



FOX WINTER CLEAN UP MEET

Hosted by **FOX SWIM CLUB**

December 21, 2025

Held at Claude Moore Recreation Center, 46105 Loudoun Park Ln, Sterling, VA 20164

Held under the sanction of USA Swimming, Inc. issued by Virginia Swimming, Inc.

Sanction # VS-26-40

In granting this sanction it is understood and agreed that USA Swimming, Fox Swim Club, Virginia Swimming and Maryland Swimming shall be free and held harmless from any liabilities or claims for damages arising by reason of injury to anyone during the conduct of the event. USA Swimming Article 202.4.10

Current USA Swimming Rules, including the Minor Athlete Abuse Prevention Policy 2.0 ("MAAPP"), and the Maryland Swimming Code of Conduct ([www.mdswim.org](http://www.mdswim.org)) will govern this meet.

THIS MEET IS A CLOSED INVITATIONAL. Any interested teams should contact Rob Fox at [rob@foxswimming.com](mailto:rob@foxswimming.com) for an invitation.

Meet Administration	
Certified Meet Director	Certified Meet Entry Coordinator
Rob Fox 240-529-5774 <a href="mailto:rob@foxswimming.com">rob@foxswimming.com</a>	Rob Fox 240-529-5774 <a href="mailto:rob@foxswimming.com">rob@foxswimming.com</a>
Meet Referee	USA Swimming Registered Operational Risk Director
Brian Montgomery <a href="mailto:Bdmonty2000@gmail.com">Bdmonty2000@gmail.com</a>	Greg Courtois Shane Hebert
Officials Contact	Administrative Official
<a href="#">Sign Up Link</a>	Carron Dunker 443-690-0019 <a href="mailto:carron@foxswimming.com">carron@foxswimming.com</a>

Deadline and Meeting Summary		
Tuesday, December 9, 2025	8:00 pm	Entry Deadline for Initial Files
Tuesday, December 16, 2025	8:00 pm	Updated Entry File Deadline
Sunday, December 21, 2025	11:30 am	Coaches Meeting, if needed
All Sessions	1 hour prior to session start	Officials' Briefing Hospitality Room
All Sessions	½ hour prior to session start	Timers' Briefing Hospitality Room

Facility Information	
Facility Address	Claude Moore Recreation Center 46105 Loudoun Park Lane Sterling, VA 20164 <u><a href="#">Directions</a></u>
Pool Information	<p>The pool at Claude Moore is a 50m x 25yd pool with a moveable bulkhead. Competition will be held in 10 lanes, 25 yards, running from wall to bulkhead.</p> <ul style="list-style-type: none"> <li>• Competition Pool: <ul style="list-style-type: none"> <li>○ 10 25-yard lanes</li> <li>○ Competition lanes are a minimum of 8'wide.</li> <li>○ Water depth is 12'6" at the starting end and 6'8" at the turning end of the competition course.</li> </ul> </li> <li>• The meet host will ensure that the competition course meets the required dimensions as specified in 103.3 USA Swimming Rules and Regulations.</li> <li>• The meet will be swum in a 25-yard course. Lane configurations for competition will be determined upon receipt of entries. Lanes will be available for continuous warm-up/down in designated lanes on the opposite side of the bulkhead.</li> <li>• Daktronics timing system will be used.</li> </ul>
Facility Information	<ul style="list-style-type: none"> <li>• All swimmers and meet personnel on deck must have credentials to be on deck.</li> <li>• Locker rooms are located in the hallway adjacent to the pool area and will be clearly marked. No adults associated with the meet will be allowed in these locker rooms.</li> <li>• Restrooms for spectators and volunteers are located in the main lobby, or they may use the family restrooms in the hallway adjacent to the pool area.</li> <li>• Swimmers and spectators will enter at the back of the building and through the door on the right-hand side. Please do not prop the door at any time. Swimmers will exit the building through the door on the left side of the building.</li> <li>• Coaches, Officials, and volunteers will enter at the back of the building through the center door, they will leave through the same door.</li> <li>• Swimmers should enter through the door on the right and walk onto the deck to their team area. Swimmers are encouraged to wear their suits to the meet.</li> </ul>

