



MAINE SWIMMING, INC. | Board of Directors - Meeting Minutes

Date: October 13, 2021 at 7:30PM

Location: Zoom

MISSION | Create opportunities and provide resources to promote excellence in Maine swimming.

VISION | Maine Swimming: You CAN get there from here!.

CORE VALUES | Sportsmanship. Excellence. Leaders

✓ Taylor Rogers <i>General Chair</i>	Call to order at 7:35 PM.
✓ Brian Savage <i>Administrative Vice-Chair</i>	1. Reading of Mission, Vision & Core Values
✓ Jim Willis <i>Senior Vice-Chair</i>	2. Roll Call:
✓ AJ Rog <i>Age Group Vice-Chair</i>	Absent: Henry, Marcel, Ethan, Emma Guest: Keith Kennedy (SEAL)
✓ Holly Hatch <i>Finance Vice-Chair</i>	Ali left at 8:45 PM
✓ Stacy Kennard <i>Treasurer</i>	3. Approve Minutes - Motion to approve made by Sponge, Second by Holly. Motion passes unanimously.
✓ Carrie Wood Peabody <i>Secretary</i>	4. Reports: Consent Agenda Motion to approve as posted - Sponge second AJ. Discussion: Sponge question – Senior/AG report needs to be pulled.
○ Henry Clauson <i>Officials Chair</i>	Motion to approve Athletes, DEI, Coaches and Office report. Approved unanimously.
○ Zack Mullin <i>DE&I Chair</i>	a. <i>Senior/AG report to amend</i> – AJ - Reported that we approved only allowing observed swims, this was tabled that next month.
✓ Matt Montgomery <i>Safe Sport Chair</i>	b. <i>Finance report</i> – Holly - \$139, 989.64 in bank, largest reg payment to USA Swimming in some time, paid over \$15,000. - Bills are being paid, no issues - Finance meeting was October 3 - discussed Caras Scholarship - banquet pricing - endowments - Community engagement - Books are 99% ready to go to audit, ends 8/31/21 and to Powers for audit and 1099 employee filing. Audit committee is Kevin Desmond, Matt Montgomery, Mike Schmidt and an athlete (may be Olivia or James)– may need to appoint a new individual. Board appoints, will be done at November meeting. - AJ – do we make kids pay at banquet if they are recognized? Yes, due to cost and venue. I feel bad that we are asking athletes to pay if they are being recognized. Holly – we voted this venue as athletes wanted this and there is a price tag. Balance between fun and cost. AJ – we have \$100,000 in bank. Holly noted we need 1-2 years operational cost, this is roughly \$60,000 so that leaves us \$40,000 – we are not rich. This year’s budget has us at a \$50,000 loss.
○ Kyle Bauer <i>Operational Risk Chair</i>	
○ Marcel Da Ponte <i>Coach Rep</i>	
✓ Paul Monyok <i>Technical Planning Chair</i>	b. <i>Technical Planning</i> report – Paul - I need to organize first meeting
✓ Ali Bragg <i>Senior Athlete Representative</i>	c. <i>Operational Risk</i> – Kyle - Nothing to report
○ Ethan Schulz <i>Junior Athlete Representative</i>	



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<ul style="list-style-type: none"> ○ Emma Farnham <i>Athlete At-Large</i> 	<ul style="list-style-type: none"> e. <i>Officials</i> – Henry is absent, Mary Ellen to report for him: <ul style="list-style-type: none"> - Revamping official documents online, Tammy and Amanda to help - Reminder Y form if want time to count - Clinic – Potomac Valley and NE virtual are going well - Looking at doing clinics - A lot of officials registering so a good thing f. <i>Safe Sport</i> – Matt - <ul style="list-style-type: none"> - For clubs up for renewing, recommend starting now. There have been changes, document amendments, USA Swimming has posted policies and documents that you can use for updating - Looking at adding more athletes to Safe Sport – Potomac Valley phone call set up to discuss as they have a large number of athletes involved. NE Swim has several athletes involved as well so will give them a call. Matt will share more details about what is involved for athletes. g. <i>Governance Committee</i> – Jim, did we have a governance meeting? Mary Ellen – no, need to schedule. Jim will schedule a meeting. <p>Motion to approve reports: Finance, Senior/AG, Operational Risk, Governance, Technical Planning, Safe Sport and Official. Motion: AJ Second: Holly Motion approved unanimously</p>
<ul style="list-style-type: none"> ✓ Abby Hollis <i>Athlete At-Large</i> 	
<ul style="list-style-type: none"> ✓ Jim Willis (non-voting) <i>Ex-Officio</i> 	
<ul style="list-style-type: none"> ✓ Mary Ellen Tynan <i>Office Administrator</i> 	
	<p>5. Unfinished business:</p> <ul style="list-style-type: none"> a. Undated policies and procedures: <ul style="list-style-type: none"> (1) Proposal 1102.1 – Qualifying times for winter champs for 13 & over and open events are determined by the Senior Committee and 12 & under events will be determined by the Age Group committee. Time Standards will be presented to the Coaches’ Committee for feedback prior to being finalized and posted. Motion by Sponge Second by Kyle. Approved unanimously. (2) Proposal 1102.2: delete MPA HS Database from the policy. The only HS times allowed for schamps will be those from Regional and State meets that are observed per USA Swimming rules and are thus in the SWIMS database. Observations would be free of charge. In committee meetings, Age Group tabled this proposal, Coaches voted unanimously to approve and athletes voted 7 to 2 to approve. Motion to accept by Sponge and second by Kyle. Motion passes with one opposed (Jim).AJ – where does the money from observation go? Taylor – pay for Mary Ellen time and officials Jim motion to take to coaches Sponge second. 11 for 1 against (??)



