**Chaska Figure Skating Club**

Board Meeting Minutes

Monday, November 8, 2021

Meeting called to order by President Jenn Gizinski at 7:05 p.m. Quorum was declared.

**Board Members present**: Jenn Gizinski, Erica Gisel, Amanda Braun, Barb Houts-Swanson, Elizabeth Matvick, Tracy Koepsell, Jenn Gionfriddo and Denelle Kamerud.

**Board Members absent:** Kristie Mitchell

**Others present:** Kelly Weber and Erin Swanson

**Meet and Greet:** None.

**President’s Report:** No report.

**Vice President’s Report:** No report.

**Secretary’s Report:** Motion made, seconded and carried unanimously to approve the October 2021 Board Meeting Minutes as amended.

**SkateSafe:** No report.

**Communication:** No update.

**Membership:** Membership report was e-mailed. A motion made, seconded and carried unanimously to approve the new member and transfer as listed below:

**Home Club**

Aubrey Groshens

**Transfer Out**

Laura Hagen – Transfer request was emailed to us by the family, we are awaiting the official transfer request from the other club.

**Current Membership Totals for 2021-22**

Home Club: 44

Aspire Introductory: 6

Aspire Junior: 6

Associate: 1

Reciprocal: 0

Collegiate: 3

Subsequent: 2

Sustaining: 7

Home Club Coaches: 12

Associate Coaches: 3

**Current Membership Totals for 2020-21**

Home Club: 50

Aspire Introductory: 12

Aspire Junior: 5

Associate: 0

Reciprocal: 8

Collegiate: 4

Sustaining: 8

Home Club Coaches: 13

Associate Coaches: 2

**Ending Membership Totals for 2019-20**

Home Club: 36

Introductory: 13

Junior Club: 9

Associate: 0

Reciprocal: 2

Collegiate: 3

Sustaining: 8

Home Club Coaches: 11

Associate Coaches: 3

**Junior Board/Social:** First Junior Board meeting being held November 20th.

**Fundraising:**  23 vendors signed up for the Holiday Boutique.

**Volunteer Coordinator**: Discussed volunteer requirements for skaters no longer skating, as well as the skater who is transferring to another Club. For those who are no longer skating, we discussed they would not need to fulfill volunteer requirements. The family transferring out has met their volunteer requirements taking into consideration proration for the time they were a member. A motion made, seconded and carried unanimously to approve to forgive the volunteer requirement. A motion made, seconded and carried unanimously to approve to prorate the volunteer requirement for those transferring.

**ASPIRE Liaison:** Pizza/holiday event planning underway.

**TCFSA:** Meeting is tonight, November 8th. They may require Clubs to volunteer at the Minnesota State competition and will be required to be eligible for the Club stipend.

**Marketing/PR:**  Just received the Allina logo, so are now ready order the banner. Club group photo will be November 14th 1:45-2:00pm with individual photos prior. There will be a Winter Club gear order that will be open for one week.

**Treasurer’s Report:** No report.

**Ice Coordinator**: Report e-mailed. Holiday Exhibition will be Monday, December 20th.

**Test Chair:** No report.

**Pro Liaison:**  No report.

**Ad Hoc Committee Reports:**

**Star of the North:** No report.

**Ice Show:** Solo and small group info put together. Picture day preliminarily set as February 26th. Motion made, seconded and carried unanimously to approve waiving the contract requirement in order qualify for a small group ensemble in the show for a skater who did not contract for a period of time due to injury.

**Policy and Procedure Updates:** Discussed the solo and small group policy. Motion made, seconded and carried unanimously to approve updating the verbiage to say “You must contract for at least 30 sessions each quarter you are a member” under point 1 in the Ice Show Solo & Small Group Eligibility and Assignment Policy.

**Old Business:**

**Rink Monitor/Skater Check in Process:** Need to continue to think through ways we can improve this process. Discussed having the Aspire coach bring the skaters by the rink monitor box during the session to check in.

**Long Term Planning (LRP) Committee:** Long Range Plan was sent out for review.

**Hardship Fund:** As we are not aware of any specific instances where skaters/families are experiencing hardship, we will not take any further action at this time.

 **Summer Camp:** David said there would be ice available to do so at the CCC.

**Membership Documents:** Documents have been added to the website and were updated with new Aspire verbiage as we transition other documents.

**USFS Checklist for Success:** Last year’s assessment emailed. Takeaway for the Board to review and decide how to proceed with improvements.

**Parent/Skater Meeting:** Twelve families attended in person, one skater and one coach attended virtually.

**New Business:**

**December Meeting:** The CCC room has been reserved. A doodle poll will be sent to see if alternative dates are available as Amanda Braun and Jenn Gionfriddo have conflicts.

**Secret Santa:** There will be a secret Santa this year. Erin is organizing.

**Holiday Party:** There will be a Holiday Party at the Swanson’s this year as well.

**Food Drive:** Thinking of incentives to go along with the food drive.

**Chuck a Duck:** Motion made, seconded and carried unanimously to approve spending up to $50 to purchase ducks to use at the Holiday Exhibition Chuck a Duck fundraiser.

**Adjournment:** Motion made, seconded and carried unanimously to adjourn at 9:00 pm.

Respectfully submitted,

Amanda Braun, Secretary