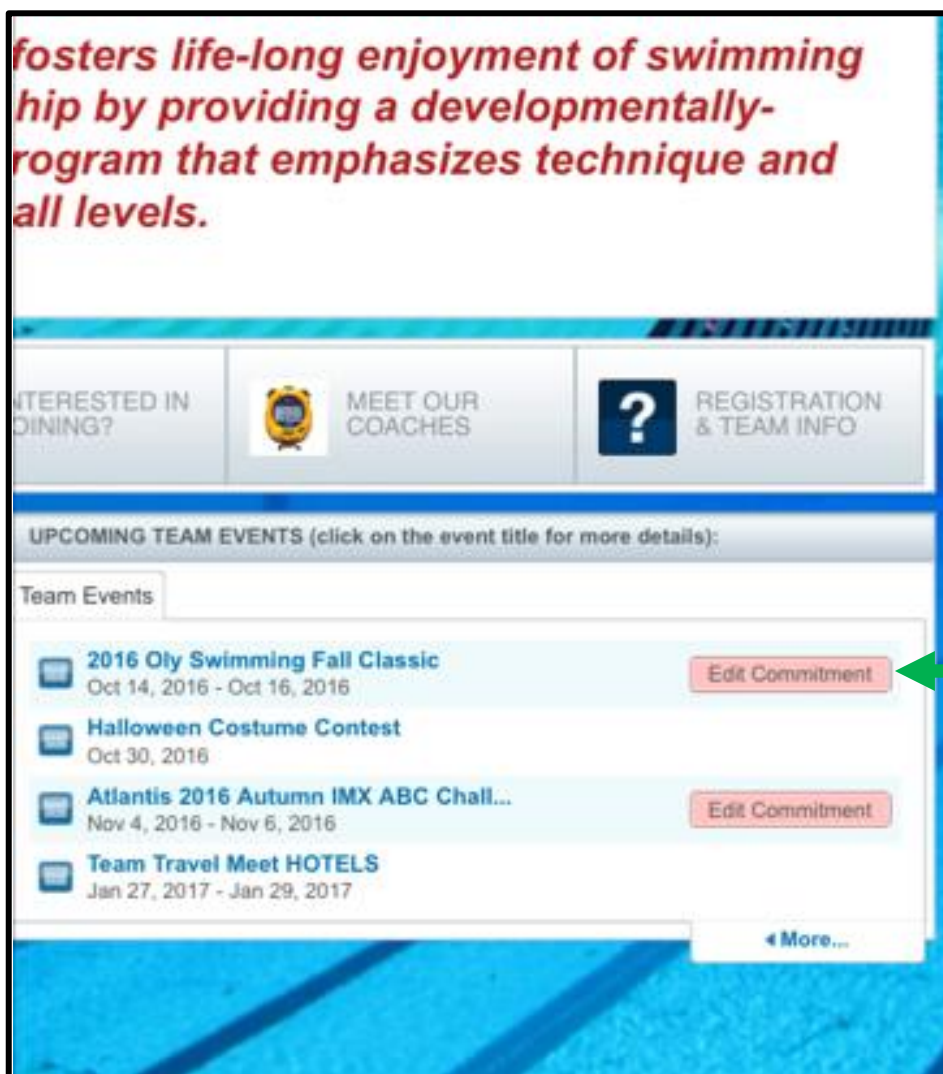




How to Sign your Swimmer up for a Meet

Step 1 - First login to the website.

Step 2 – Click on the name of the meet you would like to sign up for under the Upcoming Team Events on the home page. This event page will offer general information on the meet, and a document called a Meet Packet will be linked at the bottom of the page. Review the meet packet for information on warmup times and session start times, admission prices, and an event lineup. Meet packets have a standard format, so you will get used to finding the information you are looking for.



Step 3-

On the home page under team events click on "Edit Commitment" for the meet you'd like to sign up for. (It may say "Attend/Decline" instead of "Edit Commitment")



Meet Entry Will be available as soon as possible on miswim.org

Registration Deadline Oct 3rd.

***Declaration**

Yes, please sign [Alyssa] up for this event

Notes:

Meet Name:

[Autumn IMX Challenge](#)

Location:

Seaholm High S

Start Date:

11/4/16

End Date:

11/6/16

Enforce entry based on [Qualify Times]

Event Declaration Setting: **Commit by**

Allow Course Conversion for Relays: **N**

Step 4-

On the next page, click on your swimmer to declare if they are going or not.

