



Minutes

Board Member Orientation - Maryland Swimming Inc.

August 30, 2020 at 10:30 AM – 12:00 PM

Zoom Meeting

- I. **Call to Order** at 10:34 by Anna Summerfield
- II. **Attendance:** Gabby Schmidt, Janice Orsburn, Fred Hvidd, Nikia Brown, Delaney Hopkins, Danny Russell, Kyle Russell, Satoshi Katsumoto, Wade Atkins, Jamie Cahn, Cheryl Linscott, Sarah Nelson, Carron Dunker, Marci Benda, Penny Celtnieks, Zuzu Nwaeze, Mary Feliz, Caroline Bryant, Beth Dongarra, Becky Krasauskis, Nick Poulos
- III. **Welcome:**
 - A. Anna welcomed the group to the Orientation.
 - B. Introductions: each person introduced themselves outlining their position on the Board and stated whether they were returning or new.
 - C. Each member was asked to write down the answer to the question – ‘Why am I here today? What are my expectations?’ We will share answers at the end of the meeting
 - D. Current Board members may stay on the call to answer questions or may leave (all stayed)
- IV. **Packet Review**
 - A. The packet sent ahead of time is the Board Manual which includes documents for you to reference throughout time. There may be updates from the Governance Committee and Board from time to time.
 - B. Pat Kaplan will be sending the Conflict of Interest Forms to each Board member, Committee Chair, etc. within the next couple of weeks. This must be signed every year and kept on file. Please look for the email and return the signed form to Pat.
- V. **Board Orientation: Do’s, Don’ts, and Duties**
 - A. Anna presented using Power Point presentation which was recorded on Zoom the aspects of doing business at Maryland Swimming
 - B. Questions presented in chat or voiced were answered as the meeting progressed
- VI. **Evaluation and Feedback:**
 - A. Each participant was asked to answer the question of expectation. All felt they had their expectations met with the Orientation
- VII. **Announcements:**
 - A. Virtual Meet Schedule – tabled due to time
 - B. HOD – Potential date May 8th at McDonogh – tabled due to time
 - C. USAS Convention Attendance: the delegates (6 from each LSC) have been registered with USA Swimming for upcoming convention; total numbers of attendees has not been decided by USA Swimming but we hope to hear asap; because the Convention is virtual this year, we are doing out

First Board Meeting: October 13, 2020 at 7:00 pm via Zoom

Meeting adjourned at 12:46