



MICHIGAN
SWIMMING

**Michigan Swimming, Inc.
Board of Directors Meeting
February 12, 2014
MINUTES**

THE FOLLOWING MINUTES ARE PROVIDED FOR INFORMATIONAL PURPOSES ONLY AND ARE SUBJECT TO REVISION AND APPROVAL AT THE NEXT REGULARLY SCHEDULED MEETING OF THE MICHIGAN SWIMMING BOARD OF DIRECTORS.

Voting Members in Attendance: Jeff Wilkins (UN), Katy Dean (CUDA) *via phone*, Dan Meconis (UN) *via phone*, Mary Perczak (SLA), Damon Robertson (S), Joe McBratnie (KAW), Dawn Gurley (KAW), Rob Bouchey (DRD), Erica Zuercher (USSC), Vince Gallant (BBA), Adam Hopkins (UN) *via phone*, Geneen Bradley (TSSD) Dakota Noble (ROCK) *via phone*, Dan Proctor (UN)

Non-Voting Members in Attendance: Jan Cartmill (UN), John Loria (UN), Josh Wood (LATS),

Minutes Approved, *noting approval of grants awarded by board: \$750 for Cincinnati Disability Meet, \$500 for Thunder in the Valley. Both requested by Disability Committee via John Loria. Motion: Robertson, second Perczak. Motion carries to approve Jan Minutes.*

OLD Business

- Evaluate Meet Format Change Policies-
- b. Update cut protocol (pertaining to 4 hour rule and meet “closing”)
- c. Centralized Clearing House
- d. Emergency Sanctions (Program Operations to create “template” meet packets and MM Files for emergency meets to aid in the speed at which these events can be put together)
 - *the meet acceptance rate has improved since the first conversation regarding these topics, it is decided that no further conversation is required at this time.*
- e. Non-athlete cards: *The printer has arrived, plans to utilize the printer and new ID cards will be forthcoming. Jan notes a proposal is needed to make this a required process for non-athlete members to include a photo with their membership application.*

NEW Business

- Long Course schedule - *skeleton has been distributed for the receipt of bids. Bids due end of Feb, to be approved at March meeting.*
 - *May 21 is deadline for SC Skeleton.*

Report of Officers

a. General Chair – Jeff Wilkins: *No Report*

b. Secretary – Rob Bouchey: *No Report*

c. Treasurer – Mary Perczak: *Financial Reports distributed. Conversation about changes to fiscal year and the transition to accrual basis. These two aspects cause the reports to look “off” until the cycles of fiscal year and accrual transition can be established over a longer time period. This is a long process, with mixed accrual and cash basis formats. Next fiscal year will be straight accrual. A “year-end” report from fiscal year January ‘13 through Aug’13 is being worked on by the accountants.*

•Report of Division Chairs

a. Administrative Vice-Chair – Katy Dean: *Facilitation of Athlete Election is in order.*

b. Athlete Division – Dakota Noble/Nick Arakelian/Dan Proctor: *Proctor: Notes a lack of communication amongst athlete representatives, even via email nor Facebook. Suggests moving the athlete elections to a conference that coincides with the annual House of Delegates meeting. Suggest bringing in a guest speaker and offering opportunities to athletes. Notes that elections held at State Meets may tend to be a popularity contest, where a change could allow a larger faction of athletes to be involved in the governance of their sport. States that Indiana and Illinois operate this way. Zuercher, Wilkins, Bouchey express support. Noble: expresses agreement with the ideas expressed by Dan Proctor.*

c. Board of Review – Rob Bouchey: *no report*

d. Coach Division – Erica Zuercher: *Working on proposals for HOD for camps and financial support of camps. Shared costs with LSC and Athletes. Colorado Springs as an example. Perczak asks to be involved as the treasurer.*

e. Finance – Dan Meconis: *not present no report*

f. Program Development – Joe McBratnie: *Helping with website transition. LC Champ meets 11/12-13/14 as P/F, 10/under as Timed Finals. LC Champ meets this year will use the same time standards as 2013 LC Championship Meets. Presents a survey to the BoD regarding the time standard process. Looking to have SC '15 time standards in April.*

g. Disability Swimming – John Loria: *Joe Turner and Chris Hamstra reported back about their attendance at the Disability Clinic. Hamstra submitted a presentation that will be posted to the website.*

Program Operations – Damon Robertson: *Finishing up 13&Over packet, has received communication from several coaches stating serious concern about the potential size of the meet. To help with the ability to accommodate the meet if it is large, Damon suggests the following policies be added to this year's meet information packet: 1) Utilizing two separate entry deadlines; an early initial entry deadline for existing cuts and a late qualifier deadline. This provides an advanced view of the entry data relating to the overall size of the competition. 2) allow meet director and meet referee authority to move all relays to evening session if the timeline dictates, and 3) allow meet director and meet referee to flight events 200 and longer, if the timeline dictates. District and JO awards are going to be short due the reformatting of events for these meets after the awards were already ordered. Hasty will not be able to produce more until April due their factory being shut down. Damon will deliver messages to hosts about how to distribute the awards, and what will have to be delivered at a later date.*

Diversity – Geneen Bradley: *Working on a camp to bring the East and West sides of the state together. Preparing information for the Central Zone Diversity Camp.*

Report of Committees / Coordinators

a. Officials – Dawn Gurley: *20 Certified Administrative Officials in the state, in addition to the Meet Referee's who were already certified as Administrative Officials. Need for certification is no longer dire, so the process for certification will change to require an apprentice period and then a recommendation to be evaluated at another meet. Next Stroke and Turn clinic will be scheduled when a LC schedule is available. Looking to run a Relay Clinic for the officials in between seasons.*

b. Safe Sport – Adam Hopkins: *Always looking to track down EAP's... Has processed a couple of incidents of occurrence.*

c. Open Water – TBD (position open) Robertson: *need to schedule/elect a coach for Open Water Zone. Coming up early June in Pleasant Prairie, WI. Will first check with coaches who attended Quad meet.*

d. NTV – Damon Robertson: *a couple of college meets will be submitted MIAA and BIG10.*

Michigan Swim Office

a. Registration / Membership / Athlete Records / Clubs – Jan Cartmill: *8600 athletes, slightly ahead of last year. USA Swimming has updated SWIMS to allow apprentice officials to be tracked before they are members. Randy Julian will be in the state in mid-June and is aiming to conduct Club Business seminars.*

b.Sanctions/Results/Times/TSO John Loria: *The sanctions for JO's are done and distributed, worked to maintain consistency with District/JO Information packets. Working on 12/Under meet packet now. 70 events have been sanctioned, approved, or observed this year. Voiced concern over outside approved meets running against our championship meets. (MTSL v JO) State meet packets are first priority right now. McBratnie voices the need to streamline meet information packet. McBratnie and Roberston will develop a proposal to update/edit/alter the meet packet after state meets. Development of fill in form for meet packet creation still in process.*

Adjournment: Motion Bouchey, Second Gallant.

Respectfully Submitted,

Rob Bouchey, Secretary