If you would like to leave a note for the coach, please enter it in the Notes box here. This is a good place to note if your swimmer cannot attend a certain day, or if they want to let the coach know why they picked a certain event.

(If your swimmer is not going to the meet, select no and then click the save button at the end of the page)



3. You cannot make changes after the coach approved or rejected your application. Please contact admin to change your records.
4. Please enter [Entry Time] in this format: **mm:ss.hh**.
5. [Bonus] is not a standard option; send Entry Report to the meet host in addition to the SD3 file.
6. Only **Admin** can customize [Entry Time] and set [Bonus] fields.

Day 1 Session 1 Max Entries this Session IE = 2 Rel = 0 Comb = 2									
	Best Time	Entry Time	Bonus	Exhibition	Approval	Ev#	Gen	Event	Qualify Time
<input checked="" type="checkbox"/>	<u>8:37.71Y</u>	8:37.71Y	<input type="checkbox"/>	<input type="checkbox"/>	Pending	1C	G	10-10 500 Free	
<input type="checkbox"/>	<u>3:15.60Y</u>	3:15.60Y	<input type="checkbox"/>	<input type="checkbox"/>		3C	G	10-10 200 Free	
<input type="checkbox"/>	NT	NT	<input type="checkbox"/>	<input type="checkbox"/>		5C	G	10-10 400 Medley	
Day 2 Session 2 Max Entries this Session IE = 4 Rel = 0 Comb = 4									
	Best Time	Entry Time	Bonus	Exhibition	Approval	Ev#	Gen	Event	Qualify Time
<input checked="" type="checkbox"/>	<u>1:48.62Y</u>	1:48.62Y	<input type="checkbox"/>	<input type="checkbox"/>	Pending	7C	G	10-10 100 Back	
<input type="checkbox"/>	<u>37.14Y</u>	37.14Y	<input type="checkbox"/>	<input type="checkbox"/>		9C	G	10-10 50 Free	
<input type="checkbox"/>	<u>53.63Y</u>	53.63Y	<input type="checkbox"/>	<input type="checkbox"/>		13C	G	10-10 50 Fly	
<input checked="" type="checkbox"/>	<u>2:05.45Y</u>	2:05.45Y	<input type="checkbox"/>	<input type="checkbox"/>	Pending	15C	G	10-10 100 Breast	
<input type="checkbox"/>	<u>1:26.12Y</u>	1:26.12Y	<input type="checkbox"/>	<input type="checkbox"/>		17C	G	10-10 100 Free	
<input checked="" type="checkbox"/>	<u>3:50.21Y</u>	3:50.21Y	<input type="checkbox"/>	<input type="checkbox"/>	Pending	19C	G	10-10 200 Medley	
Day 2 Session 3 Max Entries this Session IE = 4 Rel = 0 Comb = 4									
	Best Time	Entry Time	Bonus	Exhibition	Approval	Ev#	Gen	Event	Qualify Time
<input type="checkbox"/>	<u>1:48.62Y</u>	1:48.62Y	<input type="checkbox"/>	<input type="checkbox"/>		21C	G	10-10 100 Back	
<input type="checkbox"/>	NT	NT	<input type="checkbox"/>	<input type="checkbox"/>		24C	G	10-10 200 Fly	
<input type="checkbox"/>	<u>2:05.45Y</u>	2:05.45Y	<input type="checkbox"/>	<input type="checkbox"/>		26C	G	10-10 100 Breast	
<input type="checkbox"/>	NT	NT	<input type="checkbox"/>	<input type="checkbox"/>		29C	G	10-10 200 Back	

Step 5-

If your swimmer is attending the meet, the next step is to pick their events by checking the boxes at the left side. Make sure you are picking the correct session, and pay attention to the Individual Entry Limits as noted in the meet packet. Once events are chosen then click the save button.

This completes your signup. Repeat steps 4-5 for additional swimmers.

Please make sure your swimmer is picking their events for the meet. It is very important that they understand what they are swimming. Lead Coaches will be looking at the events and may choose to edit events. If there are restrictions on what days your swimmer can attend the meet, be sure to leave that information in the Notes box in Step 4. If your swimmer is unsure of what to select, they can speak to their coach before signing up.

If you still have questions about meet signup, you can ask your [Point Person](#) or another experienced parent, or speak to a coach. Happy Swimming!