



MICHIGAN
SWIMMING

**Michigan Swimming, Inc.
Board of Directors Meeting
October 22, 2013
MINUTES**

Voting Board Members Present: Jeff Wilkins, General Chair (UN); Damon Robertson, Program Operations Vice-Chair (S); Mary Perczak, Treasurer (SLA); Rob Bouchey, Secretary (DRD); Erica Zuercher, Sr. Coaches Rep (USSC); Vince Galant, Jr. Coaches Rep (BBA); Dawn Gurley, Officials Chair (KAW); Adam Hopkins, Safe Sport (MLA); Dan Proctor, Athlete-at-Large (UN)

Voting Board Members Absent: Steve Potter, Administrative Vice-Chair (EGRA); Joe McBratnie, Program Development Vice-Chair (KAW); Dan Meconis, Finance Vice-Chair (UN); Geneen Bradley, Diversity (TSSD); Kate Rogers, Sr Athlete Rep (PCC); Nick Arakelian, Jr Athlete Rep (KAW); Dakota Noble, Athlete-at-Large (ROCK)

Others in Attendance: Jan Cartmill, Michigan Swimming Office; John Loria, Michigan Swimming Office; Josh Wood, MS Board of Review (LATS); Joe Gazzarato, Technical Planning Committee (USSC)

Approval of minutes from last meetings (August 18, 2013 & Special BoD Meeting September 22, 2013)

minutes approved, Motion Damon Robertson, Second Vince Galant

Old Business: Discussion re: changes to Bylaws or R&P to cover USAS Convention attendance

tabled until next meeting, Jeff Wilkins

New Business: Athlete Rep for BoR

- *Dan Proctor has been appointed Athlete-at-Large for the Board of Directors by Jeff Wilkins, General Chair. Dan will also fill the vacant athlete representative on MS Board of Review. Dan, a junior at EMU, is transferring his membership from Indiana Swimming. Dan has served on the IN Swimming Board of Directors in many committees, USA Swimming Board of Directors, Board of Review for IN and USA Swimming.*
- *Motion to add filing fee to BoR (Bouchey), brief discussion, table to next meeting to have written change form.*

Report of Officers

a. General Chair – Jeff Wilkins

[No Report](#)

b. Secretary – Rob Bouchey

[No Report](#), 1st meeting.

c. Treasurer – Mary Perczak

No Report, preparing end of year due to change in fiscal year

Report of Division Chairs

a. Administrative Vice-Chair – Steve Potter Not present, no report

Mr. Potter's resignation was relayed by Mr. Wilkins, resignation due to relocation out of state. Position to be filled by appointment by General Chair.

b. Athlete Division – Kate Rogers/Nick Arakelian Not present, no report

c. Board of Review – Rob Bouchey nothing to report

d. Coach Division – Erica Zuercher/Vince Gallant

Zuercher: Many coaches and teams have already voiced concern with the speed at which invitational meets on the regular schedule are filling. A discussion transpired about the "emergency sanction" policies in the LSC. It appears that the rules and regulations we have in place to address this issue are not complete and/or do not properly fulfill the need to offer teams options when they are shut out of meets. Extended discussion.

The following proposals and discussion points will be addressed at the next BOD meeting:

- **Evaluate Meet Format Change Policies**
 - Meet format changes can help add swimmers to meets.
 - Expedited process necessary
- **Update cut protocol** pertaining to 4 hour rule and meet "closing"
 - Limit initial allowable entries for sanctioned meets to 4 per athlete per session.
 - The first action shall be to reduce individual entries prior to cutting teams.
- **Centralized Clearing House** for shut out teams
 - Meet hosts report teams that were shut out of their meet to MS Office, including teams entry chair contact information.
 - MS Office can notify others who has been shut out so that the possibility of an emergency meet is more likely to have support.
- **Emergency Sanction** procedure/policies
 - Program Operations to create "template" meet packets and MM Files for emergency meets to aid in the speed at which these events can be put together.
 - Multiple session number variations.
 - Multiple event format variations.
 - Multiple Age Group format variations
 - Development of appropriate limits/rules/guidelines on emergency sanction requests.
 - Allowable time to submit, etc
 - current rules only address emergency sanctions during week preceding state champs.
 - Clear requirements and policies on emergency sanctions
 - Dual/Tri/Quad meet formats receive instant sanction under current rules

Zuercher: This conversation raises my next concern, the ability of our LSC to properly staff these meets with officials, particularly the Administrative Official (AO).

