas to present By-law changes. Taylor will create a template for the policy-by-law changes,</p>
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Next meeting will meet October 16th.