



Position Title: Head Club Coach and Competitive USA-S Coach

Club: Tigershark Aquatics

Location: Allegan, Michigan

Reports To: Board of Directors

General Summary: Tigershark Aquatics is seeking a qualified Swim Club Coach and USA Swim Coach who would be available to work up to 3 hours per day for practices and attend all scheduled meets. Head coach would lead our year-round USA swimming program, including Seasonal Club. We currently have approximately 60 swimmers yearly, ranging in age 5-18. The ideal candidate is energetic, knowledgeable, and able to communicate with assistant coaches, and parents.

The Head Coach is to oversee all aspects of our competitive swim program, with direct coaching responsibilities. The overall objective of the position is to continue to guide and grow a USA & Club Swimming Program that produces the highest attainable levels of competitive excellence in individual and team performance, while fostering a positive environment that fulfills ATAC goals and vision.

Head Coach Roles and Responsibilities of USA Swim:

- Responsible for all levels of swimming in the USA program
- Direct coaching duties for swimmers
- Work with the Board to ensure a self-sustaining and ever-growing non-competitive and age group base within the organization
- Design and oversee training plans for all training groups
- Oversee seasonal progression of athletes, set goals with swimmers, and monitor phases of development with individual swimmers
- Prompt attendance at all scheduled workouts and swim meets, including weekends
- Set training schedules, practice groups, and athlete placement within groups
- Plan each season's meet schedule consistent with the needs of the team, individual training groups, and athletes and their families.
- Foster positive relationships, mentor as appropriate, and communicate well with assistant and age group coaching staff.
- Assign necessary staff for all scheduled swim meets and practices
 - a. Head Coach assigns the schedule for Assistant Coaches
 - b. Head Coach attends the highest competition level when 2 swim meets are scheduled on the same day.
- Reviews and approves all individual and relay events for athletes at swim meets
- Set and report USA Swim Team performance highlights to the Board
- Facilitate individual age-appropriate goal setting processes with all swimmers
- Has authority to dismiss any swimmer (at least temporarily)
- Establishes an environment that fosters positive team attitudes, and encourages self-discipline,

- sportsmanship, and responsibility
- Support and facilitate progress toward USA Swimming Club Recognition and Club Excellence Goals

Duties:

- Maintain team records.
- Attend daily practice Monday-Friday.
- Attend all ATAC Meets.
- Attend USA-S Meets as discussed with the Board of Directors.
- Supervise swimmers in the pool area at all times.
- Give instruction and feedback on training and technique.
- Communicate meet information, results, and feedback with parents and swimmers.
- Greet, acknowledge, and interact with members at all times.
- Create an educational, safe, and inviting experience for all participants.
- Initiate, develop, and maintain positive relationships with all participants.
- Provide a safe, clean and organized pool area.
- Send a weekly email to club parents with updates.
- Present and participate in all team-sponsored events, including fundraising events and end of season awards banquet.
- Attend team Board of Directors Meetings and provide input.
- Tracking whether athletes qualify for events based on time standards, like MAGS, Ultra, Zones, Sectional, or National meets and ensure swimmers are registered by the meet deadlines

In Charge of:

- In-service training to assistant staff
- Weekly meetings with assistant coaches
- Meet entries
- Staff mentoring and development (including professional development)
- Team organizing, planning, and development

Requirements:

- Must have (or obtain prior to being on deck) certification in Adult and Pediatric/Child CPR and AED
- Passionate about swimming and working with kids
- Knowledge of competitive USA swimming and all swimming strokes (Backstroke, Breaststroke, Butterfly, Freestyle)
- Must possess/be able to demonstrate:
 - Professionalism
 - Leadership skills
 - Decision making ability (in interest of athletes and organization)
 - Timely and professional communication (written and verbal) with coaches, parents, swimmers, board members, and officials..
 - Willing to follow directives from board

- Ability to work with and maintain professional relationships with Allegan Public School staff and high school varsity coaches
- Must have working knowledge of Meet Manager Software
- Responsible management of team funds
- Current USA Swimming Coach in good standing preferred
- Ability to work, train, and instruct one or multiple practice groups Monday-Friday, times will vary
Must be able to work weekends for swim meets that often require travel with federal mileage and lodging reimbursement.

Compensation: Commensurate with experience. All travel expenses covered.

Coach Requirements:

- Lifeguard Certification
- USA Swim Coach
- Background check
- Ability to stand for long periods of time on deck
- Swimming and/or coaching experience preferred
- Required to travel to “away” meets

Start date: Immediate.

Applicants: Applicants should submit a cover letter that explains coaching experience, philosophy, and education. Please include a resume with a minimum of 3 references to:

Tigersharkaquaticsmi@gmail.com