

### Reciprocity steps for YMCA Officials (v201706)

Obtain a written recommendation from a YMCA swim officials trainer who is also a certified USA-Swimming official. Recommendation should be for a specific position or a specified clinic.

Stroke and Turn Judge	Administrative Official	Starter Clinic	Starter	Referee Clinic	Referee
Experience requirement: 10 worked sessions as a YMCA Level I or II in the prior 12 months.	Experience requirement: 4 worked sessions as a YMCA Administrative Official in the prior 12 months.	Experience requirement: 20 worked sessions as a YMCA Level I or II with at least 10 in the prior 12 months.	Experience requirement: 30 worked sessions as a YMCA Level I or II, with 10 of those as a YMCA Level II official, and at least 10 in the prior 12 months.	Experience requirement: 45 worked sessions as a YMCA Level I or II, with 25 of those as a YMCA Level II official, and at least 10 in the prior 12 months.	Experience requirement: Minimum of 1 year tenure as a YMCA Level II official, be a certified Administrative Official, 50 worked sessions as a YMCA Level I or II, with 30 of those as a YMCA Level II official, and at least 10 in the prior 12 months. Must have worked at least 3 sessions at the YMCA district and/or YMCA state championship in the prior 12 months.

Submit request for reciprocity including recommendation and documentation of experience (when certified, worked sessions, etc.) to the ISI Official's Chair at [ilswimofficials@ilswim.org](mailto:ilswimofficials@ilswim.org). The Official's Chair or designee will confirm receipt of request and process recommendation. This may take up to 2 weeks for all but referee reciprocity; referee reciprocity requests will be discussed at the next ISI Official's Committee meeting.

If the request is not approved, the chair or designee will contact the official to discuss and identify appropriate next steps. If the request is approved the following need to occur prior to being on the USA Swimming deck or attending an ISI training clinic.

Complete the following:

- Become a non-athlete member of USA Swimming.
- Successful completion of a background check as required by USA Swimming.
- Successful completion of the on-line athlete protection training.

Be observed as a stroke and turn judge at an ISI sanctioned meet. The observer must be certified in the position at least 12 months. The meet session must be at least two hours (swim event time) and include all strokes.	Be observed as an administrative official at an ISI sanctioned meet. The observer must be certified in the position at least 12 months. The meet session must be a minimum of 2 hours with at least 20 heats.	<ul style="list-style-type: none"> <li>- Be observed as a stroke and turn judge at an ISI sanctioned meet. The observer must be certified in the position at least 12 months. The meet session must be at least two hours (swim event time) and include all strokes.</li> <li>- Attend a scheduled ISI starter clinic.</li> </ul>	<ul style="list-style-type: none"> <li>- Be observed as a stroke and turn judge at an ISI sanctioned meet. The observer must be certified in the position at least 12 months. The meet session must be at least two hours (swim event time) and include all strokes.</li> <li>- Be observed as a starter at an ISI sanctioned meet. The observer must be certified in the position at least 12 months. The meet session must be at least two hours (swim event time), include all strokes, and have at least 25 starts.</li> </ul>	<ul style="list-style-type: none"> <li>- Be observed as a stroke and turn judge at an ISI sanctioned meet. The observer must be certified in the position at least 12 months. The meet session must be at least two hours (swim event time) and include all strokes.</li> <li>- Be observed as a starter at an ISI sanctioned meet. The observer must be certified in the position at least 12 months. The meet session must be at least two hours (swim event time), include all strokes, and have at least 25 starts.</li> <li>- Attend a scheduled ISI referee clinic.</li> <li>- If not currently a certified administrative official, attend an ISI Administrative Official's clinic. This may be done concurrently with the referee clinic but AO training must be completed prior to completion of referee training. If currently certified, be observed as an AO at an ISI sanctioned meet. The observer must be certified in the position for at least 12 months. The meet session must be a minimum of 2 hours with at least 20 heats.</li> </ul>	<ul style="list-style-type: none"> <li>- Be observed as a stroke and turn judge at an ISI sanctioned meet. The observer must be certified in the position at least 12 months. The meet session must be at least two hours (swim event time) and include all strokes.</li> <li>- Be observed as an administrative official at an ISI sanctioned meet. The observer must be certified in the position at least 12 months. The meet session must be a minimum of 2 hours with at least 20 heats.</li> <li>- Be observed as a starter at an ISI sanctioned meet. The observer must be certified in the position at least 12 months. The meet session must be at least two hours (swim event time), include all strokes, and have at least 25 starts.</li> <li>- Be observed as a referee at an ISI sanctioned meet. The observer must be a certified referee trainer. The meet session must be at least 3 hours in length and have at least 25 heats.</li> </ul>
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Stroke and Turn Judge	Administrative Official	Starter Clinic	Starter	Referee Clinic	Referee
Testing requirement: Completion of the YMCA Level I certification or re-certification test since January of the last even year or pass the USA Swimming Stroke and Turn/Timer Re-certification test.	Testing requirement: Completion of the YMCA Administrative Official certification or re-certification test since January of the last even year or pass the USA Swimming Administrative Official Re-certification test.	Testing requirement: Completion of the YMCA Level I certification or re-certification test since January of the last even year or pass the USA Swimming Stroke and Turn/Timer Re-certification test.	Testing requirement: Completion of the YMCA Level II certification or re-certification test since January of the last even year or pass the USA Swimming Stroke and Turn/Timer Re-certification test and USA Swimming Starter Re-certification test.	Testing requirement: If certified as an Administrative Official, completion of the YMCA Administrative Official certification or re-certification test since January of the last even year or pass the USA Swimming Administrative Official re-certification test. If not certified as an AO, the testing requirements to complete the training for both AO and Referee will meet the testing requirement.	Testing requirement: Completion of the YMCA Level II certification or re-certification test since January of the last even year or pass the USA Swimming Referee Re-certification test.
Submit completed observation(s) and test(s) information to the ISI Official's Chair at <a href="mailto:ilswimofficials@ilswim.org">ilswimofficials@ilswim.org</a> . Your information will be reviewed and acted upon within 2 weeks. You will receive notification of either full certification or any appropriate next steps.					Submit completed observation(s) and test(s) information to the ISI Official's Chair at <a href="mailto:ilswimofficials@ilswim.org">ilswimofficials@ilswim.org</a> . Your information will be reviewed and acted upon by the ISI Official's Committee at its monthly meeting.