	<ul style="list-style-type: none"> <li>• Swimmers will be seated on the deck. Swimmers should not bring chairs to the meet.</li> <li>• Spectators should enter through the door on the right and proceed directly to the spectator gallery. Spectators are not permitted in areas of the facility other than the restrooms and spectator gallery.</li> <li>• Swimmers may enter the building for their session 20 minutes prior to their warm-up time.</li> <li>• Spectators requiring accommodations should contact Rob Fox, the Meet Director prior to the meet.</li> </ul>
Medical Assistance and Supervision	<ul style="list-style-type: none"> <li>• Lifeguards and AED device are available to athletes participating in the meet.</li> </ul>
Parking	<ul style="list-style-type: none"> <li>• Parking and entrance are located in the rear of the facility. Overflow parking can be in the Claude Moore Museum parking lot, which is a bit further up the lane from the pool.</li> </ul>
Hospitality	<ul style="list-style-type: none"> <li>• There will be a hospitality area open to all coaches and officials. The hospitality room is located on the pool deck in the dryland training room.</li> </ul>
Concessions	<ul style="list-style-type: none"> <li>• There will not be concessions available.</li> </ul>
Vendor	<ul style="list-style-type: none"> <li>• There will not be a vendor available.</li> </ul>

Meet Fees: Checks payable to Fox Swim Club	
Athlete Surcharge	\$25.00 per swimmer
Relay Only Athlete Surcharge	\$10.00 per swimmer (swimmer in no individual events)
Individual Event Fee	No individual event fees for this meet
Relay Event Fee	No relay event fees for this meet

Organization Regulations	
Rules	<ul style="list-style-type: none"> <li>• The Meet Referee will be in charge of the meet. Any questions regarding the conduct of the meet should be made directly to the Meet Referee. The Meet Committee and/or Meet Referee may find it necessary to change some meet procedures and/or timeline to provide the best possible situations and conduct of the meet for the athletes; including, but not limited to start times, breaks, distance event procedures, weather related disruptions, etc.</li> <li>• This meet will be conducted in accordance with the current USA Swimming Rules and Regulations, except where rules therein are optional, and exceptions are stated. MDSI Rules shall also apply.</li> <li>• USA Swimming / MDSI / VSI Safety Guidelines and warm-up procedures will be in effect for the entire meet.</li> <li>• All adults participating in or associated with this meet acknowledge that they are subject to the provisions of the USA Swimming Minor Athlete Abuse Prevention Policy ("MAAPP"), and that they understand that compliance with MAAPP is a condition of the participation in the conduct of this competition.</li> </ul>

	<ul style="list-style-type: none"> <li>• Please note that the timing equipment uses a strobe as part of the starting equipment. Therefore, flash photography is PROHIBITED at the start of all the races.</li> <li>• No one will be allowed on deck unless they are registered with USA Swimming as an athlete, coach or official and/or those who are part of the timing, marshal and administrative staff assisting with the conduct of the meet.</li> <li>• Swimmers entering the meet must be registered with MDSI by the entry deadline date. Per MDSI rules, any club that enters an unregistered athlete will be fined \$100.00 per unregistered athlete. No Deck Registrations will be permitted.</li> <li>• Use of audio or visual recording devices, including a cell phone, are not permitted behind the starting blocks or in changing areas, rest rooms or locker rooms.</li> <li>• Operation of a drone, or any other flying apparatus, is prohibited over the venue (pools, athlete/coach areas, spectator areas and open ceiling locker rooms) any time athletes, coaches, officials and/or spectators are present.</li> <li>• Videotaping or picture taking on deck, by any meet volunteer, shall not be permitted. Volunteers wishing to video or photograph their swimmer shall do so from the spectator area if available. Any person(s) violating this rule will be subject to discipline by the Meet Director or Referee up to and including removal from the venue for the remainder of the meet. EXCEPTION: The MDSI Certified meet photographer and anyone else specifically given pre-authorization by the Meet Director or Referee.</li> <li>• Deck changes are prohibited. Swimmers participating in deck changing will be in violation of the USA Swimming Code of Conduct/Sportsmanship Policy and could be subject to removal from further competition in the meet.</li> <li>• Tech Suits are banned for all 12 &amp; Under swimmers (USA Swimming Rule 102.8.1.F).</li> <li>• Failure to comply with any rules and/or the request of a Safety Marshal shall be considered a Code of Conduct Violation.</li> </ul>
Safety	<ul style="list-style-type: none"> <li>• The Maryland Swimming, Inc. and Virginia Swimming safety programs are in effect for this meet.</li> <li>• All USA Swimming athletes must be under the supervision of a USA Swimming member coach. Arrangements for coach supervision must be made in advance of the meet.</li> <li>• No running or horseplay will be tolerated.</li> <li>• Upon approval of the facility, swimmers are allowed to use only personal kickboards, pull buoys, and snorkels in non-competition warm-up areas.</li> </ul>
Racing Starts	<ul style="list-style-type: none"> <li>• Any swimmer entered in the meet must be certified by a USA Swimming member coach as being proficient in performing both a forward racing start, and a backstroke start or must start each race from within the water.</li> <li>• When unaccompanied by a member coach, it is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement.</li> </ul>
Health Guidelines	<ul style="list-style-type: none"> <li>• All meets by clubs from the Maryland Swimming LSC are guided by the Maryland Department of Health and Mental Hygiene. This not only applies to Viral Gastroenteritis but other infectious diseases as well. The Meet Referee</li> </ul>

