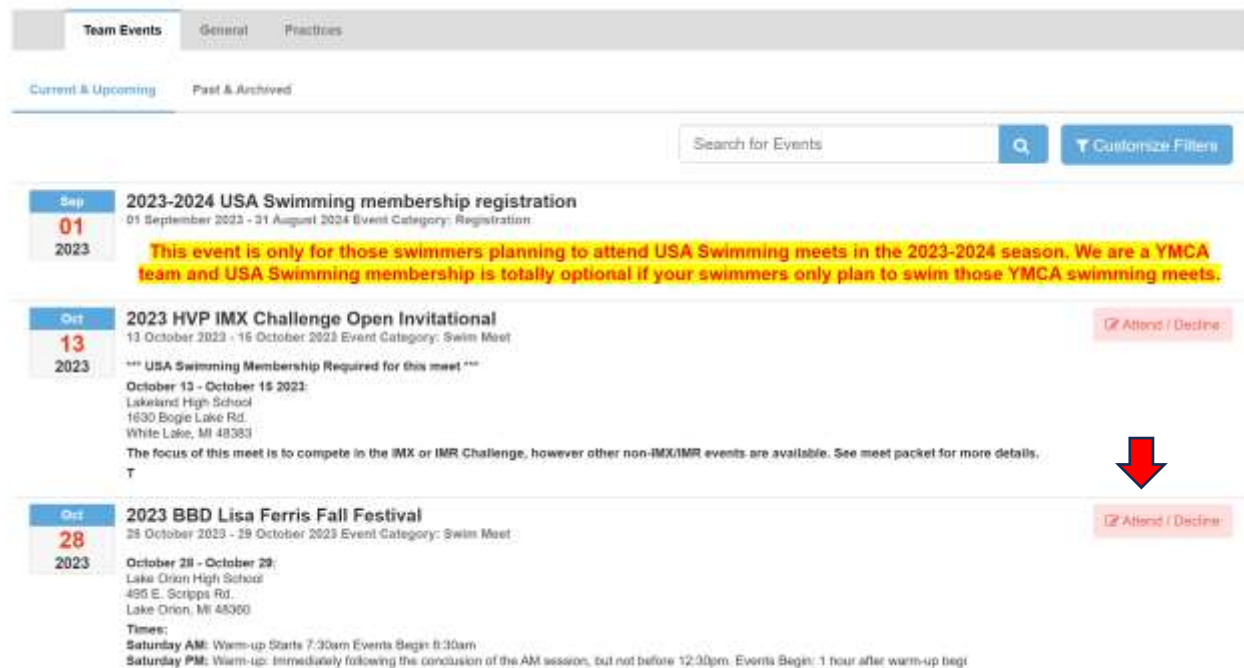


Online Meet Entry Instructions

1. Once you have logged in, click on the “Events” tab:



2. Under the Events tab, find the meet you wish to enter. Then, click on the “Attend/Decline” button (Note: if you have already logged in, you may see an “Edit Commitment” button instead of the Attend/Decline button):



3. Next, click on your swimmer’s name:
Note: Those with more than one swimmer, will have to perform this task for each swimmer.

4. Next, you must declare (or commit) your swimmer to the meet by choosing the **“Yes, please sign [Swimmer’s Name] up for this event”**
5. On this same page at the bottom, you will choose the events in which you want your swimmer to enter. You must check the box to the far left of the event. Please note the max number of individual entries (IE) indicated at the top right of each session section on the page.
6. When you have completed your event selections, you must click on the **“Save Changes”** Button at the bottom right of the page.
7. And that is all to it! You have successfully entered your swimmer into a meet!