



## Minutes

### Board of Directors- Maryland Swimming Inc.

November 10, 2020 at 7PM

### Zoom Meeting

#### I. Call to Order at 7:02 by Anna Summerfield

- A. Anna reviewed meeting norms and expectations.
- B. **Culture Splash**: Fall down 7 times, get up 8. Core value of ownership. Assuming actions and responsibilities of our values. We need to be able to pivot and make adjustments.
- C. Congratulations to Wade who presented at a conference on governance.
- D. Congratulations to Brendan McElroy for speaking as part of the Diversity in Aquatics series - 'Black Mentors Matter'.

#### II. Approval of the Prior Board Meeting Minutes

- A. No changes noted
- B. Unanimous Consent
- C. These minutes will be filed

#### III. Treasurer's Report

##### A. Budget and Financials - Anna Summerfield

- 1. Everything moved to M & T
- 2. USA Swimming has requested our 990 and year-end financials and Jamie is taking care of it.
- 3. Jame and Anna meeting to formalize steps for BillPay and overall accounting protocol

##### B. Budget - Robert Fisher – Treasurer

- 1. Statement of Financials Position
  - August 31- September 30: Only change is the bank accounts came down and that is because of the COVID response. NET assets are down because of that.
- 2. Budget - we do not have a good picture of revenue yet.
- 3. This will be filed for audit.

#### IV. **Open Business**



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#### A. Virtual Meet Series Update

1. Run 11 ½ meets.
2. Additional 9 sanctions through December.
3. Many clubs are looking into running them.
4. Order of meets is challenging. Meets, themselves, are running smoothly.

B. **Prelim/Final vs Times Finals (Motion #1)**: Motion by Carron Dunker, Virtual Meet Coordinator, and seconded by Danny Russell. The motion is to consider the request of JCC to host a December prelims/finals virtual swim meet rather than a timed finals virtual meet. **Motion passes by unanimous consent.**

C. **Dolphin Timing System Update (Motion#2)**: Moved by Jermaine Winstead, Equipment Coordinator. Motion by Carren Dunker and seconded by Gabby Schmidt, that we accept the donation of pads and other equipment from Fairlands and appropriate funds (\$150) for a rental truck to retrieve said donated items. **Motion passes by unanimous consent.**

D. **Equipment Rental for Virtual Meets (Motion#3)**: Motion by Pat Kaplan and seconded by Danny Russell. Moved by Pat Kaplan, MDSI Registrar: To waive the equipment fees for the JCC virtual meet that fell between the time of not being able to use the Dolphin system and now the new information from Clarke Hammond that the Dolphin system is approved. **Motion passes by unanimous consent.**

E. **Program Development (Age Grp.) Chair: (Motion#4)**: Moved by Wade Atkins and seconded by Sarah Nelson : I move to accept the General Chair's appointment of Jeff Scrivener, CAA – (Head Coach) to fill the position of Program Development Chair (Age Group) vacated by Peter Leib. **Motion passes by unanimous consent.**



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#### F. Initiatives - Review

Each person received the updated initiatives prior to the meeting. Please make sure they are correct in terms of committee members, dates, and objectives, etc. Wade Atkins was inadvertently left of the Governance Committee list last month and has been added to the Governance Committee list.

#### V. New Business

##### A. **Jaelyn's Joy Service Project**– 'Sock It to COVID'

1. Project will go until the 31th of December.
2. Buy any type of sock from the company Bombas and they will donate a pair of socks separately to a homeless shelter. It doesn't matter what type of socks you buy on the website (bombas.com) or the quantity.
3. Dividing teams into 3 sections to make a little group competition.

##### B. **Administrative Director:**

1. Pat Kaplan has decided to retire from Maryland Swimming.
2. Updating the job description and Anna will begin interviewing potential candidates. Everyone was asked to think about potential interested/qualified applicants. An email will go to all coaches tomorrow
3. Once COVID is cleared we will have a proper celebration to honor Pat's contribution and service

##### C. **Outreach Registration Qualifications Announcements** – (Motion 5)

Motion by Pat Kaplan and seconded by Gabby Schmidt. For 2020-21 registration only, MDSI will accept proof of Unemployment Eligibility (Current and Active pay stub) issued between February 1, 2020 and March 31, 2021, as proof of Outreach qualification. An Unemployment Pay Stub Outreach Membership will terminate on March 31, 2021 if proof or statement of current participation in one of MDSI's Outreach Eligible programs has not been provided by that date or if the Unemployment Pay Stub Outreach Membership has not been updated to a Year Round Membership by that date. **Motion passes by unanimous consent.**



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D. **Zoom Update:** Anna asked to change the Zoom license from current basic to the USA offered Enterprise license for MDSI; current monthly price \$15 – new monthly price \$10 with many added features that we would not have to pay add on fees to use.

### E. Committee Reports

	Pull			Pull
Athletes			Technical Planning	
Sr. Swimming			Coaches	X
Age Group Swimming			Officials	
Registration/Membership			Diversity/Inclusion/Outreach	X
Club Development			Board of Review	



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Website/ office			Safety	
Awards			Safe Sport	X
Hall of Fame			Disability Swimming	
Top 10/Records			Distance/Open Water/ Camps	
Equipment			Governance	X

#### 1. Coaches Report: Chris Kaplan

- Survey went out and 35 teams responded
- 31/35 teams are swimming.
- Average team size is 75% of what it was last year.
- Coaches zoom meeting will be set to discuss issues pertaining to competition, championships, etc.

#### 2. DEI Report - *Proposal*: Annual DEI MDSI Award

Motion by Wade Atkins and seconded by Gabby Schmidt to develop criteria for a MDSI DEI Award given at HOD. **Motion passes by unanimous consent.**

#### 3. Safe Sport

- We are first in our nation right now (we have 32 of 41 recognized).
- “Now that I am 18, what does that mean to me” information will be developed to allow smooth transition for athletes without being stuffy

#### 4. Governance

- This year, we have to update the by-laws using the information approved at 2020 USAS Convention.



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- The vacancy on the Governance Committee will be filled asap as an appointment with the advice and consent of the Board

### Announcements and Questions:

Kyle Russell announced an upcoming webinar through varsity tutors featuring Simone Manuel as the speaker. Click on this link for more information [Speaker Simone Manual](#)

Question about travelling out of state for meets was asked. Each team needs to follow the Federal, State, and Local guidelines in order to make these decisions. Travel restrictions from USA Swimming were lifted October 1, 2020.

Next meeting will be on December 8th

Motion by Gabby Schmidt to adjourn meeting.

Seconded by Sara Nelson.

Meeting adjourned at 8:35.