**Chaska Figure Skating Club**

Board Meeting Minutes

Tuesday, May 11, 2021

Virtual meeting called to order by President Jenn Gizinski at 7:03 p.m. Quorum was declared.

**Board Members present**: Jenn Gizinski, Erica Gisel, Elizabeth Matvick, Barb Houts-Swanson, Jenn Gionfriddo, Tracy Koepsell, Amanda Braun, and Kristie Mitchell.

**Board Members absent:** none.

**Others present:** Erin Swanson, Catie Cison-Flaten, Denelle Kamerud

**Voting for 2021-22 Board Positions:** The results of the vote are as follows:

 Board:

Secretary - Amanda Braun

Fundraising Chair - Tracy Koepsell

Membership Chair - Denelle Kamerud

Ice Coordinator - Barb Houts-Swanson

Pro-Liaison - Kristie Mitchell

Test Chair - Jenn Gionfriddo

Marketing/PR Chair - Elizabeth Matvick

Key Positions:

Ice Show Coordinators - Erica Gisel & Jenn Gizinski

Jr. Board Coordinator - Jackie Jiran

Jr. Club Liaison - Jenn Gionfriddo

Fundraising Assistant - Kelly Weber

Marketing/PR Co-Chair - Shanna Chuma

Social Chair - Amanda Braun & Rachel Berhow

Star of the North Competition Chairs - Elizabeth Matvick & Liz Nyhammer

TCFSA Representatives - Barb Houts-Swanson & Catie Cison-Flaten

Uplifter Contract Coordinator - Trisha Swain

Volunteer Coordinator - Catie Cison-Flaten

**Meet and Greet:** None.

**President’s Report:** No report.

**Vice President’s Report:** No report.

**Secretary’s Report:** Motion made, seconded and carried unanimously to approve the April 2021 Board Meeting Minutes as amended.

**SafeSport:** No report.

**Communication:** No update.

**Membership:** Membership report was e-mailed. Membership Renewals will go out by the end of May and will include verbiage about fundraising requirements and expectations. A motion made, seconded and carried unanimously to approve the new Aspire Introductory members as listed below:

**Aspire Introductory**

Helen Worm

**Current Membership Totals for 2020-21**

Home Club: 50

Aspire Introductory: 12

Aspire Junior: 5

Associate: 0

Reciprocal 2020: 2

Reciprocal 2021: 6

Collegiate: 4

Sustaining: 8

Home Club Coaches: 13

Associate Coaches: 2

**Ending Membership Totals for 2019-20**

Home Club: 36

Introductory: 13

Junior Club: 9

Associate: 0

Reciprocal: 2

Collegiate: 3

Sustaining: 8

Home Club Coaches: 11

Associate Coaches: 3

**Ending Membership Total for 2018-19**

Home Club: 38

Introductory: 19

Junior Club: 10

Associate: 0

Reciprocal: 2

Collegiate: 3

Sustaining: 6

Home Club Coaches: 11

Associate Coaches: 3

**Junior Board/OGC:** Driveway logo painting has begun.

**Fundraising:**

Noodles dine out event – Thursday April 22nd, earned $179.62.

Qdoba dine out event – Thursday, May 20th.

Culver’s dine out event to come.

Performance Critique in April earned around $1,000.

**Volunteer Coordinator**: We still need a few locker room parents for the Skate Show.

**Junior Club Liaison:** No report.

**TCFSA:** No May meeting.

**Marketing/PR:**  Club Gear ordering preparing to send out early June.

**Treasurer’s Report:** Report e-mailed. Discussed a request for refund from a family due to quarantining for COVID. Club policy is if the skater is out for a medical reason for two weeks or less, there is no refund. As such, we will not be granting the refund request.

**Ice Coordinator**: Report e-mailed. Discussed potential of finding additional ice time for Fall at the Victoria rink.

**Test Chair:** Virtual testing will continue. Discussed lessons learned from the virtual test sessions that have been held thus far.

**Pro Liaison:**  No update.

**Ad Hoc Committee Reports:**

**Star of the North:** April 22-23, 2022 has been requested for ice time.

**Ice Show:** Practices are underway. Email will go out soon with reminders, volunteer updates, ticket sales, etc.

**Policy and Procedure Updates:** No report.

**Old Business:**

**Rink Monitor/Skater Check in Process:** Need to continue to think through ways we can improve this process.

**Long Term Planning (LRP) Committee:** Long Range Plan is ready for review.

**Hardship Fund:** As we are not aware of any specific instances where skaters/families are experiencing hardship, we will not take any further action at this time.

**USFS Checklist for Success**: Completed a survey regarding the program events and community relations sections of the USFS Checklist for success.

**Kim Ryan Lewis Spinergy Clinic:** Moving forward with a potential date of June 17th.

**Annual Banquet:** Date set as May 23, 2021. A motion made, seconded and carried unanimously to approve rental fee for the CCC room.

**New Business:**

**Governing Council:**  Two representatives from the CFSC attended the Governing Council meeting, a verbal report was given.

**June Meeting:** The June Board Meeting will be held via Zoom.

**Adjournment:** Motion made, seconded and carried unanimously to adjourn at 9:26 pm.

Respectfully submitted,

Amanda Braun, Secretary