



## **Integrity, Inclusion, Education, Excellence**

### **West Michigan Classic**

**Hosted By: Michigan Lakeshore Aquatics**

**July 13-14, 2024**

**Sanction** – This meet is sanctioned by Michigan Swimming, Inc. (MS), as a timed final meet on behalf of USA Swimming (USA-S), Sanction Number **MI2324141**. In granting this sanction it is understood and agreed that USA Swimming, Inc. and Michigan Swimming, Inc. shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event. MS rules, safety, and warm up procedures will govern the meet as if fully set forth in these meet rules.

### **Minor Athlete Abuse Prevention Policy Acknowledgement**

All applicable adults participating in or associated with this meet acknowledge that they are subject to the provisions of the USA Swimming Minor Athlete Abuse Prevention Policy (“MAAPP”), and that they understand that compliance with the MAAPP policy is a condition of participation in the conduct of this competition. There will be at least two safety marshals at this competition, with at least one of each gender.

### **Location**

Holland Community Aquatic Center  
550 Maple Avenue  
Holland, MI 49423

### **Times**

Saturday and Sunday Morning	Warm-up 7:30am	Meet Start 9:00am
Saturday and Sunday Afternoon	Warm-up to start immediately following the morning session but not before 12:00pm. Meet will start 60 minutes after warm-up begins but not before 1:00pm.	

### **Facilities**

Holland Aquatic Center is an 8 lane 50-meter pool with an attached 6-lane 25 yard pool available for supervised warm-up and warm down. Depth at start is 6’9” and 13’ at turn. Permanent starting blocks and non-turbulent lane markers will be used. Colorado timing with an 8-lane display will be used.

### **Course Certification**

The competition course has not been certified in accordance with 104.2.2C(4).

### **Meet Format**

West Michigan Classic is a Timed Finals Meet with 12 & Under events swum during the morning sessions, and Open events swum during the afternoon sessions.

## **Eligibility**

All athletes and clubs registered with Michigan Swimming or another USA Swimming LSC are eligible to participate in this meet.

## **Entry Procedures**

Entries may be submitted to the Administrative Official as of **June 17, 2024 at 9am**. The Administrative Official must receive all entries no later than **July 7, 2024 at 5pm**. Entries must include correct swimmer name (as registered with USA/MS Swimming), age and USA number. All individual entries should be submitted via electronic mail at the e-mail address listed in the last section of this meet information packet.

Per the Entry Acceptance and Processing section, the email with entries should also include the number of officials that are coming with the team, if applicable.

## **Entry Acceptance and Processing**

If the meet is over-entered, MLA has sole discretion to determine which entries to accept. In making this decision, the number of officials coming with the team will be considered. The order in which entries are received after the entry open date listed above will be considered AFTER the above criteria. Teams will not be split.

Teams will be notified by email of their status by 8:00 pm, June 20, 2024.

## **Individual Entry Limits**

Swimmers may enter into no more than 4 individual events per day.

## **Entry Fees**

\$5.00 per individual event. Make checks payable to **Holland Aquatic Center**.

## **Surcharges**

\$1.00 per athlete Michigan Swimming athlete surcharge and \$10 facility charge apply.

## **Paper Entries**

MS rules regarding non-electronic entries apply. \$6.00 per individual event. There is \$1.00 additional charge per event paid if the entry is not submitted in Hy-Tek format. Any surcharges detailed in the previous section also apply to paper entries. Paper entries may be submitted to the Administrative Official on a spreadsheet of your choice however, the paper entry must be logically formatted and must contain all pertinent information to allow the Administrative Official to easily enter the swimmer(s) in the correct events with correct seed times.

## **Refunds**

Once a team or individual entry has been received and processed by the Administrative Official there are no refunds in full or in part unless the "over qualification exception" applies (see MS Rules).

## **Entry Paperwork**

Your club's Entry, Entry Summary Sheet, and Check should be sent via U.S. mail or nationally recognized overnight courier to:

Paperwork and Payments: Michigan Lakeshore Aquatics  
550 Maple Ave.  
Holland, MI 49423  
616-393-7595 x119

Administrative Official: Ruth Andegeko **ruthandea@gmail.com**  
616-821-9795 (coaches only)

## **Check In**

Check-in will be required and will be located outside the pool office and will be available until 15 minutes after the start of warm-up.

