



**Mission:** *Michigan Swimming inspires excellence through education and develops integrity in a fun, inclusive environment.*

**Core Values:** *Integrity, Inclusion, Education, Excellence*

**Vision:** *Pure Excellence! Made in Michigan Swimming*

Meeting Date: November 9<sup>th</sup>, 2015 7pm Called to Order 7:09pm

Location: Okemos Conference Center, Okemos, MI

**ATTENDEES:**

- Jan Cartmill, Michigan Swimming Permanent Office
- Mike Cutler, ROCK, Program Operations Co Vice Chair
- Laurie Davenport, SafeSport Coordinator
- Katy Dean, CUDA, General Chair
- Joe Gazzarato, USSC, Athlete Representative
- Jacob Krziok, KRON Junior Athlete Representative
- Dakota Noble, UN, Athlete Representative
- Dan Meconis, Finance Vice Chair
- Josh Morgan, PCC, Program Development Vice Chair
- Ahern Naylis, OLY, Administrative Vice Chair
- Mike Pettigrew, CW, Secretary
- Josh Wood, Junior Coach Representative
- Steve Schipps, MMA, Program Operations Co Vice Chair
- Damon Robertson, S, Coach Member
- Steve Weeks, UN, Officials Co-Chair
- Mary Perczak, SLA, Treasurer

1. Welcome and Introduction of board members and guests
  - Katy welcomed all members of the board to the first meeting since the House of Delegates in October.
2. Approve the Agenda
  - Motion by Josh to approve the minutes. Support. MOTION PASSES
3. Consent Agenda
  - a. Motion by Josh to approve the consent agenda, support by Ahern. MOTION PASSES.
    - a. Agreement by those in attendance that future records of board meetings shall be kept in 3 parts:
      - i. Consent Agenda
      - ii. Attachments to the Consent Agenda
      - iii. Minutes of the Meeting
    - b. Board Reports-The following reports were pulled from the consent agenda for further discussion:
      - a. General Chair-Katy
        - i. Need Candidates for Marketing Position.
        - ii. 2 person identified for governance committee task force. Need a 3<sup>rd</sup>.
        - iii. Governance training for board members by January or February meeting.
          1. Joe did governance training already. Beneficial as an athlete.



- iv. Cell phone numbers for a phone list. Created by Mike P.
- v. Emergency closed meeting. Lawsuit filed for texts, emails, and other communications. Situation resolved.
- b. Finance Vice Chair-Dan
  - i. Financial advisor for LSC is Morgan Stanley
  - ii. There's approximately 177K in the investment fund.
  - iii. Morgan Stanley advises 75% should be invested in high grade corporate securities.
  - iv. Corporate bonds are yielding 3% while current investment rate is near 0%
  - v. Currently 29% invested.
  - vi. Dan proposes that we instruct Morgan Stanley to invest in corporate bonds up to 75% of funds.
  - vii. Questions
    - 1. Ahern-Are we able to withdraw funds?
      - a. Intent is to invest and hold investment until maturity. We would be able to sell investments if needed for cash flow needs but investment would be sold at current market values which could potentially involve a risk to principal.
    - 2. Mary Perczak note that the last time we withdrew investment funds was in excess of 5 years ago and that we already keep 125K in funds liquid for cash flow purposes.
  - viii. Dan advised it would take up to 6 months to get our invested funds up to 75% which will allow Morgan Stanley to make wise investments. All investments will occur only with Dan's approval.
  - ix. Motion to accept Dan's resolution as presented by Mike Pettigrew, supported by Mike Cutler. PASSES.
  - x. Dan also recommended that Michigan Swimming should have officers and directors insurance.
    - 1. Most places have a minimum of \$1M.
    - 2. Dan to do fact finding. Solicit quotes.
- c. Athlete Division
  - i. Joe Gazzarato
    - 1. Athletes would like to establish an athlete's committee.
    - 2. Athlete representatives will work with Josh Wood to determine LSC bylaws affected.
    - 3. Committee to assist in building up athlete division.
    - 4. Request the General Chair and the Board vote to create a temporary committee until bylaws can be updated.
      - a. Club Delegates would be voting members of the committee.
      - b. 5 athlete board members would be voting members of the committee.
    - 5. Make recommendations on bylaws and rules changes.
    - 6. Drafted a resolution to create athletes committee.
  - ii. Katy
    - 1. Could adopt Joe's resolution to create a temporary task force.
    - 2. Use a House of Delegates meeting to make bylaw changes.
  - iii. Dan
    - 1. Keep bylaw changes as generic as possible.
    - 2. Minimum structure to allow for flexibility.
    - 3. Solicit feedback from athletes is outstanding.



