**Chaska Figure Skating Club**

Board Meeting Minutes

Tuesday, December 8, 2020

Virtual meeting called to order by President Jenn Gizinski at 7:37 p.m. Quorum was declared.

**Board Members present**: Jenn Gizinski, Erica Gisel, Elizabeth Matvick, Barb Houts-Swanson, Amanda Braun, Catie Cison-Flaten, Jenn Gionfriddo, Rachel Berhow and Kristie Mitchell.

**Board Members absent:** none

**Others present:** Erin Swanson

**Meet and Greet:** none

**President’s Report:** No report.

**Vice President’s Report:** No report.

**Secretary’s Report:** Motion made, seconded and carried unanimously to approve the November 2020 Board Meeting Minutes as amended.

**SafeSport:** No report.

**Communication:** No update.

**Membership:** Membership report was e-mailed. No new members this month.

**Current Membership Totals for 2020-21**

Home Club: 46

Aspire Introductory: 7

Aspire Junior: 8

Associate: 0

Reciprocal: 2

Collegiate: 4

Sustaining: 8

Home Club Coaches: 11

Associate Coaches: 1

**Ending Membership Totals for 2019-20**

Home Club: 36

Introductory: 13

Junior Club: 9

Associate: 0

Reciprocal: 2

Collegiate: 3

Sustaining: 8

Home Club Coaches: 11

Associate Coaches: 3

**Ending Membership Total for 2018-19**

Home Club: 38

Introductory: 19

Junior Club: 10

Associate: 0

Reciprocal: 2

Collegiate: 3

Sustaining: 6

Home Club Coaches: 11

Associate Coaches: 3

**Social:** Craft in a box and key chains kit to be distributed to families.

**OGC:** Update emailed. Discussion regarding changing the OGC name to Junior Board or Junior Leadership Committee, a skater liaison role, etc.

**Fundraising:** Catie would like to step down from the fundraising chair position. We are still looking for people to join a fundraising committee. Amanda to draft an email on fundraising.

**Volunteer Coordinator**: No report.

**Junior Club Liaison:** No report.

**TCFSA:** November meeting report emailed.

**Marketing/PR:**  Report e-mailed. Car window decals ordered and will arrive soon, discussed pricing on the decals. Motion made, seconded and carried unanimously to approve to purchase two magnetic decals for the Chaska Community Center arena in the amount of $40 a piece or less.

**Treasurer’s Report:** Report e-mailed. Motion made, seconded and carried to approve to purchase $450 in Target gift cards for future test sessions.

 **Ice Coordinator**: Report e-mailed. Received a skater injury credit request with appropriate documentation; motion made, seconded and approved to apply a $200 injury credit to the skater’s account. Motion made, seconded and approved to apply applicable COVID ice credits to the skaters’ accounts for ice missed to the COVID shutdown. Motion made, seconded and approved to allow promo credits purchased prior to COVID shutdowns after the expiry date. Discussed the Holiday Exhibition that was scheduled for December 21st and how skaters will not be prepared for the Exhibition given the shutdown, would like to repurpose that ice time to be used for regular club ice. Discussed Barb being able to determine the Winter rink monitor requirements without approval from the Board, agreed this was appropriate. Motion made, seconded and approved to change the rink monitor requirement for those who are required to monitor 1 or 2 sessions in a contract period, if they miss them both for the buyout fee to be $30. Motion made, seconded and approved to approve the Rink Monitor Policy, Sign-up Procedures and Responsibilities document as amended.

**Test Chair:** No report.

**Pro Liaison:**  No report.

**Ad Hoc Committee Reports:**

**Star of the North:** No report.

**Ice Show:** No report.

**Policy and Procedure Updates:** No report.

**Old Business:**

**Donation from Scholarship Fund:** Ideas thus far include – delegate funds to go towards the gold medalist gifts or plaque/trophy case. Discussion will continue next month. Tabled until next month.

**Hardship Fund:** As we are not aware of any specific instances where skaters/families are experiencing hardship, we will not take any further action at this time.

**New Business:**

**January Meeting:** The January Board Meeting will be held via Zoom.

**Adjournment:** Motion made, seconded and carried unanimously to adjourn at 9:47 pm.

Respectfully submitted,

Amanda Braun, Secretary