**Chaska Figure Skating Club**

Board Meeting Minutes

Tuesday, November 10, 2020

Virtual meeting called to order by President Jenn Gizinski at 7:04 p.m. Quorum was declared.

**Board Members present**: Jenn Gizinski, Erica Gisel, Elizabeth Matvick, Barb Houts-Swanson, Amanda Braun, Tracy Koepsell, Catie Cison-Flaten, and Kristie Mitchell.

**Board Members absent:** Jenn Gionfrido

**Others present:** Erin Swanson

**Meet and Greet:** none

**President’s Report:** No report.

**Vice President’s Report:** No report as the USFS Midwestern VP Call was paused for the month of October.

**Secretary’s Report:** Motion made, seconded and carried unanimously to approve the October 2020 Board Meeting Minutes.

**SafeSport:** SafeSport Webinar PowerPoint highlights shared.

**Communication:** No report.

**Membership:** Membership report was e-mailed. A motion made, seconded and carried unanimously to approve Aspire Introductory members, Aspire Junior members, Home Club members and Associate members as listed below:

**Upgrade to Home Club Membership**

Carissa Kasprzak

Ashlyn Meuwissen

Harper Schept

Brea Shamla

**Written Request Received to Withdraw Home Club Membership**

Hannah Hoyle

**Current Membership Totals for 2020-21**

Home Club: 46

Aspire Introductory: 7

Aspire Junior: 8

Associate: 0

Reciprocal: 2

Collegiate: 4

Sustaining: 8

Home Club Coaches: 11

Associate Coaches: 1

**Ending Membership Totals for 2019-20**

Home Club: 36

Introductory: 13

Junior Club: 9

Associate: 0

Reciprocal: 2

Collegiate: 3

Sustaining: 8

Home Club Coaches: 11

Associate Coaches: 3

**Ending Membership Total for 2018-19**

Home Club: 38

Introductory: 19

Junior Club: 10

Associate: 0

Reciprocal: 2

Collegiate: 3

Sustaining: 6

Home Club Coaches: 11

Associate Coaches: 3

Respectfully submitted by:

Jennifer Gizinski

President & Membership Director

**Social and OGC:** Holiday exhibition treats, craft in a box and winter zoom social being planned on a date TBD. The OGC would like to have an exhibition number in the Holiday exhibition.

**Fundraising:** Tracy researched and contacted several restaurants about fundraising. Catie suggested having a fundraising committee.

**Volunteer Coordinator**: No report.

**Junior Club Liaison:** No report.

**TCFSA:** No update as the meeting is later in November.

**Marketing/PR:**  Report e-mailed.

**Treasurer’s Report:** Report e-mailed.

**Ice Coordinator**: Report e-mailed.

**Test Chair:** No report.

**Pro Liaison:**  Discussed the possibility of a critique exhibition in partnership with the Eden Prairie FSC.

**Ad Hoc Committee Reports:**

**Star of the North:** No report.

**Ice Show:** We will inform the skaters that the show will not be in March, but we hope to schedule something later in the Spring.

**Policy and Procedure Updates:** Board Member Agreement draft discussed and finalized.

**COVID/Mask policy:** Given the rising COVID cases in Minnesota, we will require all coaches to wear a mask while in the CCC building.

**Old Business:**

**USFS Checklist for Success:** Went through the Leadership and Governance and Business Practices and Financial Management sections.

**Donation from Scholarship Fund:** Ideas thus far include – delegate funds to go towards the gold medalist gifts or plaque/trophy case. Discussion will continue next month. Tabled until next month.

**Hardship Fund:** As we are not aware of any specific instances where skaters/families are experiencing hardship, we will not take any further action at this time.

**New Business:**

**Exhibition:** Upcoming Winter Exhibition will have a performance by the OGC.

**December Meeting:** The December Board Meeting will be held via Zoom.

**Adjournment:** Motion made, seconded and carried unanimously to adjourn at 9:47 pm.

Respectfully submitted,

Amanda Braun, Secretary