	<p>has the authority to inform and protect coaches, spectators, volunteers, and swimmers from a potential outbreak of illness.</p> <ul style="list-style-type: none"> <li>At the discretion of the Meet Referee, anyone who exhibits symptoms of illness may be asked to withdraw from the competition for a 24-hour period. Swimmers must be cleared, by the Meet Referee, prior to returning to competition.</li> </ul>
Swimmers with Serious Medical Conditions	<ul style="list-style-type: none"> <li>The swimmer's coach is responsible for notifying the Meet Referee, prior to the competition, of the medical condition that is potentially life-threatening while swimming and of any requested accommodation. Early notice (e.g., concurrent with the meet entry) is encouraged to allow for any needed planning or logistical support.</li> <li>If the swimmer has a history of needing assistance exiting the pool at the completion of the race a coach must be in place to provide that assistance.</li> <li>This provision does not apply to medical conditions that are not life-threatening while swimming including injuries that limit range of motion.</li> </ul>
Deck Access	<ul style="list-style-type: none"> <li>There will be a check-in process for all coaches, officials, and approved meet staff.</li> <li>The check-in table will be located in the admin office on the pool deck.</li> <li>Credentials must be presented showing current fully certified USA Swimming membership. Meet staff must be listed on an approved list provided to the host team.</li> <li>No one without proper clearance will be allowed in the competition areas without approval of the meet host.</li> </ul>
Officials	<ul style="list-style-type: none"> <li>There will be a need for officials. Fox Swim Club welcomes and encourages anyone willing to volunteer to contact the Meet Referee by email prior to the meet or sign in once you arrive at the meet.</li> <li>The Maryland Swimming Officials uniform policies, available at <a href="http://www.mdswim.org">www.mdswim.org</a>, shall apply to this meet.</li> <li>Official briefings will be held at the date and time listed in the Deadline and Meeting Summary.</li> <li><a href="#">Sign-up link</a></li> </ul>
Volunteers	<ul style="list-style-type: none"> <li>Volunteers will be determined by the meet host and will be communicated to the teams attending the meet prior to meet.</li> <li>Clubs will be required to provide timers in proportion to the number of swimmers they have entered in each session.</li> <li>Athletes are responsible for providing their own timer and counter for distance events.</li> </ul>

