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Description automatically generated **Chaska Figure Skating Club**

Board Meeting Minutes

Tuesday, April 11, 2023

Meeting called to order by President Jenn Gizinski at 7:07p.m. Quorum was declared.

**Board Members present**: Jenn Gizinski, Barb Houts-Swanson, Amanda Braun, Jenn Gionfriddo, Tracy Koepsell, Erin Swanson, and Liz Nyhammer

**Board Members absent:** Elizabeth Matvick, Denelle Kamerud

**Others present:** Jess Kasprzak

**President’s Report:** No report.

**Vice President’s Report:** No report.

**Secretary’s Report:**

* March Meeting Minutes – emailed
  + Motion made, seconded and carried unanimously to approve the March 2023 Board Meeting Minutes as submitted.

**SkateSafe:** No report.

**Communication:** No report.

**Membership:** Report emailed.

**Aspire Introductory**

Annalee Koepsell

Nina Kondajji

**Reciprocal**

Brooke Johnson

**Current Membership Totals for 2022-23**

Home Club: 38

Aspire Introductory: 10

Aspire: 12

Associate: 1

Reciprocal: 5

Collegiate: 9

Subsequent: 3

Sustaining: 10

Home Club Coaches: 12

Associate Coaches: 2

* Motion made, seconded and carried unanimously to approve the new members as submitted.

**Social:**  No report.

**Junior Board:**

* Working on next newsletter
* End-of-year event location: Grand Slam

**Fundraising:**

* Silent auction sales ended at $953.00
* Gerten’s plant sales:
  + Closed with $8,825.30 in sales. CFSC will get 30% of plant sales and 15% of card sales.
  + 34 total families participated. Will compare the member list when that is sent and will communicate with Amanda for buy-outs.
  + Pick up is the afternoon of May 6th. A sign-up for volunteers will be coming this week.
* Upcoming Dining Events:
  + Jersey Mike’s (Chanhassen location) is set up for April 18, 4pm-8pm
  + Noodles (Chanhassen location) is set up for May 16, 4pm-8pm

**Volunteer Coordinator**:

* Volunteer hours tracking document has been updated, through ice show.

**Aspire Liaison:**

* Meeting held 4/10, 4 families in attendance. Good questions and conversation.

**TCFSA:**

* Majority of April meeting conversation consisted of future competition desires; nothing changed

**Marketing/PR:** No report.

**Treasurer’s Report:** Reports emailed.

* Proposal to invest $50,000.00 into a 9 month Certificate of Deposit, see attached rates from Old National and cash summary. Would then move funds from checking to savings to leave us with $25,000.00 in checking.
  + Motion made, seconded and carried unanimously to approve investing $60,000.00 into a Certificate of Deposit with most reasonable time duration and interest rate, which will be determined.
* Proposal to add a 10 pack Aspire session promo pass for $130.00.
* Proposal to add a 5 pack Aspire session promo pass for $75.00.
* Proposal to increase the surcharge for Aspire lessons from $3.00 to $5.00.
  + Motion made, seconded and carried unanimously to approve adding a 10 pack Aspire session promo pass for $130.00, adding a 5 pack Aspire session promo pass for $75.00, and increasing the surcharge for Aspire lessons from $3.00 to $5.00.

**Ice Coordinator**: Report emailed.

* Spring contracts are $23,338, plus late fees of $90 and RM buy-outs of $840.
* We have 33 skaters doing AYCS. Two skaters have purchased a 10-session promo pass.
* Spring Aspire contracts are $4774, with 6 skaters doing All-Aspire.
* March buy-ins were $684 for regular sessions, and $57 for Aspire sessions.
* Spring exhibition income so far is $442.50 ($247.50 individual, $195 group).
* We have only 2 open RM slots remaining in May.

**Test Chair:**

* Working on SOTN test session; appears to be a small group so far.

**Pro Liaison:** No update.

**Star of the North:** Verbal update.

* Registration is closed: 105 skaters with 235 starts as of 4/9.
* 1 hour practice ice from 7:40am – 8:40am
* Competition to run from 9:00am – 6:51pm
* Volunteer & hospitality needs sent out
* In need of tables and chairs (Southwest rental can provide tables and chairs for a cost)
  + Motion made, seconded and carried unanimously to approve the rental of table and chairs, as needed for SOTN competition
* Request to reserve ice on Rink 1 and Rink 2 for 2024 SOTN competition.

NEW INFO:

RECURRING INFO:

* Friday, 4/21 (test session) and Saturday, 4/22 (competition)
* Dates to consider for 2024 competition: Fri, 4/26 – Sun, 4/28

**Ice Show:**

* Survey results attached
  + Common theme (again): Lights make it difficult to see the skaters.
    - Consider adjustment to lighting options
    - Consider changing curtains
  + Show Photos
    - Nice to have front and back shots
    - Prices for prints and digital photos are high
  + Feedback on the time it took for cast picture after Saturday show
  + Pull a group together to discuss show feedback and planning

**Policy and Procedure Updates:**

* Contracting for Ice Policy was updated & the following verbiage was also updated: “moves in the field” updated to “skating skills” and removed reference to rate table as the rate table had previously been removed.

**Old Business:**

* **Rink Monitor/Skater Check in Process Improvement Plan:** Using the show program for the rink monitors to identify the kids better. Positive feedback provided by rink monitors who have utilized the programs photos. Continue discussing in future meetings.
* **Long Term Planning (LTP) – LTP Committee:** Mary Ament-Johnson, Jenn Gionfriddo, Lauren Gizinski, Kristie Mitchell, Stan Houston. Long Range Plan has been updated. [Long Range Plan Link](https://docs.google.com/document/d/167zWq7flEGqEH5iCu6n4xNEIcWl3eE7IcrCcx86qjcM/edit)
* **Scholarship Fund Delegation:** *Idea:*Delegate funds to go towards the Gold Medalists gifts or plaque/trophy case. Potentially price out display cases.
* **USFS Checklist for Success:** Review preliminary results/compare to last year’s results; choose an item or 2 to work on.
* **Spring Banquet:** Discuss venue/time/date & club subsidizing part of the costs for club members
* Motion made, seconded and carried unanimously to charge $10 for club member skater tickets and the club subsidizes the remainder of the cost, non-skaters to pay full price of $45 for all other tickets.
* Date: May 21st
* Time: 10:30am – 1:00pm
* Location: Hazeltine

**Adjournment:** Motion made, seconded and carried unanimously to adjourn at 9:14pm.

Respectfully submitted,

Liz Nyhammer, Secretary