- iv. Ahern
  - 1. Don't need bylaw changes to create task committee
- v. Dan moves. Ahern seconded. Resolution as written.-Passes
  - 1. **Resolution Attachment: Athlete Division Board Resolution 09NOV2015.pdf**
- vi. Dakota
  - 1. Logo
    - a. A sample of athletes across the State were polled to see if the new Logo should keep or have the USA Swimming logo along side.
    - b. Unanimously wanted only Michigan Swimming logo.
    - c. Those in attendance concurred with this conclusion.

### OLD BUSINESS

- 1. Status of By-Law Revisions and Bylaw Inconsistencies-Josh Wood
  - a. Waiting to hear from USA swimming(Morris) about differences between Michigan Swimming and USA swimming
- 2. Status of Rule and Procedure Updates-Josh Wood
  - a. Need updated rules and procedures to be uploaded to the Michigan Swimming website.
  - b. Need to have the most recently approved documents on the website.
  - c. Dan
    - i. The board can approve any rule beneficial to swimming. Clubs may object at which it is pulled and subject to a vote at the next House of Delegates meeting.
  - d. Motion by Mike Pettigrew to direct John Loria to post the most recent rules and procedures document to the Michigan Swimming website as it exists prior to tonight's meeting. Second by Joe. **PASSES**
- 3. Bylaws Committee
  - a. Josh needs direction on how to proceed.
  - b. Committee was only intended to exist until House of Delegates meeting.
  - c. Should the committee continue and what should its direction be?
  - d. Katy
    - i. It needs to continue until such time as the LSC creates a governance committee.
    - ii. Katy will work on a resolution for next meeting.
  - e. Mike C.
    - i. It's been beneficial to have Josh as an authority on working on changes.
  - f. Josh
    - i. Need a new athlete representative
  - g. Dan
    - i. Josh has become a 'parliamentarian' or an authority.
  - h. Joe
    - i. Continue until we can define his role.
  - i. Mary
    - i. Chairs can appoint duties to other members.
  - j. Katy asked Josh to continue his work while the Board works through the issues of governance. Will work in the short term to provide more structure and direction for Josh's role.

### NEW BUSINESS

- 1. Office 365 for Non-Profits-Joe Gazzarato, Athlete At-Large



- a. Presentation and discussion of the creation of email addresses for Michigan Swimming Board and other key positions of the organization.
- b. Consistent points of contact for each officer.
- c. Names and aliases for each person and position
  - i. Examples
    1. Firstname.lastname@miswim.org
    2. secretary@miswim.org
- d. Shared folders on Microsoft's cloud drive
  - i. Secure folders.
  - ii. All members would have access to Office online.
  - iii. Joe needs direction by Board to verify our nonprofit status with Microsoft which give licenses to these products free of charge to non profits.
  - iv. Motion to approve. Second by josh. PASSES.
  - v. Login at portal.office365.com
  - vi. Get your login information form Joe if you haven't done so already.
- e. **Attachments:**
  - i. **Microsoft Office 365 Basic Information.pdf**

2. Rules and Procedures Changes

- a. **Attachment: Michigan Swimming Proposed Legislation Results 11-9-2015.docx**

**Next Board Meeting: December 14<sup>th</sup>, 2015 7pm at Okemos Conference Center.**

**Meeting Adjourned 9:01pm**

**Reminders & Announcements:**

**Respectively Submitted:**

Michael J Pettigrew

**Secretary**

**November 10<sup>th</sup>, 2015**