Meet Information	
Format	<ul style="list-style-type: none"> <li>• Timed Finals.</li> <li>• Events will be swum slowest to fastest unless otherwise indicated.</li> <li>• All individual events will be swum mixed gender.</li> <li>• Upon request by the Meet Director, the Technical Planning Chair may split or combine sessions in order to run a more effective meet. The order of events will not be changed. Participating teams will be notified of any changes.</li> <li>• If the meet becomes oversubscribed, session 1 will be split into two sessions.</li> </ul>
Eligibility	<ul style="list-style-type: none"> <li>• All swimmers must be registered with USA Swimming, Inc.</li> <li>• Swimmers must be registered prior to the entry deadline.</li> <li>• All 18 &amp; over athletes must have completed the appropriate Athlete Protection Training (APT) prior to the first day of competition. Athletes whose 18<sup>th</sup> birthday occurs during competition must complete the APT prior to that date.</li> <li>• There will be no on-deck registration available at this meet.</li> <li>• A swimmer's age on the first day of the meet will determine their age for the entire meet.</li> <li>• There are no qualifying times for this meet.</li> </ul>
Swimmers with Disabilities	<ul style="list-style-type: none"> <li>• Fox Swim Club welcomes all swimmers with disabilities as described in the USA Swimming Rules and Regulations, Article 105, to participate in our meets.</li> <li>• Coaches entering swimmers with disabilities that require any accommodations are required to provide advance notice in writing to the Meet Entry Director, Meet Director, and Meet Referee by the entry deadline, using the <a href="#">Disability Accommodation Form</a>.</li> <li>• Failure to provide advance notice may limit the ability to accommodate all requests.</li> </ul>
Entry Procedures	<ul style="list-style-type: none"> <li>• Entry deadline is Tuesday, December 9, 2025 at 8:00 pm.</li> <li>• Updated entry files will be accepted by 8:00pm on Tuesday, December 16, 2025.</li> <li>• No Times (NT) will be accepted.</li> <li>• The conforming time standard will be SCY times.</li> <li>• Non-conforming times will be accepted and seeded in their appropriate heat.</li> <li>• Converted times will not be accepted. Please do not convert times.</li> <li>• A completed and signed entry summary sheet and payment in full must be received by the Meet Entry Coordinator prior to the entry deadline.</li> <li>• The host team's entries shall be processed first, then entries will be processed in the order in which they were received until the timeline limit is reached. Entries thereafter shall be returned immediately.</li> <li>• There will be deck entries allowed as space and time permit.</li> </ul>
Entry Limitations	<ul style="list-style-type: none"> <li>• Swimmers may enter a maximum of 3 individual events and 3 relays per session and a total of 5 events for the meet.</li> <li>• Swimmers 12 &amp; Under may only swim in one session per day.</li> </ul>
Entry Verification	<ul style="list-style-type: none"> <li>• An email will be sent to the person submitting the entries confirming receipt of the entry file within 48 hours of receipt.</li> </ul>

Meet Procedures	
Seeding	<ul style="list-style-type: none"> <li>• The conforming time standard for this meet is short course yards.</li> <li>• Swimmers will be seeded and swim from slowest to fastest unless otherwise indicated.</li> <li>• All non-conforming times will be seeded in the appropriate heat.</li> </ul>
Positive Check-in	<ul style="list-style-type: none"> <li>• No positive check-in required for this meet.</li> </ul>
Scoring	<ul style="list-style-type: none"> <li>• There will be no team or individual scores kept for this meet.</li> </ul>
Awards	<ul style="list-style-type: none"> <li>• There will be no awards given for this meet.</li> </ul>
Warm-Ups	<ul style="list-style-type: none"> <li>• The meet host will provide a complete schedule of warm-up procedures to include lane assignments and times, which must be adhered to by all participants. This information will be distributed in advance of the meet and posted throughout the venue.</li> <li>• Warm-up procedures may be modified based on the number of swimmers in the meet and other safety and logistical concerns.</li> </ul>
Results	<ul style="list-style-type: none"> <li>• Results will be posted on the Maryland Swimming, Inc. website and emailed to participating teams within 24 hours of the conclusion of the meet.</li> <li>• The meet results will be available on Meet Mobile.</li> </ul>



Session 1: 12 & Under Swimmers	
Sunday, December 21, 2025	
Warm-up Not Before: 11:00 am	Session Start Not Before: 12:00 pm
1	Boys 11-12 400 Medley Relay
2	Girls 11-12 400 Medley Relay
3	Boys 10 & Under 400 Medley Relay
4	Girls 10 & Under 400 Medley Relay
BREAK	5 Minute Break
5	Mixed 11-12 500 Freestyle
6	Mixed 10 & Under 500 Freestyle
7	Mixed 11-12 400 Individual Medley
BREAK	5 Minute Break
8	Mixed 12 & Under 100 Backstroke
9	Mixed 12 & Under 50 Backstroke
10	Mixed 12 & Under 100 Breaststroke
11	Mixed 12 & Under 50 Breaststroke
12	Mixed 12 & Under 100 Butterfly
13	Mixed 12 & Under 50 Butterfly
BREAK	5 Minute Break
14	Boys 10 & Under 200 Freestyle Relay
15	Girls 10 & Under 200 Freestyle Relay
16	Boys 11-12 200 Freestyle Relay
17	Girls 11-12 200 Freestyle Relay
BREAK	5 Minute Break
18	Mixed 11-12 200 Backstroke
19	Mixed 12 & Under 100 Backstroke
20	Mixed 11-12 200 Breaststroke
21	Mixed 12 & Under 100 Breaststroke
22	Mixed 11-12 200 Butterfly
23	Mixed 12 & Under 100 Butterfly
24	Mixed 12 & Under 200 Individual Medley
25	Mixed 12 & Under 100 Freestyle
26	Mixed 12 & Under 100 Individual Medley
27	Mixed 12 & Under 200 Freestyle
BREAK	5 Minute Break
28	Boys 10 & Under 400 Freestyle Relay
29	Girls 10 & Under 400 Freestyle Relay
30	Boys 11-12 400 Freestyle Relay
31	Girls 11-12 400 Freestyle Relay

