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Description automatically generated **Chaska Figure Skating Club**

Board Meeting Minutes

Tuesday, May 9, 2023

Meeting called to order by President Jenn Gizinski at 7:07p.m. Quorum was declared.

**Board Members present**: Jenn Gizinski, Elizabeth Matvick, Barb Houts-Swanson, Jenn Gionfriddo, Tracy Koepsell, Erin Swanson, and Liz Nyhammer

**Board Members absent:** Amanda Braun, Denelle Kamerud

**Others present:**

**President’s Report:** No report.

* Voting for 2023-24 Board/Key Positions
  + Motion made, seconded and carried unanimously to approve the white ballot.
* Motion made, seconded and carried unanimously to appoint Elizabeth Matvick as second TCFSA Representative.
* 7:30pm LorRae Portner – interested in being a CFSC Coach – resume attached
  + Motion made, seconded and carried unanimously to grant provisional approval, pending references.

**Vice President’s Report:** No report.

**Secretary’s Report:**

* April Meeting Minutes – emailed
  + Motion made, seconded and carried unanimously to approve the April 2023 Board Meeting Minutes as submitted.

**SkateSafe:** No report.

**Communication:** No report.

**Membership:** Report emailed.

**Aspire Introductory**

Emily Moran

**Current Membership Totals for 2022-23**

Home Club: 38

Aspire Introductory: 11

Aspire: 12

Associate: 1

Reciprocal: 5

Collegiate: 9

Subsequent: 3

Sustaining: 10

Home Club Coaches: 12

Associate Coaches: 2

* Motion made, seconded and carried unanimously to approve the new members as submitted.

**Social:**  No report.

**Junior Board:**

* End-of-year event on Friday: Grand Slam
* Plan to use balance of budgeted funds for gift for banquet

**Fundraising:**

* Jersey Mike’s: Proceeds ended at $105.26
* Gerten’s Plant Sale:
  + Pickup went super smooth! Truck was on time, the volunteers were awesome, no missing or damaged plants! SUCCESS!
* River City Days:
  + Reached out to Ross with Maui Wowi on 4/28 and 5/7, no response.
  + Email from Qdoba bounced back, found out they have new owners. I have reached out on 5/8 and have not heard a response.
* Upcoming Dining Events:
  + Noodles (Chanhassen Location) set up for May 16, 4-8pm
  + Panera (Chanhassen Location) set up for June 20, 4-8pm
  + No event for July due to River City Days

**Volunteer Coordinator**:

* Volunteer hours tracking document has been updated, through Star of the North.

**Aspire Liaison:** No report.

**TCFSA:**

* No meeting

**Marketing/PR:**

* Arena banner with updated sponsors ordered
* Contacted PAAR Sports for getting Spring/Summer gear store opened; awaiting response from PAAR Sports.

**Treasurer’s Report:** Reports emailed.

**Ice Coordinator**: Report emailed.

* We will be able to get 1.5 hours of ice on Wednesdays at Waconia this next year. This will add $2025 to our ice costs, if the board approves purchasing it.
* Discuss/vote increasing Waconia ice times for fall/winter/spring
  + Motion made, seconded and carried unanimously to approve purchasing 1.5 hours of ice on Wednesdays at Waconia for fall/winter/spring.
* Discussed date for summer exhibition; ice coordinator will connect with rink manager
  + Tentative primary date: August 21, 2023
  + Tentative secondary date: August 24, 2023

**Test Chair:**

* Virtual test session is live
* Consideration for SOTN 2024, may not offer a test session

**Pro Liaison:**

* Coaches requesting that we ask Aspire Promo Pack skaters to indicate what session they plan to attend and/or list if sessions are full.
  + Jenn Gizinski to look into options on potentially identifying a way to understand anticipated participation day/time for Aspire Promo Pack skaters.

**Star of the North:** No update.

**Ice Show:** No update.

**Policy and Procedure Updates:**

* Volunteer Policy – update emailed. Updates to payment/billing if hours are not met are marked in red.
  + Motion made, seconded and carried unanimously to approve the updated Volunteer Policy.

**Old Business:**

* **Rink Monitor/Skater Check in Process Improvement Plan:** Using the show program for the rink monitors to identify the kids better. Positive feedback provided by rink monitors who have utilized the programs photos. Continue discussing in future meetings.
* **Long Term Planning (LTP) – LTP Committee:** Mary Ament-Johnson, Jenn Gionfriddo, Lauren Gizinski, Kristie Mitchell, Stan Houston. Long Range Plan has been updated. [Long Range Plan Link](https://docs.google.com/document/d/167zWq7flEGqEH5iCu6n4xNEIcWl3eE7IcrCcx86qjcM/edit)
* **Scholarship Fund Delegation:** *Idea:*Delegate funds to go towards the Gold Medalists gifts or plaque/trophy case. Potentially price out display cases.
* **USFS Checklist for Success:** Review preliminary results/compare to last year’s results; choose an item or 2 to work on.
* **Spring Banquet:**
* Date: May 21st
* Time: 10:30am – 1:00pm
* Location: Hazeltine
* **Membership Rates**
* USFS has published an increase in rates
* Last changed CFSC rates in January 2023; will leave rates as is
* **Off-Ice Classes:**
* Consideration: strength and conditioning classes
* Support from the board, to pursue the following details provided by instructor(s):
  + days/times
  + location
  + enrollment/cost options
  + how enrollment will be handled and promoted
  + requirements related to insurance/safe sport/waiver; will require of instructor(s)
* Agreement of final details to be agreed upon between instructors, board, and coaches

**Adjournment:** Motion made, seconded and carried unanimously to adjourn at 9:10pm.

Respectfully submitted,

Liz Nyhammer, Secretary