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(3) Proposal 805: Swims may be observed by assigned USA Swimming or YMCA officials for conformance with USA Swimming technical rules in a meet conducted under other than USA Swimming rules. Maine High School State Meets will be observed. Requests for observation of other high school end-of-season meets may be submitted using [Form B](#) and requests for observations for non-season culminating meets may be submitted using [Form A](#). Requests for observations must be submitted to the Maine Swimming Office by the posted deadline. All meet observations must comply with USA Swimming Rulebook Section 202.8

Current Language 805 Motion by AJ, second by Holly. Keith asked about Regional and State Meets only. Motion to amend by Jim and second by Kyle to include Regional meets. Amendment passes unanimously. Motion passes unanimously.

(4) Community Learn to Swim and Water Safety Grant- Motion to approve, Holly and second by Sponge. Holly points out grammatical correction. Motion passes unanimously. Mary Ellen reminds everyone if you want to do Learn-to-Swim you would need secondary insurance. Cost of insurance could be included in the grant application.

(5) 1000.3/observation fee. Motion to remove from meet fee Holly, second Sponge. Approved unanimously

Paul left at 8:18PM

- b. Scholarship Update - Jim - Meeting with Matt Caras went well. Matt is very agreeable and extremely happy. Jim shared a document with criteria. Caras will give \$1,500 if scholarship is increased to \$4,000. Will have to go to Finance Committee. What if someone doesn't swim the whole time? Would like them to swim but extenuating circumstances will be considered. Maintain a GPA of 2.5. Essay – 500 words. Suggested money be given second semester to see if swimming and maintaining GPA. Mary Ellen asked for clarification of the sequence of the application process. This really is a Senior Committee discussion. Holly asked for wording to change “Quarterly” to “equally over four years”.



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Taylor – needs to go to Finance and then Senior Committee and would like to get out to athletes. Get out October 16 for the Leadership Summit.

Mary Ellen – likes the idea of giving out second semester so know they are swimming. Can confirm by roster on college website.

Taylor - Need to reward - “most talented swimmers ever”

Mary Ellen – correct spelling of Snyder

- c. Awards - Coach of Year and Officials status Holly - Have arrived, due to errors, second box. Holly will mail to recipients.
- d. Athlete Leadership Summit - Abby and Ali- worked on outreach to spread the word. Jack Swanson had asked for a non-coach, non-athlete. What about Amanda? Mary Ellen will have Ali reach out. Not many signed up for Summit, it's tough back-to-back two years in a row. Currently, 18 athletes signed up.
- e. LRSC Senior Meet - qualifying times are posted. Meet info should be out in next few days. Some fun things for the meet. Converted times will be allowed. Jim asked if 12 and over have to be vaccinated? Sponge – not holding to vaccinated at this point and will use CDC guidelines. Discussion regarding how you feel about that.

Marcel left at 8:35 PM

6. New Business

- a. Committee appointments -
 - i. DEI - chair - Zack Mullin - Kevin Desmond, Suzi Boccanfuso, Maria Saltysiak, Emma Farnham. Ali will ask Amanda. Motion by Holly second by AJ. Motion passes unanimously. More people can be added.
 - ii. Age Group - AJ has no updates yet. Motion to approve Ethan Schulz temporarily by Sponge and Second by Holly. Passes unanimously. Jim feels Age Group and Senior should have Coaches' Rep on it. Jim will add to Governance list.
 - iii. Senior - will wait for coach rep
- b. Items from Coaches' Committee - Marcel left so Keith presenting since he was there.



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- i. Intrasquad meets - would need to go back to Finance. Mary Ellen notes from an Official's standpoint Henry saw them as a temporary solution during COVID. Henry said it is taxing on officials week after week. Concerned over level of competition and training of officials. Discussion if no meets on a weekend can a team do intrasquad. They can but it won't count for anything. Taylor would like to hear feedback from Officials, Finance, Senior and Age Group as far as season planning and bring it to Technical.
- ii. Meet Director - to allow recognized Meet Directors outside the LSC to act as Meet Directors in Maine. Jim will add to Governance.
- iii. Fines - coaches should be educated instead of just fining. Coach mentoring is available. Taylor will send to Finance for review of policies and Governance. Coaches' Committee should look at formal mentoring program. Hopefully USA Swimming will bring mentoring program back.

7. Other Business/Announcements -

- a. Keith - where are we at with the SSC Meet? AJ said they were held to restrictions and they were limited to a certain number and region. So it is SSC, CMA, PPSC and SMAC. Limited to 75 swimmers. This change happened really quickly within the last week. Meet is closed and it is reflected on the website.
- b. Keith - SEAL will host a meet on the 30th to fill this gap. Let Keith know if you want to attend.
- c. Andrew Seliskar Clinic - 27 are signed up. If we don't fill. We will open to 10 year old. We need 35 to break even on expenses.

Next Meeting, Taylor will send out a survey for November Meeting. Try to get out by early next week.

Motion to adjoin 8:59pm - AJ, Holly second. Motion Passes unanimously.



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