Gurley: Staffing meets has not been a problem this year as of yet. Currently 17 certified meet refs in the state. Perczak believes officials need to be recruited to work as MI Swim officials as opposed to "team" officials to make sure there is not a problem getting meets covered.

Zuercher asks about Championship Meet proposals from Program Development. Wilkins has not seen anything about formats or standards. Call for a Technical Planning representative, Joe Gazzarato present, however does not have proposals to present. Gazzarato believes someone from TP was to be on call to present info, nobody present.

It is noted that Championship Meet formats must be approved by the Board of Directors.

Zuercher addresses change in meeting date as a result of notification being sent to LSC members late. Discussion... Meetings set and will be sent to LSC as notification in one bulk email for the season with reminders to follow.

Gallant: The Coaches Representatives will be proposing and supporting the following clinics and camps;

Coaches Clinic, April 2014; Athlete Camps (AAA+) weekends in April/May 2014; Athlete Training Trip to Colorado Springs (NCSA+) in April 2015.

Would like to recognize OLY and FLY programs and coaches for the success and performance of their athletes at the National and International level, both have had athletes make USA Swimming National Teams and should be looked to for direction in getting athletes to this level.

Would like to thank the volunteers for MI Swimming for their service to the sport.

e. Finance – Dan Meconis Not present, no report

f. Program Development – Joe McBratnie Not present, no report

g. Disability Swimming – John Loria

Cincinnati disability meet scheduled for May 17/18 2014 formerly GTAC disability which MI Swimming supports

h. Program Operations – Damon Robertson

- LC Skeleton work, meets will continue to fill problematically, will propose making LC Meets “AB” format, while running SC “BC” meets in LC Season.
- SC Season needs to move away from “ABC” format at so many meets. Alter meet formats to allow more kids chances to swim.
 - Focused on addressing issues with meets filling and teams/swimmers being shut out.
- Ready to send bids for champ meets, once information is received from Program Development and approved by the Board of Directors. Teams who bid during initial bid process will receive first right of refusal. Have received bids for Champ meets, 3 district, 2or3 JO. First right of refusal is imperative to those who bid initially, is guaranteed.
- i. Diversity–Geneen Bradley Not present, no report

Report of Committees / Coordinators

Officials – Dawn Gurley

AO Training went well; stroke and turn clinics in works, possibly run a coaches and officials meeting about rules interpretations. 75% of meets have AO apprentices being certified. Believes there is confusion based on 4 hour interpretation from USA, believes this does not supersede MI rules and procedures. LSC may go above and beyond USA minimums.

19 Certified AO in LSC.

Officials trainings being scheduled in November and January for Stroke and Turn, AO clinic to be held in Grand Rapids in January

Safe Sport – Adam Hopkins No Report

Open Water – Steve Potter Not present, no report

NTV – Damon Robertson Need officials to observe HS Girls State meets, GURLEY most filled waiting for 2 more. Also volunteers for Boys already coming in.

Michigan Swim Office

a. Registration / Membership / Athlete Records / Clubs – Jan Cartmill

- Registration is busy and continuing where it left off with growth.
- Board Members need to submit registration forms to Jan, MI Swim pays.

- Working on R&P update will have to Potter by end month. Wilkins notes that once this process is complete, division chairs will receive copies of the R&P with the objective of reviewing and removing contradictions to, or unnecessary deviations from USA Swimming rules.
- Wilkins asks about new Coach/Official ID Cards Discussion of new cards that include photo id and USA/MI Swimming Reg cards. AZ Swimming is example, Jan will bring sample to November meeting will require passport photo from members (Coaches/officials)

b. Meet Sanctions / Meet Results / Times / TSO – John Loria has sanctioned, approved or granted observation for 25 meets thus far, 7 in queue for various reasons.

Proposed Board of Director Meeting dates:

11/11/13

12/17/13 via conference call

1/5/14 in Lansing

2/12/14 via conference call

3/16/14 Zeeland @13/o State Meet

4/21/14 via conference call (if necessary)

Adjournment motion Bouchey, second Robertson.

Respectfully Submitted,

Rob Bouchey

11/14/13