## **Marshaling**

Swimmers will be responsible for reporting to the marshaling area when their event is called.

## **Seeding**

All events are timed finals and will be seeded slowest to fastest after check-in closes. Swimmers who fail to check-in in time will be scratched from their events.

## **Deck Entries**

Deck entries will be allowed at \$7.50 per individual event, if the timeline allows and the Meet Referee and Meet Director approve it and will be conducted in accordance with current Michigan Swimming, Inc. rules & procedures, including all Michigan Swimming, Inc. Individual entry limits will be including deck entries.

## **Meet Programs/Admissions**

Admissions is \$5.00 per person per day. Children 10 and under, with an adult, are free. Meet programs will be sold for \$3.00. **Parking is \$10.00.**

NO BAG CHAIRS, FOLDING CHAIRS, CAMP CHAIRS ARE ALLOWED IN THE BALCONY. The Aquatic Center will be open to swim meet participants and spectators at 7:00am each morning.

MLA may be streaming a live feed of the meet at a cost per subscriber.

## **Scoring**

No team or individual scoring will be kept.

## **Awards**

There are no awards for Open events.

12 & Under swimmers will receive ribbons for 1-8th place for age groups: 10 & under and 11-12. All awards must be picked up by the coaches at the conclusion of the meet on Sunday.

## **Results**

Complete Official meet results will be posted on the Michigan Swimming Website at <http://www.miswim.org/>. Unofficial results will also be available on flash drive (HY-TEK Team Manager result file) upon request. Teams must provide their own flash drive.

## **Concessions**

Food and beverages will be available in the balcony area. No food or beverage will be allowed on the deck of the pool, in the locker rooms or in the spectator areas. A hospitality area will be available for coaches and officials.

## **Lost and Found**

Articles may be turned in/picked up at the pool office. Articles not picked up by the end of the meet will be retained by the Meet Director or a representative for at least 14 days (any longer period shall be in the sole discretion of the Meet Director).

## **Swimming Safety**

Michigan Swimming warm up rules will be followed. To protect all swimmers during warm-ups, swimmers are required to enter the pool feet first at all times except when sprint lanes have been designated. No jumping or diving. The same rules will apply with respect to the warm-down pool and diving well. Penalties for violating these rules will be in the sole discretion of the Meet Referee which may include ejection from the meet.

## **Racing Start Certification**

Any swimmer entered in the meet must be certified by a USA Swimming member-coach as being proficient in performing a racing start or must start each race from within the water without the use of the backstroke ledge. When unaccompanied by a member-coach, it is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement.

## **Deck Personnel/Locker Rooms/Credentialing**

Only registered and current coaches, athletes, officials and meet personnel are allowed on the deck or in locker rooms. Access to the pool deck may only be granted to any other individual in the event of emergency through approval by the Meet Director or the Meet Referee. The Michigan Swimming Board of Directors, Officials Chairs of MS, and the Michigan Swimming Office staff are authorized deck personnel at all MS meets. Personal assistants/helpers of athletes with a disability shall be permitted when requested by an athlete with a disability or a coach of an athlete with a disability.

All individuals seeking access to the pool deck must show a valid digital USA Swimming membership card reflecting good standing in order to receive a deck credential. The credential must be displayed at all times during the meet and will include the host team name as well as the function of the individual being granted access to the pool deck (Coach, Official, Timer, or Meet Personnel). In order to obtain a credential, Coaches and Officials must be current in all certifications through the final date of the meet. Meet personnel must return the credential at the conclusion of working each day and be reissued a credential daily.

All access points to the pool deck and locker rooms will either be secured or staffed by a meet worker checking credentials throughout the duration of the meet.

## **Swimmers with Disabilities**

All swimmers are encouraged to participate. If any of your swimmers have special needs or requests, please indicate them on the entry form and with the Clerk of Course and/or the Meet Referee during warm ups.

## **First Aid**

Supplies will be kept in the pool office.

## **Medical Supervision**

The Holland Aquatics Center is fully staffed with rotating lifeguards on both the 50m competition pool and 5-lane warm-up pool. An Operating Supervisor (OS) will be available on-deck or by radio at all times during open hours to facilitate emergency needs. The facility has several AED devices located around the competition and warm-down areas for easy access.