Warm-up and session start times are subject to change after processing of entries with the approval of Technical Planning.





Session 2: 13 & Over Swimmers	
Sunday, December 21, 2025	
Warm-up Not Before: 2:30 pm	Session Start Not Before: 3:30 pm
32	Boys Open 400 Medley Relay
33	Girls Open 400 Medley Relay
34	Boys 13-14 400 Medley Relay
35	Girls 13-14 400 Medley Relay
BREAK	5 Minute Break
36	Mixed 13 & Over 500 Freestyle
37	Mixed 13 & Over 100 Individual Medley
38	Mixed 13 & Over 50 Freestyle
39	Mixed 13 & Over 400 Individual Medley
BREAK	5 Minute Break
40	Mixed 13 & Over 100 Freestyle
41	Mixed 13 & Over 100 Breaststroke
42	Mixed 13 & Over 100 Butterfly
43	Mixed 13 & Over 100 Backstroke
44	Mixed 13 & Over 200 Individual Medley
BREAK	5 Minute Break
45	Boys Open 200 Freestyle Relay
46	Girls Open 200 Freestyle Relay
47	Boys 13-14 200 Freestyle Relay
48	Girls 13-14 200 Freestyle Relay
BREAK	5 Minute Break
49	Mixed 13 & Over 200 Freestyle
50	Mixed 13 & Over 200 Breaststroke
51	Mixed 13 & Over 200 Butterfly
52	Mixed 13 & Over 200 Backstroke
53	Mixed 13 & Over 1650 Freestyle
54	Boys Open 400 Freestyle Relay
55	Girls Open 400 Freestyle Relay
56	Boys 13-14 400 Freestyle Relay
57	Girls 13-14 400 Freestyle Relay

Warm-up and session start times are subject to change after processing of entries with the approval of Technical Planning.



FOX WINTER CLEAN UP MEET

Summary of Fees/Release Form

Complete and email or mail this form along with entry fees to (checks payable to Fox Swim Club):

Fox Swim Club  
ATTN: Rob Fox  
448 W South Street  
Frederick, MD 21701  
Email to: rob@foxswimming.com

Team Name	
Club Code	
Head Coach	
Head Coach Cell Phone Number	
Head Coach Email Address	
Team Mailing Address	

Item	Total Number	Cost Per	Total
Individual Entries		No Individual Entry Fees	
Relay Entries		No Relay Entry Fees	
Swimmer Surcharge		\$25.00 per swimmer	
Relay Only Swimmer Surcharge		\$10.00 per swimmer entered in relay events only	
Total Fees Due			

**Waiver, Acknowledgement and Liability Release:**

I, the undersigned coach or team representative, verify that all of the swimmers and coaches listed on the enclosed entry are registered with USA Swimming. I acknowledge that I am familiar with the Safety Rules of USA Swimming, Inc. and Maryland Swimming, Inc. regarding warm-up procedures and meet safety guidelines, and that I shall be responsible for the compliance of my swimmers with those rules during this meet. Fox Swim Club, Claude Moore Recreation Center, Maryland Swimming, Inc., Virginia Swimming, and USA Swimming, Inc., their agents, employees, and coaches shall be held free and harmless from any and all liabilities or claims for damages arising by reason of illness or injury to anyone during the conduct of this meet. I also acknowledge that by entering this meet, I am granting permission for the names of any or all of my team's swimmers to be published on the internet in the form of Psych Sheets, Meet Results, or any other documents associated with the running of this meet.

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**SIGNATURE (Coach or Club Representative)**

**CLUB**

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**TITLE**

**DATE**