## **Facility Items**

- (A) No smoking is allowed in the building or on the grounds of any facility listed above.
- (B) Pursuant to applicable Michigan law, no glass will be allowed on the deck of the pool or in the locker rooms.
- (C) No bare feet allowed outside of the pool area. Swimmers need to have shoes to go into the hallway to awards or concessions.
- (D) An Emergency Action Plan has been submitted by the Host Club to the Safety Chair and the Program Operations Chair of Michigan Swimming prior to sanction of this meet and is available for review and inspection at the pool office.
- (E) To comply with USA Swimming privacy and security policy, the use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest rooms or locker rooms.
- (F) Deck changing, in whole or in part, into or out of a swimsuit when wearing just one suit in an area other than a permanent or temporary locker room, bathroom, changing room or other space designated for changing purposes is **prohibited**.
- (G) Operation of a drone, or any other flying apparatus, is prohibited over the venue (pools, athlete/coach areas, spectator areas and open ceiling locker rooms) any time athletes, coaches, officials and/or spectators are present.

## **General Information and Errors/Omissions**

Any errors or omissions in the program will be documented and signed by the Meet Referee and available for review at the Clerk of Course for Coaches review. Information will also be covered at the Coaches' Meeting.

## **Meet Personnel**

**Meet Director** Norm VerMeulen (a USA Swimming member)  
norm@mlaswim.org

**Meet Referee** Adam Forbes (a USA Swimming member)  
forbesajswim@gmail.com

**Safety Marshal** Sara Kadzban  
sara@hollandaquaticcenter.org

**Administrative Official**  
Ruth Andegeko (a USA Swimming member)  
616.821.9795 (coaches only please)  
ruthandeaogmail.com

**West Michigan Classic**

**Sanction Number: MI2324141**

**Saturday Morning, July 13, 2024  
12 and Under**

**Warm-up starts: 7:30am Check-in closes: 7:45am Meet starts: 9:00am**

<b>Girls</b>	<b>Age</b>	<b>Event</b>	<b>Boys</b>
1	12 and Under	400 IM	2
3	12 and Under	50 Backstroke	4
5	12 and Under	100 Breaststroke	6
7	12 and Under	200 Butterfly	8
9	12 and Under	100 Freestyle	10
11	12 and Under	50 Breaststroke	12
13	12 and Under	200 Freestyle	14

**Saturday Afternoon, July 13, 2024  
Open**

**Warm-up immediately following morning session but not before 12:00pm.**

**Check-in closes 15 minutes after warm-up starts but not before 12:15pm.**

**Times will be announced.**

**Meet starts 60 minutes after warm-up begins but not before 1:00pm.**

<b>Girls</b>	<b>Age</b>	<b>Event</b>	<b>Boys</b>
15	Open	200 Freestyle	16
17	Open	100 Backstroke	18
19	Open	200 Breaststroke	20
21	Open	100 Butterfly	22
23	Open	100 Freestyle	24
25	Open	400 IM	26

**Sunday Morning, July 14, 2024  
12 and Under**

**Warm-up starts: 7:30am Check-in closes: 7:45am Meet starts: 9:00am**

<b>Girls</b>	<b>Age</b>	<b>Event</b>	<b>Boys</b>
27	12 and Under	400 Freestyle	28
29	12 and Under	100 Backstroke	30
31	12 and Under	200 Breaststroke	32
33	12 and Under	100 Butterfly	34
35	12 and Under	50 Freestyle	36
37	12 and Under	200 Backstroke	38
39	12 and Under	50 Butterfly	40
41	12 and Under	200 IM	42

**Sunday Afternoon, July 14, 2024  
Open**

**Warm-up immediately following morning session but not before 12:00pm.**

**Check-in closes 15 minutes after warm-up starts but not before 12:15pm.**

**Times will be announced.**

**Meet starts 60 minutes after warm-up begins but not before 1:00pm.**

<b>Girls</b>	<b>Age</b>	<b>Event</b>	<b>Boys</b>
43	Open	200 IM	44
45	Open	50 Freestyle	46
47	Open	200 Backstroke	48
49	Open	100 Breaststroke	50
51	Open	200 Butterfly	52
53	Open	400 Freestyle	54